

**TOWN OF ST. WALBURG COUNCIL SPECIAL COUNCIL MEETING**  
**APRIL 1, 2020 AT 1:00 P.M.**  
**TOWN OF ST. WALBURG COUNCIL CHAMBERS**  
**VIA TELECONFERENCE: 306-248-3443, CONFERENCE ID: 968098**

**MEMBERS PRESENT: MAYOR GEORGE PRUDAT, COUNCILLORS JAMIE HALLETT, NANCY SCHNEIDER, KIM GARDNER, DAWN MCKELLAR, VIRGINIA MOWERY (3:06 P.M. JOINED)**

**MEMBERS ABSENT: DEPUTY MAYOR JEAN STEINACHER**

**STAFF PRESENT: CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN**

1:00 p.m. Call to Order by Mayor George Prudat

- Acknowledgment of Council Meeting as per Bylaw 2019-10 to meet electronically
- Roll Call completed by the CAO

2020 - 066	K. GARDNER	<b>APPROVAL OF AGENDA FOR APRIL 1, 2020</b>	That the agenda be accepted as a guide and attached to the minutes of April 1, 2020	CARRIED
2020 - 067	N. SCHNEIDER	<b>LIST OF UPCOMING EVENTS/MEETINGS</b>	That the List of Upcoming Events/Meetings be accepted as revised and attached to the minutes of April 1, 2020	CARRIED
2020 - 068	J. HALLETT	<b>FEBRUARY 26, 2020 REGULAR SCHEDULED COUNCIL MEETING MINUTES</b>	That the February 26, 2020 Regular Scheduled Council meeting minutes, be adopted and the approval date to be April 1, 2020	CARRIED
2020 - 069	J. HALLETT	<b>MARCH 15, 2020 SPECIAL COUNCIL MEETING MINUTES</b>	That the March 15, 2020 Special Council Meeting minutes be adopted and the approval date to be April 1, 2020	CARRIED
2020 - 070	N. SCHNEIDER	<b>PROCLAMATION: CANADIAN ROYAL PURPLE WEEK MAY 10-16, 2020</b>	That the Town of St. Walburg proclaims May 10-16, 2020 as "Canadian Royal Purple Week" recognizing the Canadian Royal Purple for the significant impact it has made and continues to make in our Community; furthermore, that the Mayor sign the proclamation with a copy being attached to the minutes of April 1, 2020	CARRIED
2020 - 071	N. SCHNEIDER	<b>EMPLOYEE AND FAMILY ASSISTANCE PROGRAM</b>	That the Town of St. Walburg continues to commit to the well being of the employees and supports the enrollment of the Town of St. Walburg into the Employee and Family Assistance Program effective April 1, 2020	CARRIED
2020 - 072	J. HALLETT	<b>CAO REPORT</b>	That the CAO memo and verbal report as provided by the CAO dated March 30, 2020 and the Staff meeting report dated February 27, 2020 be accepted with thanks; furthermore with the uncertain times currently facing the Town, all measures and procedures are to be in place to ensure continuity and the well being of all staff	CARRIED
2020 - 073	J. HALLETT	<b>MARCH 2020 UTILITY BILLING</b>	That the Town of St. Walburg utility billing for March consumption be adjusted to the amount of minimum usage per residential and commercial, due to the current COVID-19 situation	CARRIED
2020 - 074	N. SCHNEIDER	<b>PRIORITIES &amp; PLANNING COMMITTEE</b>	That the Priorities and Planning Committee memo as presented be accepted with thanks and attached to the minutes of April 1, 2020; furthermore, that the agenda and minutes dated March 20, 2020 be accepted with thanks and filed	CARRIED
2020 - 075	N. SCHNEIDER	<b>TOWN OF ST. WALBURG MARCH 31, 2020 ACCOUNTS FOR PAYMENT</b>	That the Town of St. Walburg Accounts for Payment on March 31, 2020 being cheques #9514 to #9555 and other payments #20200301-Man. to #20200327-Man. totalling \$145,649.77 be approved as presented and attached to the minutes of April 1, 2020	CARRIED
2020 - 077	N. SCHNEIDER	<b>ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION MARCH 2020 ACCOUNTS FOR PAYMENT</b>	That the St. Walburg and District Fire Rescue Association Accounts for Payment on April 1, 2020 being cheques #232 - #235 and other payments #20200221, 20200301 to 20200310 totalling \$64,090.66 be approved as presented and attached to the minutes of April 1, 2020	CARRIED
2020 - 078	K. GARDNER	<b>FEBRUARY 2020 BANK RECONCILIATIONS</b>	That the February 2020 Bank Reconciliations as presented by the CAO be approved	CARRIED
2020 - 079	N. SCHNEIDER	<b>BUDGETARY CONTROL AS OF FEBRUARY 29, 2020</b>	That the Budgetary Control dated February 29, 2020 as presented by the CAO be accepted with thanks	CARRIED



