

**TOWN OF ST. WALBURG COUNCIL REGULAR COUNCIL MEETING
FEBRUARY 26, 2020 AT 1:00 P.M.
TOWN OF ST. WALBURG COUNCIL CHAMBERS**

MEMBERS PRESENT: MAYOR GEORGE PRUDAT, DEPUTY MAYOR JEAN STEINACHER, COUNCILLORS JAMIE HALLETT, NANCY SCHNEIDER, KIM GARDNER, VIRGINIA MOWERY
MEMBERS ABSENT: COUNCILLOR DAWN MCKELLAR
STAFF PRESENT: CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN

1:02 p.m. Call to Order by Mayor George Prudat

2020 - 029	V. MOWERY	APPROVAL OF AGENDA FOR FEBRUARY 26, 2020	That the agenda with one addition as follows, be accepted as a guide and attached to the minutes of February 26, 2020: • Offer to Purchase - Tatlow	CARRIED
2020 - 030	N. SCHNEIDER	LIST OF UPCOMING EVENTS/MEETINGS	That the List of Upcoming Events/Meetings be accepted as revised and attached to the minutes of February 26, 2020	CARRIED
2020 - 031	J. STEINACHER	JANUARY 9, 2020 REGULAR SCHEDULED COUNCIL MEETING MINUTES	That the January 9, 2020 Regular Scheduled Council meeting minutes, be adopted and the approval date to be February 26, 2020	CARRIED
	J. HALLETT	POINT OF PRIVILEGE 2020 - 005	BRIGHTSAND LAKE REGIONAL PARK AUTHORITY Bylaw 2019-10, Section 43.1, per Section 3.1(x)(iv)	
2020 - 032	G. PRUDAT	RULING: POINT OF PRIVILEGE	That the Mayor of the Town of St. Walburg agrees with the Point of Privilege as prescribed by Councillor Hallett	RULING IN FAVOUR
2020 - 033	V. MOWERY	IN CAMERA DISCUSSION	That the Town of St. Walburg go in camera to discuss Strategic Planning at 1:44 p.m.	CARRIED
		RECONVENE FEBRUARY 26, 2020 REGULAR SCHEDULED COUNCIL MEETING	That the February 26, 2020 Regular Scheduled Council meeting reconvene from In Camera Session at 2:01 p.m.	
2020 - 034	K. GARDNER	RECESS FOR 10 MINUTES	That the Regular Scheduled Council meeting take a 10 Minute recess at 2:02 p.m.	CARRIED
2020 - 035	V. MOWERY	RECONVENE FEBRUARY 26, 2020 REGULAR SCHEDULED COUNCIL MEETING	That the Regular Scheduled Council meeting reconvene at 2:12 p.m.	CARRIED
		ST. WALBURG RCMP DELEGATION	Welcomed Corporal C. Bezaire of the St. Walburg R.C.M.P. to the regular scheduled Council meeting at 2:59 p.m. Thanked Corporal C. Bezaire of the St. Walburg R.C.M.P. to the regular scheduled Council meeting at 3:18 p.m.	
2020 - 036	J. HALLETT	ST. WALBURG RCMP REPORT	That the verbal report as presented by Corporal C. Bezaire be accepted with thanks	CARRIED
2020 - 037	J. STEINACHER	OFFICE ASSISTANT POSITION	That the Council supports the CAO decision for the hiring of a full time Office Assistant, with duties focused on grant opportunities, transit services, and front-line administration with a view to becoming sustained through grant funding	CARRIED
2020 - 038	J. HALLETT	CAO REPORT	That the memo and verbal report as provided by the CAO dated February 24, 2020 and the Staff meeting report dated January 10, 2020 be accepted with thanks	CARRIED
2020 - 039	V. MOWERY	ZONING BYLAW AMENDMENT	That the Town of St. Walburg Council authorizes the CAO to proceed with preparing draft bylaws and notices as per Section 29(2) or 46(3) of the Planning and Development Act	CARRIED
2020 - 040	J. HALLETT	COUNCIL PROFESSIONAL DEVELOPMENT POLICY	That the Council Professional Development Policy as presented be adopted	CARRIED
2020 - 041	K. GARDNER	BYLAW 2020 - 03 TO PROVIDE FOR A SHORT-TERM	That Bylaw 2020 - 03 being a bylaw to provide for a short-term program of improvement rebates be given first reading at the February 26, 2020 regular scheduled Council meeting	CARRIED




