

TOWN OF ST. WALBURG
BYLAW NO. 12-2012

A BYLAW TO ESTABLISH A HANDI-VAN BOARD FOR THE OPERATION OF A HANDI-VAN SERVICE FOR THE FRAIL, ELDERLY AND HANDICAPPED CITIZENS OF THE TOWN OF ST. WALBURG

The Council of the Town of St. Walburg, in the Province of Saskatchewan, enacts as follows:

DEFINITIONS:

1. In this Bylaw:
 - a. "Board" means the Handi-van Board appointed pursuant to this bylaw.
 - b. "Council" means the Council of the Town of St. Walburg.


POWERS & DUTIES:

2. The function of the Board shall be:
 - a. To manage, operate and advise on the operation of a handi-van service for the frail, elderly and handicapped residents of the Town of St. Walburg, to include such items as:
 - i. A fee schedule (tickets/passes, etc);
 - ii. Routes, pick-up points, etc.;
 - iii. A communication system;
 - iv. A list of drivers, schedules, etc.;
 - v. Hours of operation;
 - vi. Rates for out-of-town trips if considered advisable;
 - vii. A maintenance schedule;
 - viii. Preparation of an operating budget for each year for presentation to Council prior to the end of February of each and every year.
 - b. Advise Council on projects to improve or extend the program.

COMPOSITION OF THE BOARD:

3. The Council by resolution shall appoint a Handi-van Board to be named the "St. Walburg Handi-van Board".
4. The Board shall consist of six (6) members, to be appointed by Council as follows:
 - a. Two (2) members from the St. Walburg Pensioners and Senior Citizens Organization Branch #47 Inc.;
 - b. One (1) member from the Lakeland Lodge;
 - c. Two (2) members from the Town Council;
 - d. One (1) member from the drivers of the Handi-van service.
5. The Board shall appoint one board member as a:
 - a. Chairman;
 - b. Vice-Chairman;
 - c. Secretary.
6. The appointed Board members shall serve a two-year term, from January 1 to December 31. The organizations involved may make recommendation of appointment to the Board prior to the end of December in any year of re-appointment.
7. Board members may serve two consecutive terms of office, however, subsequent to serving two terms there is an obligatory one year of absence from the Board.
8. Three (3) members constitute a quorum.
9. All members of the Board present shall vote on each question.

Certified a True Copy


Chief Administrative Officer
Town of St. Walburg, Saskatchewan

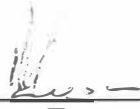
MEETINGS:

M-11 (a)

- 10. The Board shall meet at least twice in a calendar year. Meeting schedules to be fixed at the first meeting of the Board in each year. The Board may hold special meetings at the call of the Chairman.
- 11. All meetings of the Board shall be open to the public.
- 12. All actions of the Board shall be entered in the minute book to be kept for that purpose and be signed by the Chairman and the Secretary.
- 13. The Chairman shall report in person to the Council, and shall provide a written report on the activities of the Board, and present a budget for the coming year at a council meeting prior to the end of February of each year. The report shall be based on the calendar year and include any recommendations for improvement of extension to the aforementioned service.
- 14. Council may be approached at any time in the year by the Board recommendations for improvements or extensions to the aforementioned service. Council shall approve or disapprove of the recommendations within one month.

GENERAL:

- 15. All volunteers who work for the Board shall be considered as agents of the municipality.
- 16. The Town Council will receipt all revenues from the service and pay all the bills for such service.
- 17. Bylaws 2-86 and 9-89 are hereby repealed.



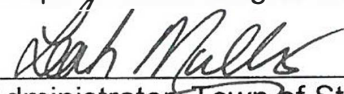
 Mayor, Town of St. Walburg

(SEAL)




 Administrator, Town of St. Walburg

This Bylaw was Given Three Readings and Adoption at Meeting of Council, May 22, 2012



 Administrator, Town of St. Walburg

Certified a True Copy


 Chief Administrative Officer
 Town of St. Walburg, S. _____