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2020 - 080	D. MCKELLAR	<b>BALANCE SHEET AS OF FEBRUARY 29, 2020</b>	That the Balance Sheet dated February 29, 2020 as presented by the CAO be accepted with thanks	CARRIED
2020 - 081	K. GARDNER	<b>INCOME STATEMENT AS OF FEBRUARY 29, 2020</b>	That the Income Statement dated February 29, 2020 as presented by the CAO be accepted with thanks	CARRIED
2020 - 082	N. SCHNEIDER	<b>BYLAW 2020-04 TO SET BASE TAXES FOR LAND AND IMPROVEMENTS FOR 2020</b>	That Bylaw 2020-04 being a bylaw to set the base taxes for land and improvements for 2020 be given first reading at the April 1, 2020 regular scheduled Council meeting	CARRIED
2020 - 083	J. HALLETT	<b>BYLAW 2020-04 TO SET BASE TAXES FOR LAND AND IMPROVEMENTS FOR 2020</b>	That Bylaw 2020-04 being a bylaw to set the base taxes for land and improvements for 2020 be given second reading at the April 1, 2020 regular scheduled Council meeting	CARRIED
2020 - 084	D. MCKELLAR	<b>BYLAW 2020-04 TO SET BASE TAXES FOR LAND AND IMPROVEMENTS FOR 2020</b>	That Bylaw 2020-04 being a bylaw to set the base taxes for land and improvements for 2020 be given consideration for three readings and adoption at the April 1, 2020 regular scheduled Council meeting	CARRIED
2020 - 085	K. GARDNER	<b>BYLAW 2020-04 TO SET BASE TAXES FOR LAND AND IMPROVEMENTS FOR 2020</b>	That Bylaw 2020-04 being a bylaw to set the base taxes for land and improvements for 2020 be given third and final reading with adoption at the April 1, 2020 regular scheduled Council meeting	CARRIED
2020 - 086	J. HALLETT	<b>BYLAW 2020-05 TO ESTABLISH PROPERTY TAX INCENTIVES AND PENALTIES FOR 2020</b>	That Bylaw 2020-05 being a bylaw to establish property tax incentives and penalties for 2020 be given first reading at the April 1, 2020 regular scheduled Council meeting	CARRIED
2020 - 087	K. GARDNER	<b>BYLAW 2020-05 TO ESTABLISH PROPERTY TAX INCENTIVES AND PENALTIES FOR 2020</b>	That Bylaw 2020-05 being a bylaw to establish property tax incentives and penalties for 2020 be given second reading at the April 1, 2020 regular scheduled Council meeting	CARRIED
2020 - 088	N. SCHNEIDER	<b>BYLAW 2020-05 TO ESTABLISH PROPERTY TAX INCENTIVES AND PENALTIES FOR 2020</b>	That Bylaw 2020-05 being a bylaw to establish property tax incentives and penalties for 2020 be given consideration for three readings and adoption at the April 1, 2020 regular scheduled Council meeting	CARRIED
2020 - 089	D. MCKELLAR	<b>BYLAW 2020-05 TO ESTABLISH PROPERTY TAX INCENTIVES AND PENALTIES FOR 2020</b>	That Bylaw 2020-05 being a bylaw to establish property tax incentives and penalties for 2020 be given third and final reading with adoption at the April 1, 2020 regular scheduled Council meeting	CARRIED
2020 - 090	J. HALLETT	<b>BYLAW 2020-06 TO PROVIDE FOR EXEMPTION FOR 2020</b>	That Bylaw 2020-06 being a bylaw to provide exemption from taxation for 2020 be given first reading at the April 1, 2020 regular scheduled Council meeting	CARRIED
2020 - 091	D. MCKELLAR	<b>BYLAW 2020-06 TO PROVIDE FOR EXEMPTION FOR 2020</b>	That Bylaw 2020-06 being a bylaw to provide exemption from taxation for 2020 be given second reading at the April 1, 2020 regular scheduled Council meeting	CARRIED
2020 - 092	K. GARDNER	<b>BYLAW 2020-06 TO PROVIDE FOR EXEMPTION FOR 2020</b>	That Bylaw 2020-06 being a bylaw to provide exemption from taxation for 2020 be given consideration for three readings at the April 1, 2020 regular scheduled Council meeting	CARRIED
2020 - 093	N. SCHNEIDER	<b>BYLAW 2020-06 TO PROVIDE FOR EXEMPTION FOR 2020</b>	That Bylaw 2020-06 being a bylaw to provide exemption from taxation for 2020 be given third and final reading with adoption at the April 1, 2020 regular scheduled Council meeting	CARRIED

