

**TOWN OF ST. WALBURG COUNCIL REGULAR COUNCIL MEETING  
WITH TELECONFERENCE  
MAY 27, 2020 AT 1:00 P.M.  
TOWN OF ST. WALBURG COUNCIL CHAMBERS**

**MEMBERS PRESENT IN CHAMBERS:**

**DEPUTY MAYOR NANCY SCHNEIDER, COUNCILLORS JEAN STEINACHER AND KIM GARDNER**

**MEMBER PRESENT VIA TELECONFERENCE:**

**COUNCILLORS JAMIE HALLETT AND VIRGINIA MOWERY**

**MEMBERS ABSENT:**

**COUNCILLOR DAWN MCKELLAR**

**STAFF PRESENT:**

**CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN**

1:00 p.m. Call to Order by Deputy Mayor Nancy Schneider

Councillor Dawn McKellar joined the meeting at 1:05 p.m.

2020 - 133	J. STEINACHER	<b>APPROVAL OF AGENDA FOR MAY 27, 2020</b>	That the agenda be accepted as a guide and attached to the minutes of May 27, 2020	<b>CARRIED</b>
2020 - 134	V. MOWERY	<b>LIST OF UPCOMING EVENTS/MEETINGS</b>	That the List of Upcoming Events/Meetings be accepted as revised and attached to the minutes of May 27, 2020	<b>CARRIED</b>
2020 - 135	D. MCKELLAR	<b>APRIL 30, 2020 REGULAR SCHEDULED COUNCIL MEETING MINUTES</b>	That the April 30, 2020 Regular Scheduled Council Meeting Minutes, be adopted and the approval date to be May 27, 2020	<b>CARRIED</b>
2020 - 136	J. STEINACHER	<b>PUBLIC HEARING - ZONING BYLAW 2020-07</b>	That the Town of St. Walburg commence the Public Hearing - Zoning Bylaw 2020-07 at 1:20 p.m. on May 27, 2020	<b>CARRIED</b>
2020 - 137	J. STEINACHER	<b>GARBAGE/REFUSE AND COMPOST COLLECTION - MODIFICATIONS TO CURRENT SERVICE PROVISIONS</b>	That the Town of St. Walburg accepts the recommendations for curbside refuse collection on June 8 and 11, 2020; furthermore, that the Waste Transfer Site shall be open on the respective Mondays from 9:00 a.m. until 4:00 p.m. to allow residents to dispose of refuse at no charge	<b>CARRIED</b>
2020 - 138	J. HALLETT	<b>CAO MEMO DATED MAY 26, 2020</b>	That the memo dated May 26, 2020 as presented by the CAO be accepted with thanks	<b>CARRIED</b>
2020 - 139	V. MOWERY	<b>PRIORITIES &amp; PLANNING COMMITTEE - APRIL 17, 2020</b>	That the Priorities and Planning Committee memo dated April 17, 2020 be accepted with thanks and attached to the minutes of May 27, 2020; furthermore, that the agenda and minutes dated April 16, 2020 be accepted with thanks and filed	<b>CARRIED</b>
2020 - 140	D. MCKELLAR	<b>SASKATCHEWAN MINISTRY OF HIGHWAYS AND INFRASTRUCTURE OFFER TO PURCHASE</b>	That the Town of St. Walburg declines the Offer to Purchase lands within the municipal boundaries, known as NW 4-54-22-3 W3 Plan X2024 Ext. 1 (estimated 0.10 hectares) and SW 4-54-22-3 W3 Plan X2024 Ext. 1 (estimated 0.07 hectares)	<b>CARRIED</b>
2020 - 141	J. HALLETT	<b>SUBDIVISION APPLICATION PARCEL A, PLAN 89B07438, PROPOSED ROAD - INDUSTRIAL AVENUE WEST</b>	That the Town of St. Walburg approves the Subdivision application to Ministry of Government Relations, Community Planning Division; furthermore, that the CAO to provide correspondence of approval	<b>CARRIED</b>
2020 - 142	J. HALLETT	<b>SUBDIVISION APPLICATION SE ¼ SECTION OF 05-54-22-W3M, SUBDIVISION AND PROPOSED LOTS</b>	That the Town of St. Walburg approves the Subdivision application to Ministry of Government Relations, Community Planning Division; furthermore, that the CAO to provide correspondence of approval	<b>CARRIED</b>
2020 - 143	V. MOWERY	<b>MUNICIPAL ECONOMIC ENHANCEMENT PROGRAM (MEEP)</b>	That the Town of St. Walburg provide project details for the Municipal Economic Enhancement Program for infrastructure investment for the installation of a 6-inch water meter for distribution and two distribution pumps for the water treatment plan as per the application	<b>CARRIED</b>



