

Brightsand Lake Regional Park Board Authority

February 4<sup>th</sup>, 2019 Minutes

1. Meeting called to order 7:30 pm by Victor Hamm. In attendance are: Victor Hamm, Carol Larre, Ron Gramlich, Bohdan Ewanchuk, Kathy Daigneau. Absent: Brian VanTassel.
2. Agenda: Motion to adopt by Ron, Carried. Last meeting minutes Motion to adopt by Carol, Carried. Financials reported, Victor checking on phone bill. Adopted by Bohdan, Carried.
3. Discussion brought forward by Ron around Capitol Expenses. The 2 lots that need work done by Mitchell Bros. and drainage (discussed further into meeting). Victor called Starla re: outstanding payment on Playground Equip. Further Capitol expenditures, new fridges for cabins, checking on status of mower and investigate tender for putting new roof on old shop. Discussion around adding power to more campsites and whether we should be repairing Pavilion or building a new one (future meeting).
4. Staffing. Carol informed us that Cameron McKee is very interested in returning to work at the park this year. We have asked Carol to request his Resume. All positions will be advertised. Kathy will get this information to the public.
5. Building inspector, Re Jeff Svoboda, motion made by Carol that he be recommended to anyone building. Carried
6. Motion made by Kathy that Elaine Reeves remain our disaster coordinator, Carried. A letter will be sent to her to confirm her appointment.
7. Security, Kathy made a motion to rehire John Derkatch. Carried. Job description will be reviewed by Authority.
8. Regional Park Conference, Apr 4<sup>th</sup> to 6<sup>th</sup>, 2019. Ron Gramlich will attend. Message sent to Brian to see if he is interested.
9. Alcohol and Cannabis Ban, Kathy will check email. Carol made a motion to proceed with ban. Carried.
10. Cabin lease fees and taxes. Discussion was held around these, but no decisions made at this meeting. Further discussion will be had at next meeting.

11. Swimming Lessons, Kathy has been checking and has one student that is interested in full time, Aspen Newsted. Her sister, Kamryn is interested in working at the Park full time and can assist with swimming lessons, resume will be requested by Kathy. We will supply all badges and report cards. Kathy will call and see what the expectations are for wages. We will also supply a campsite for a trailer for the two weeks of swimming lessons. Motion made by Ron to hire Aspen, Carried.
12. Budget, there will be more discussion at future meetings.
13. Drainage, some options have been discussed and will be pursued by the Authority at later date.
14. Pay Scale, Victor will check with Starla regarding payrates.
15. Main office sign regarding non-tolerance to any verbal or physical abuse. Bohdan made a motion to have sign ordered, Carried.
16. Other, Payment to Lawyer for calls made by a board member last year. Kathy made a motion to pay this bill. Carried. Kathy made a motion that only Victor can make calls to the lawyer. Only Victor can appoint someone else to call if necessary. If any board member makes a call to the lawyer that hasn't been approved by Victor that person will be responsible for payment. Carried.
17. Ladra, Request for donation to Livelong Summerspeil. Carol made a motion to send donation, Carried.
18. Cabin Owner's Association fee. This has been collected along with the lease fees by the Park in the past but will now be up to the association to collect their own fees. Motion made by Carol, Carried. Kathy will inform Wayne Woodman or Darcy Wildeman.
19. Motion made by Carol to change the Lease Fee Invoice date to May 31 and that late fees will start on June 1<sup>st</sup>. Carried
20. Tax arrears, Kathy is to send reminder to all in arrears. Ron made a motion that a letter be sent to all as a reminder, Carried.
21. Change of locks, Kathy requested, that in the best interest of everyone, that the locks on the main office and compound be changed. Ron made a motion that this be done, Carried.

22. Kathy asked if anyone knew whose 5<sup>th</sup> wheel was parked by the compound and no one present knew. A sign will be placed on the vehicle stating that the owner call Victor Hamm or it will be towed away by Feb 15<sup>th</sup>, at owners expense, if no one steps forward.

23. Motion to adjourn by Bohdan. Time 10:10