

**TOWN OF ST. WALBURG COUNCIL REGULAR COUNCIL MEETING VIA TELECONFERENCE**  
**APRIL 30, 2020 AT 1:00 P.M.**  
**TOWN OF ST. WALBURG COUNCIL CHAMBERS**

**MEMBERS PRESENT:** DEPUTY MAYOR JEAN STEINACHER, COUNCILLORS JAMIE HALLETT, NANCY SCHNEIDER, KIM GARDNER, DAWN MCKELLAR, VIRGINIA MOWERY

**MEMBER ABSENT:** MAYOR GEORGE PRUDAT

**STAFF PRESENT:** CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN

1:10 p.m. Call to Order by Deputy Mayor Jean Steinacher

2020 - 111	N. SCHNEIDER	<b>APPROVAL OF AGENDA FOR APRIL 30, 2020</b>	That the agenda, with one addition as follows be accepted as a guide and attached to the minutes of April 30, 2020: <ul style="list-style-type: none"> <li>Resignation Correspondence</li> </ul>	CARRIED
2020 - 112	V. MOWERY	<b>RESIGNATION OF MAYOR</b>	That the Town of St. Walburg Council, with regret, accepts the resignation of George Prudat effective April 27, 2020 at 9:40 a.m.	CARRIED
2020 - 113	D. MCKELLAR	<b>RESOLUTION 2019-411</b>	That the Town of St. Walburg appoints Nancy Schneider as Deputy Mayor from May 1, 2020 until the next general municipal election scheduled on November 9, 2020	CARRIED
2020 - 114	N. SCHNEIDER	<b>COUNCIL COMMITTEES 2020</b>	That the Council Committees for 2020 as revised be approved and attached to the minutes of April 30, 2020	CARRIED
2020 - 115	V. MOWERY	<b>LIST OF UPCOMING EVENTS/MEETINGS</b>	That the List of Upcoming Events/Meetings be accepted as revised and attached to the minutes of April 30, 2020	CARRIED
2020 - 116	N. SCHNEIDER	<b>APRIL 1, 2020 REGULAR SCHEDULED COUNCIL MEETING MINUTES</b>	That the April 1, 2020 Regular Scheduled Council Meeting Minutes, be adopted and the approval date to be April 30, 2020	CARRIED
2020 - 117	D. MCKELLAR	<b>APRIL 15, 2020 SPECIAL COUNCIL MEETING MINUTES</b>	That the April 15, 2020 Special Council Meeting Minutes be adopted and the approval date to be April 30, 2020	CARRIED
2020 - 118	V. MOWERY	<b>UTILITY BILLING FOR APRIL, MAY, AND JUNE 2020</b>	That the Town of St. Walburg utility billings for April, May, and June 2020 for monthly consumption be adjusted to minimum usage per residential and commercial due to COVID-19; furthermore, that a review be completed at the June 18, 2020 Priority and Planning Committee meeting	CARRIED
2020 - 119	K. GARDNER	<b>INFECTIOUS COMMUNICABLE DISEASES POLICY</b>	That the following policy as presented be accepted as a "Living Document" in its entirety and added to the Town of St. Walburg Policy and Procedures Manual with an effective date of April 30, 2020: <ul style="list-style-type: none"> <li>600-04 Infectious Communicable Diseases Policy</li> </ul>	CARRIED
2020 - 120	N. SCHNEIDER	<b>GARBAGE/REFUSE AND COMPOST COLLECTION</b>	That with the current situation of COVID-19, the Town of St. Walburg wishes to encourage the cleanliness of properties to align with Bylaw 2019-09, known as the Nuisance Bylaw, therefore on Mondays beginning May 11, any resident who places refuse on the curbside and/or compost, excluding organic wastes, will not incur any costs associated with the disposal of such materials; furthermore, that this topic will be reviewed at the June 18, 2020 Priorities and Planning Committee	CARRIED
2020 - 121	V. MOWERY	<b>BYLAW 2020-07 ZONING BYLAW AMENDMENT</b>	That Bylaw 2020-07 to amend Bylaw 09-2013 known as the Zoning Bylaw be given first reading; furthermore, that a Public Hearing be scheduled for May 27, 2020 at 1:30 p.m.	CARRIED
2020 - 122	D. MCKELLAR	<b>2020 MILL RATE AND MILL RATE FACTOR</b>	That the Town of St. Walburg approves the 2020 Mill Rate of 5.6 and the 2020 Mill Rate Factor of 1.8 for Commercial properties to reflect the 2020 Budget approved by resolution 2019-462 on December 19, 2020	CARRIED
2020 - 123	N. SCHNEIDER	<b>2019 FINANCIAL STATEMENT</b>	That the 2019 Annual Financial Statement for the Town of St. Walburg, audited by Pinnacle Business Solutions be accepted as presented, with approval date of April 30, 2020	CARRIED

  