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2020 - 144	K. GARDNER	<b>PRIORITIES AND PLANNING COMMITTEE - MAY 25, 2020</b>	That the Priorities and Planning Committee memo dated May 25, 2020 be accepted with thanks and attached to the minutes of May 27, 2020; furthermore, that the agenda and minutes dated May 21, 2020 be accepted with thanks and filed	CARRIED
			Bio Break at 2:20 p.m. Reconvene at 2:30 p.m.	
2020 - 145	K. GARDNER	<b>TOWN OF ST. WALBURG ACCOUNTS FOR PAYMENT ON MAY 27, 2020</b>	That the Town of St. Walburg Accounts for Payment on May 27, 2020 being cheques #9590 to #9614 and other payments being #2020425-Man to #20200431-Man and #20200501-Man to #20200529-Man totalling \$97,574.86 be approved as presented and attached to the minutes of May 27, 2020	CARRIED
2020 - 146	K. GARDNER	<b>ST. WALBURG AND DISTRICT FIRE RESCUE ASSOCIATION MAY 2020 ACCOUNTS FOR PAYMENT</b>	That the St. Walburg and District Fire Rescue Association Accounts for Payment on May 27, 2020 being cheques #241 to #242 and other payments #20200501 to #2020503 totalling \$993.01 be approved and attached to the minutes of May 27, 2020	CARRIED
2020 - 147	D. MCKELLAR	<b>TOWN OF ST. WALBURG MARCH 2020 FINANCIAL STATEMENTS</b>	That the Town of St. Walburg accepts the following March 2020 financial statements as presented by the CAO to the Finance Committee: <ul style="list-style-type: none"> <li>• Bank Reconciliations</li> <li>• Budget Control</li> <li>• Income Statement</li> <li>• Balance Sheet</li> </ul>	CARRIED
2020 - 148	J. STEINACHER	<b>ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION JANUARY - MARCH 2020 FINANCIAL STATEMENTS</b>	That the Town of St. Walburg accepts the following January to March 2020 financial statements as presented by the CAO to the Finance Committee: <ul style="list-style-type: none"> <li>• Bank Reconciliations</li> <li>• Budget Control</li> <li>• Income Statement</li> <li>• Balance Sheet</li> </ul>	CARRIED
2020 - 149	V. MOWERY	<b>FINANCE COMMITTEE - APRIL 7, 2020</b>	That the Finance Committee memo dated April 7, 2020 be accepted with thanks and attached to the minutes of May 27, 2020; furthermore, that the agenda and minutes dated April 7, 2020 be accepted with thanks and filed	CARRIED
2020 - 150	K. GARDNER	<b>TOWN OF ST. WALBURG APRIL 2020 FINANCIAL STATEMENTS</b>	That the Town of St. Walburg accepts the following April 2020 financial statements as presented by the CAO to the Finance Committee: <ul style="list-style-type: none"> <li>• Bank Reconciliations</li> <li>• Budget Control</li> <li>• Income Statement</li> <li>• Balance Sheet</li> </ul>	CARRIED
2020 - 151	K. GARDNER	<b>ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION APRIL 2020 FINANCIAL STATEMENTS</b>	That the Town of St. Walburg accepts the following April 2020 financial statements as presented by the CAO to the Finance Committee: <ul style="list-style-type: none"> <li>• Bank Reconciliations</li> <li>• Budget Control</li> <li>• Income Statement</li> </ul>	CARRIED