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		PROGRAM OF IMPROVEMENT REBATES		
2020 - 042	N. SCHNEIDER	BYLAW 2020 - 03 TO PROVIDE FOR A SHORT-TERM PROGRAM OF IMPROVEMENT REBATES	That Bylaw 2020 - 03 being a bylaw to provide for a short-term program of improvement rebates be given second reading at the February 26, 2020 regular scheduled Council meeting	CARRIED
2020 - 043	V. MOWERY	BYLAW 2020 - 03 TO PROVIDE FOR A SHORT-TERM PROGRAM OF IMPROVEMENT REBATES	That Bylaw 2020 - 03 being a bylaw to provide for a short-term program of improvement rebates be given consideration for three readings and adoption at the February 26, 2020 regular scheduled Council meeting	CARRIED
2020 - 044	J. STEINACHER	BYLAW 2020 - 03 TO PROVIDE FOR A SHORT-TERM PROGRAM OF IMPROVEMENT REBATES	That Bylaw 2020 - 03 being a bylaw to provide for a short-term program of improvement rebates be given third and final reading with adoption at the February 26, 2020 regular scheduled Council meeting	CARRIED
2020 - 045	J. HALLETT	BLOCK 16, PLAN NO. BM1022, EXTENSION 2	That the Town of St. Walburg accepts the Offer to Purchase for Block 16, Plan No. BM1022, Extension 2 in the amount of \$30,000.00 plus GST with a closing date of March 31, 2020. The Town will complete a legal survey and request any improvements that are infringing on the parcel be removed; furthermore, that the CAO is authorized to sign the Acceptance Offer	CARRIED
2020 - 046	V. MOWERY	PRIORITIES & PLANNING MEMOS	That the Priorities and Planning Committee memos as presented be accepted with thanks and attached to the minutes of February 26, 2020; furthermore, that the agenda and minutes dated January 17 and February 20, 2020 be accepted with thanks and filed	CARRIED
2020 - 047	N. SCHNEIDER	TOWN OF ST. WALBURG FEBRUARY 26, 2020 ACCOUNTS FOR PAYMENT	That the Town of St. Walburg Accounts for Payment on February 26, 2020 being cheques #9440 to #9513 and other payments #20200107-Man. to #20200228-Man. totalling \$307,650.28 be approved	CARRIED
2020 - 048	K. GARDNER	ST. WALBURG AND DISTRICT FIRE RESCUE ASSOCIATION FEBRUARY 2020 ACCOUNTS FOR PAYMENT	That the St. Walburg and District Fire Rescue Association Accounts for Payment on February 26, 2020 being cheques #224 - #231 and other payments #20200201 to #20200221 totalling \$75,007.72 be approved as presented	CARRIED
2020 - 049	N. SCHNEIDER	DECEMBER 2019 BANK RECONCILIATIONS	That the December 2019 Bank Reconciliations as presented by the CAO be approved	
2020 - 050	K. GARDNER	JANUARY 2020 BANK RECONCILIATIONS	That the January 2020 Bank Reconciliations as presented by the CAO be approved	
2020 - 051	N. SCHNEIDER	INCOME STATEMENT AS OF JANUARY 31, 2020	That the Income Statement as presented by the CAO be approved and attached to the minutes of the February 26, 2020 regular scheduled Council meeting	
2020 - 052	K. GARDNER	BALANCE SHEET AS OF JANUARY 31, 2020	That the Balance Sheet as presented by the CAO be approved and attached to the minutes of the February 26, 2020 regular scheduled Council meeting	
2020 - 053	J. STEINACHER	FINANCE COMMITTEE MEMOS	That the Finance Committee memos as presented be accepted with thanks and attached to the minutes of February 26, 2020; furthermore, that the agenda and minutes dated January 8 and February 12, 2020 be accepted with thanks and filed	




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2020 - 054	J. HALLETT	DECEMBER 2019 WATER TREATMENT PLANT DAILY LOG	That the Water Treatment Plant Daily Log for December 2019 be approved as presented by the Utilities Supervisor, D. Panko	
2020 - 055	J. STEINACHER	WINTER MAINTENANCE POLICY 400 - 07	That Policy 400 - 07, being a policy for winter maintenance for the Town of St. Walburg be approved	
2020 - 056	N. SCHNEIDER	REFUSE REDUCTION FOR MAY AND JUNE 2020	That the Town of St. Walburg offers to the ratepayers in 2020, Toonie Tuesday: \$2.00 per appliance, and ½ price for all other refuse in addition to a pick up service at a cost of \$5.00 for the Tuesdays in the months of May and June	CARRIED
2020 - 057	J. STEINACHER	JANUARY 2020 WATER TREATMENT PLANT DAILY LOG	That the Water Treatment Plant Daily Log for January 2020 be approved as presented by the Utilities Supervisor, D. Panko	CARRIED
2020 - 058	J. HALLETT	PUBLIC WORKS COMMITTEE MEMOS	That the Public Works Committee memos as presented be accepted with thanks and attached to the minutes of February 26, 2020; furthermore, that the agenda and minutes dated January 16 and February 20, 2020 be accepted with thanks and filed	CARRIED
2020 - 059	V. MOWERY	COMMUNITY PLANNING COMMITTEE MEMO	That the Community Planning Committee memo as presented be accepted with thanks and attached to the minutes of February 26, 2020; furthermore, that the agenda and minutes dated February 12, 2020 be accepted with thanks and filed	CARRIED
2020 - 060	J. STEINACHER	YOUNG ENTERPRISE CORRESPONDENCE DATED JANUARY 7, 2020	That the Town of St. Walburg acknowledges receipt of the correspondence sent by Casey Young with respect to the 2019 Assessed Town Taxes; furthermore, that the Town Office forward the Improvement Rebate Program information with correspondence	CARRIED
2020 - 061	V. MOWERY	COWAN CORRESPONDENCE DATED JANUARY 21, 2020	That the Town of St. Walburg acknowledges receipt of the correspondence sent by B. & P. Cowan with respect to dwelling development; furthermore, that the CAO forward correspondence that the current Zoning Bylaw does not accommodate the request and that Town Council will review the consideration in the amendment of the Zoning Bylaw	
2020 - 062	V. MOWERY	ACKNOWLEDGEMENT OF AGENDA ITEMS	That the Town of St. Walburg Council acknowledges the following items as presented by the CAO: <ul style="list-style-type: none"> ➤ 9.7.1 Northwest Mutual Aid ➤ 9.7.2 Joint Aerated Lagoon ➤ 9.7.3 North Saskatchewan Municipal Health Holdings ➤ 9.7.4 North Central Transportation Planning Committee ➤ 9.8.1 Incoming Correspondence ➤ 9.8.2 Outgoing Correspondence 	CARRIED
2020 - 063	J. STEINACHER	ADJOURNMENT	That the February 26, 2020 Regular Scheduled Council meeting be adjourned at 4:00 p.m.	CARRIED



Minutes approved on April 1, 2020



 Mayor


 Chief Administrative Officer