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MEMBERS ABSENT: DEPUTY MAYOR JEAN STEINACHER

STAFF PRESENT: CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN

2020 - 094	N. SCHNEIDER	<b>2020 APPRAISAL UPDATE</b>	That the 2020 appraisal update as presented by the CAO be acknowledged	CARRIED
2020 - 095	K. GARDNER	<b>FINANCE COMMITTEE</b>	That the Finance Committee memo as presented be accepted with thanks and attached to the minutes of April 1, 2020; furthermore, that the agenda and minutes dated March 11, 2020 be accepted with thanks and filed	CARRIED
2020 - 096	J. HALLETT	<b>FEBRUARY 2020 WATER TREATMENT PLANT DAILY LOG</b>	That the Water Treatment Plant Daily Log for February 2020 be approved as presented by the Utilities Supervisor, D. Panko, with thanks	CARRIED
2020 - 097	J. HALLETT	<b>COMMUNITY AND CULTURE GRANT - ST. WALBURG SCHOOL</b>	That the Town of St. Walburg approves a Community and Culture grant to the St. Walburg School Fruit Bowl Program in the amount of \$600.00	CARRIED
2020 - 098	N. SCHNEIDER	<b>COMMUNITY PLANNING COMMITTEE</b>	That the Community Planning Committee memo as presented be accepted with thanks and attached to the minutes of April 1, 2020; furthermore, that the agenda and minutes dated March 4, 2020 be accepted with thanks and filed	CARRIED
2020 - 099	K. GARDNER	<b>FIRE WORKING COMMITTEE</b>	That the St. Walburg and District Fire and Rescue Association - Working Committee memo as presented by Chair Councillor Nancy Schneider dated March 3, 2020 be accepted with thanks	CARRIED
			Councillor Virginia Mowery joined the meeting via teleconference at 3:06 p.m.	
2020 - 100	V. MOWERY	<b>JOINT AERATED LAGOON PROJECT MANAGEMENT COMMITTEE</b>	That Mayor George Prudat - Primary, and Councillor Jamie Hallett - Alternate, be appointed to represent St. Walburg in discussions with legal entities along with representatives from the Rural Municipality of Frenchman Butte No. 501 and the Village of Paradise Hill, for mediation purposes; furthermore, that the individual has the authorization and support of FULL COUNCIL to speak on behalf of St. Walburg and make decisions financially	CARRIED
2020 - 101	J. HALLETT	<b>JOINT AERATED LAGOON PROJECT COMMITTEE</b>	That the Joint Aerated Lagoon Project Committee memo as presented by Chair Councillor Jamie Hallett dated March 2, 2020 be accepted with thanks	CARRIED
2020 - 102	V. MOWERY	<b>501 UTILITY AUTHORITY INC. OPERATING AGREEMENT</b>	That the Town of St. Walburg authorizes the Mayor and CAO to sign the 501 Utility Authority Inc. Operating Agreement	CARRIED
2020 - 103	V. MOWERY	<b>501 UTILITY AUTHORITY INC. MAINTENANCE AGREEMENT</b>	That the Town of St. Walburg representatives request additional clarification	CARRIED
2020 - 104	V. MOWERY	<b>501 UTILITY AUTHORITY INC.</b>	That the 501 Utility Authority Inc. memo as presented by representative Councillor Virginia Mowery be accepted with thanks; furthermore, that the concerns with the maintenance agreement document, be forwarded to Councillor Virginia Mowery before the April 13, 2020 meeting	CARRIED
2020 - 105	J. HALLETT	<b>RM OF MERVIN 499 CORRESPONDENCE DATED MARCH 27, 2020</b>	That the correspondence dated March 27, 2020 RE: Brightsand Regional Park Authority be brought forward to Priorities and Planning on April 16, 2020	CARRIED
2020 - 106	J. HALLETT	<b>ACKNOWLEDGEMENT OF AGENDA ITEMS</b>	That the Town of St. Walburg Council acknowledges the following items as presented by the CAO: <ul style="list-style-type: none"> <li>➤ 9.7.1 North Saskatchewan River Municipal Health Holdings</li> <li>➤ 9.7.5 Northwest Mutual Aid Area</li> <li>➤ 9.7.6 Brightsand Lake Regional Park Authority</li> <li>➤ 9.8.1 Incoming Correspondence</li> <li>➤ 9.8.2 Outgoing Correspondence</li> </ul>	CARRIED

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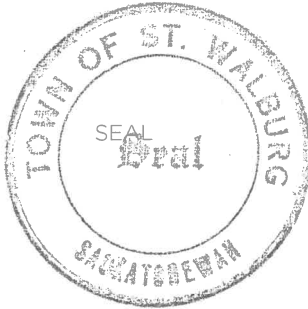
STAFF PRESENT: CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN

2020 - 107 N. SCHNEIDER **ADJOURNMENT**

That the April 1, 2020 Regular Scheduled Meeting be adjourned at 3:39 p.m.

**CARRIED**

Minutes approved on April 29, 2020



  
Deputy Mayor  
  
Chief Administrative Officer