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COUNCILLORS JAMIE HALLETT AND VIRGINIA MOWERY

**MEMBERS ABSENT:**

COUNCILLOR DAWN MCKELLAR

**STAFF PRESENT:**

CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN

- Balance Sheet

2020 - 152	D. MCKELLAR	<b>FINANCE COMMITTEE - MAY 11, 2020</b>	That the Finance Committee memo dated May 11, 2020 be accepted with thanks and attached to the minutes of May 27, 2020; furthermore, that the agenda and minutes dated May 11, 2020 be accepted with thanks and filed	CARRIED
2020 - 153	J. HALLETT	<b>MARCH AND APRIL 2020 WATER TREATMENT PLANT DAILY LOGS</b>	That the Town of St. Walburg accepts with thanks the Daily Water Treatment Plant Logs for March and April 2020 as presented by Utilities Supervisor D. Panko	CARRIED
2020 - 154	J. HALLETT	<b>WATER SECURITY AGENCY WATER WORKS COMPLIANCE INSPECTION REPORT</b>	That the Town of St. Walburg accepts the Waterworks Compliance Inspection Report as presented by M. Gutek of Water Security Agency, dated May 6, 2020 with thanks	CARRIED
2020 - 155	V. MOWERY	<b>PUBLIC WORKS COMMITTEE - MAY 25, 2020</b>	That the Public Works Committee memo dated May 25, 2020 be accepted with thanks and attached to the minutes of May 27, 2020; furthermore, that the agenda and minutes dated May 21, 2020 be accepted with thanks and filed	CARRIED
2020 - 156	J. HALLETT	<b>COMMUNITY PLANNING COMMITTEE - APRIL 23, 2020</b>	That the Community Planning Committee memo dated April 23, 2020 be accepted with thanks and attached to the minutes of May 27, 2020; furthermore, that the agenda and minutes dated April 23, 2020 be accepted with thanks and filed	CARRIED
2020 - 157	V. MOWERY	<b>ST. WALBURG COMMUNITY GRANT APPLICATION</b>	That the Town of St. Walburg approve the application made by Communities in Bloom for 2020 in the amount of \$1,000.00	CARRIED
2020 - 158	D. MCKELLAR	<b>COMMUNITY PLANNING COMMITTEE - MAY 7, 2020</b>	That the Community Planning Committee memo dated May 7, 2020 be accepted with thanks and attached to the minutes of May 27, 2020; furthermore, that the agenda and minutes dated May 7, 2020 be accepted with thanks and filed	CARRIED
2020 - 159	J. HALLETT	<b>501 UTILITY AUTHORITY INC.</b>	That the Town of St. Walburg accepts the memo from representative Councillor V. Mowery with thanks and attach to the minutes of May 27, 2020	CARRIED
2020 - 160	V. MOWERY	<b>TRANSFER OF ASSETS - 501 UTILITY AUTHORITY INC.</b>	That the Town of St. Walburg CAO begin the internal processes required to transfer the Joint Lagoon Assets to the 501 Utility Authority Inc.	CARRIED
2020 - 161	J. HALLETT	<b>501 UTILITY AUTHORITY INC.</b>	That the Town of St. Walburg accepts the memo dated May 5, 2020, agenda dated April 13, 2020, and minutes dated January 28, 2020, March 2, 2020, and April 13, 2020, from representative Councillor V. Mowery with thanks and attach to the minutes of May 27, 2020	CARRIED
2020 - 162	J. STEINACHER	<b>REGIONAL LAGOON CAP-001 CONSTRUCTION COMMITTEE</b>	That the Town of St. Walburg accepts the memo from Councillor Jamie Hallett with thanks and attach to the minutes of May 27, 2020	CARRIED
2020 - 163	V. MOWERY	<b>NORTH SASKATCHEWAN MUNICIPAL HEALTH HOLDINGS</b>	That the Town of St. Walburg accepts the written report from E. Reeve dated April 21, 2020 with thanks; furthermore, that the report to be filed	CARRIED

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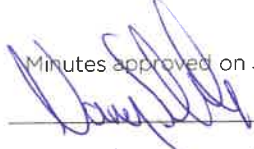

COUNCILLOR DAWN MCKELLAR

**STAFF PRESENT:**

CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN

2020 - 164	D. MCKELLAR	<b>BRIGHTSAND LAKE REGIONAL PARK - MAY 25, 2020</b>	That the Town of St. Walburg accepts the memo dated May 25, 2020 from representative Councillor Jamie Hallett with thanks and attach to the minutes of May 27, 2020	<b>CARRIED</b>
			Councillor D. McKellar left the meeting at 4:02 p.m. Quorum maintained	
2020 - 165	J. HALLETT	<b>ST. WALBURG'S FARMERS MARKET</b>	That the CAO collaborate with the St. Walburg Farmers Market - Bonnie Boser, to assist with the organizational measures with regard to COVID-19	<b>CARRIED</b>
2020 - 166	V. MOWERY	<b>ACKNOWLEDGEMENT OF AGENDA ITEMS</b>	That the Town of St. Walburg Council acknowledges the following items as presented by the CAO: <ul style="list-style-type: none"> <li>• 9.7.3 North Saskatchewan Municipal Health Holdings</li> <li>• 9.7.4 Brightsand Lake Regional Park</li> <li>• 9.7.5 North Central Transportation Planning Committee</li> <li>• 9.8.1 Incoming Correspondence</li> <li>• 9.8.2 Outgoing Correspondence</li> </ul>	<b>CARRIED</b>
2020 - 167	J. HALLETT	<b>PUBLIC HEARING - ZONING BYLAW 2020-07</b>	That the Town of St. Walburg conclude the Public Hearing - Zoning Bylaw 2020-07 at 4:00 p.m. on May 27, 2020	<b>CARRIED</b>
2020 - 168	V. MOWERY	<b>BYLAW 2020-07 - ZONING BYLAW AMENDMENT</b>	That Bylaw 2020-07 being a bylaw to amend Bylaw 09-2013 be given second reading at the May 27, 2020 regular scheduled Council meeting	<b>CARRIED</b>
2020 - 169	J. STEINACHER	<b>BYLAW 2020-07 - ZONING BYLAW AMENDMENT</b>	That Bylaw 202-07 being a bylaw to amend Bylaw 09-2013 be given third and final reading with adoption at the May 27, 2020 regular scheduled Council meeting	<b>CARRIED</b>
2020 - 170	J. STEINACHER	<b>ADJOURNMENT</b>	That the May 27, 2020 Regular Scheduled Council meeting be adjourned at 4:17 p.m.	



Minutes approved on June 24, 2020  
  
 Deputy Mayor  
  
 Chief Administrative Officer