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2020 - 124	K. GARDNER	<b>SIGNING AUTHORITY FOR THE TOWN OF ST. WALBURG</b>	<p>That Councillor Nancy Schneider be added as a signing authority for the Town of St. Walburg; furthermore, that the Signing Authority for the Town of St. Walburg as of May 1, 2020 be as follows:</p> <ul style="list-style-type: none"> <li>Nancy Schneider, Councillor</li> <li>Jean Steinacher, Councillor</li> <li>Shiloh Bronken, Chief Administrative Officer</li> </ul> <p>Additionally, that all authorizations require two (2) signatures, one of which shall be Shiloh Bronken, Chief Administrative Officer, and the other signature to be of the Council - Deputy Mayor or Councillor</p>	<b>CARRIED</b>
2020 - 125	V. MOWERY	<b>BANKING AUTHORIZATIONS FOR THE TOWN OF ST. WALBURG</b>	<p>That the Town of St. Walburg as of May 1, 2020 amends the banking authorizations be amended as follows, including online payment authorizations:</p> <ul style="list-style-type: none"> <li>Permitted signors: Nancy Schneider, Jean Steinacher, and Shiloh Bronken</li> <li>Add: Nancy Schneider</li> <li>Remove: George Prudat and Jamie Hallett</li> </ul>	<b>CARRIED</b>
2020 - 126	N. SCHNEIDER	<b>BANKING AUTHORIZATIONS FOR THE ST. WALBURG AND DISTRICT FIRE RESCUE ASSOCIATION</b>	<p>That the St. Walburg and District Fire Rescue Association banking authorizations as of May 1, 2020 be amended as follows, including online payment authorizations:</p> <ul style="list-style-type: none"> <li>Authorized Signors: Nancy Schneider, Jean Steinacher, and Shiloh Bronken</li> <li>Add: Nancy Schneider</li> <li>Remove: George Prudat and Jamie Hallett</li> </ul>	<b>CARRIED</b>
2020 - 127	K. GARDNER	<b>SUMMER STUDENT EMPLOYMENT</b>	<p>That the Town of St. Walburg supports the CAO recommendations for Summer Student Employment for 2020; furthermore, that the current situation of COVID-19 allows for special considerations for 2020</p>	<b>CARRIED</b>
2020 - 128	N. SCHNEIDER	<b>CAO MEMO AND VERBAL REPORT</b>	<p>That the memo dated April 28, 2020 and the verbal report as presented by the CAO be accepted with thanks</p>	<b>CARRIED</b>
2020 - 127	N. SCHNEIDER	<b>TOWN OF ST. WALBURG ACCOUNTS FOR PAYMENT ON APRIL 30, 2020</b>	<p>That the Town of St. Walburg Accounts for Payment on April 30, 2020 being cheques #9556 to #9588 and other payments being #20200401-Man to #20200424-Man totalling \$128,568.75 be approved as presented and attached to the minutes of April 30, 2020</p>	<b>CARRIED</b>
2020 - 128	N. SCHNEIDER	<b>ST. WALBURG AND DISTRICT FIRE RESCUE ASSOCIATION APRIL 2020 ACCOUNTS FOR PAYMENT</b>	<p>That the St. Walburg and District Fire Rescue Association Accounts for Payment on April 30, 2020 being cheques #236 to #240 and other payments #20200401 to #20200417 totalling \$4,793.71 be approved and attached to the minutes of April 30, 2020</p>	<b>CARRIED</b>
2020 - 129	V. MOWERY	<b>2020 COMMUNITY GRANT APPLICATIONS</b>	<p>That the Town of St. Walburg approves the following applications for the Community and Culture Grant for 2020:</p> <ul style="list-style-type: none"> <li>2020-004 St. Walburg Museum Doors in the amount of \$1,375.00; and</li> <li>2020-005 Garden Project in the amount of \$1,600.00</li> </ul>	<b>CARRIED</b>
2020 - 130	V. MOWERY	<b>501 UTILITY AUTHORITY MAINTENANCE AGREEMENT</b>	<p>That the Town of St. Walburg approves the 501 Utility Authority Maintenance Agreement as presented and authorizes the agreement to be signed</p>	<b>CARRIED</b>
2020 - 131	N. SCHNEIDER	<b>ITEMS TABLED TO MAY 27, 2020 REGULAR SCHEDULED MEETING</b>	<p>That the following items in their entirety be tabled to the May 27, 2020 Regular Scheduled Meeting:</p> <ul style="list-style-type: none"> <li>9.2 Priorities and Planning</li> <li>9.3 Finance</li> </ul>	<b>CARRIED</b>



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- 9.4 Public Works
- 9.5 Community Planning
- 9.7.1 North Central Transportation Planning Committee
- 9.7.2 Joint Aerated Lagoon Project Committee
- 9.8 Correspondence

2020 - 132 N. SCHNEIDER **ADJOURNMENT**

That the April 30, 2020 Regular Scheduled Council meeting be  
adjourned at 2:20 p.m.

**CARRIED**



Minutes approved on May 27, 2020

Deputy Mayor

Chief Administrative Officer