

**MEMBERS PRESENT:**

**MAYOR NANCY SCHNEIDER**  
**COUNCILLORS STUART GAMMELL, KIM GARDNER, VIRGINIA MOWERY, CLINTON PARKER,**  
**AND JEAN STEINACHER**

**MEMBERS ABSENT:**

**COUNCILLOR DAWN MCKELLAR**

**STAFF PRESENT:**

**CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN**

			3:00 p.m. Call to Order by Mayor Nancy Schneider, Quorum present.	
			<b>MOMENT OF PERSONAL REFLECTION</b>	All members of Council are obligated to declare a conflict of interest or a pecuniary interest (as per Section 141.1(1) of <i>The Municipalities Act</i> ) regarding any item on the agenda.
2021 - 032	K. GARDNER S. GAMMELL	<b>APPROVAL OF AGENDA FOR FEBRUARY 23, 2021</b>	That the agenda as presented be accepted as a guide and attached to the minutes of February 23, 2021.	<b>CARRIED</b>
2021 - 033	J. STEINACHER C. PARKER	<b>APPROVAL OF JANUARY 26, 2021 REGULAR SCHEDULED COUNCIL MEETING</b>	That the minutes dated January 26, 2021 be approved with the following revisions: <ul style="list-style-type: none"> <li>Remove "Virtually" from attendance.</li> </ul>	<b>CARRIED</b>
			Councillor Dawn McKellar joined the meeting at 3:15 p.m.	
2021 - 034	C. PARKER D. MCKELLAR	<b>COUNCIL AND REPRESENTATIVE COMMITTEE LIST FOR 2021</b>	That the Council and Representative Committee List for 2021 be approved as revised and attached to the minutes of February 23, 2021; furthermore, that the previous document be removed from the minutes of January 26, 2021.	<b>CARRIED</b>
2021 - 035	D. MCKELLAR S. GAMMELL	<b>2021 INSURANCE PREMIUM</b>	That the insurance premium for 2021 for the St. Walburg Communiplex be included in the Town of St. Walburg 2021 budget for full payment; furthermore, that no cost be invoiced to the St. Walburg Recreation Board.	<b>CARRIED</b>
2021 - 036	C. PARKER J. STEINACHER	<b>POLICY 100-02 AND STANDARDS OF PRACTICE 100-02 - APPOINTMENTS TO AUTHORITIES, BOARDS, COMMISSIONS, AND COMMITTEES</b>	That the Town of St. Walburg adopts Policy 100-02 and Standards of Practice 100-02 Appointments to Authorities, Boards, Commissions, and Committees as of February 23, 2021; furthermore, that the Policy and Standards of Practice be added to the manuals.	<b>CARRIED</b>
2021 - 037	V. MOWERY S. GAMMELL	<b>WATER TREATMENT PLANT ADVISORY COMMITTEE RECOMMENDATIONS</b>	That the Water Treatment Plant Advisory Committee recommendations be approved and attached to the minutes of February 23, 2021; furthermore, that the Chief Administrative Officer to be designated as the Project Manager and project updates will be through the Infrastructure Committee	<b>CARRIED</b>
2021 - 038	C. PARKER K. GARDNER	<b>RECORDS FOR DESTRUCTION 2021</b>	That the Town of St. Walburg approves Schedule A - List of Records for Destruction; furthermore, that Schedule A be attached to the minutes of February 23, 2021.	<b>CARRIED</b>
2021 - 039	C. PARKER S. GAMMELL	<b>2020 AUDITED FINANCIAL STATEMENT</b>	That the Town of St. Walburg approves the 2020 Audited Financial Statement as presented by Pinnacle Business Solutions.	<b>CARRIED</b>

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**MEMBERS ABSENT:**

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**STAFF PRESENT:**

**CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN  
FOR THE TOWN OF ST.  
WALBURG**

2021 - 040	S. GAMMELL V. MOWERY	<b>2021-2024 STRATEGIC PLAN AND PRIORITIES, CROSS FUNCTIONAL LEADERSHIP MODEL, AND VISION, MISSION, AND GUIDING PRINCIPLES</b>	That the Town of St. Walburg adopts the 2021-2024 Strategic Plan and Priorities, Cross Functional Leadership Model, and Vision, Mission, and Guiding Principles; furthermore, that all documents be attached to the minutes of February 23, 2021.	<b>CARRIED</b>
2021 - 041	K. GARDNER V. MOWERY	<b>GOVERNANCE AND PRIORITIES COMMITTEE MEMO - FEBRUARY 17, 2021</b>	That the February 17, 2021 Memo as presented by Mayor Nancy Schneider be accepted and attached to the minutes of February 23, 2021; furthermore, that the agenda and minutes from February 17, 2021 be accepted and filed	<b>CARRIED</b>
2021 - 042	C. PARKER J. STEINACHER	<b>BYLAW 2021-02 TO AMEND BYLAW 2019-14 RESPECTING THE SIGNING CORRIDOR</b>	That Bylaw 2021-02 being a bylaw to amend Bylaw 2019-14 Respecting the Signing Corridor be given first reading at the February 23, 2021 Regular Scheduled Meeting of Council.	<b>CARRIED</b>
2021 - 043	V. MOWERY D. MCKELLAR	<b>TOWN OF ST. WALBURG FINANCIAL REPORTS AS OF JANUARY 31, 2021</b>	That the Balance Sheet, Bank Reconciliations, Bank Statement, Budget Control, and Income Statement for the Town of St. Walburg as of January 31, 2021 be approved as presented and filed.	<b>CARRIED</b>
2021 - 044	C. PARKER S. GAMMELL	<b>TOWN OF ST. WALBURG STATEMENT OF FINANCIAL POSITION</b>	That the Statement of Financial Position for the Town of St. Walburg as of January 31, 2021 be accepted as presented; furthermore, that the document be attached to the minutes of February 23, 2021	<b>CARRIED</b>
2021 - 045	D. MCKELLAR K. GARDNER	<b>ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION FINANCIAL REPORTS AS OF JANUARY 31, 2021</b>	That the Bank Reconciliations, Bank Statement, Budget Control, and Income Statement for the St. Walburg and District Fire and Rescue Association as of January 31, 2021 be approved as presented and filed.	<b>CARRIED</b>
2021 - 046	J. STEINACHER S. GAMMELL	<b>TOWN OF ST. WALBURG ACCOUNTS FOR PAYMENT FEBRUARY 2021</b>	That the Town of St. Walburg Accounts for Payment on February 23, 2021 being cheques #9933 to #9973 and other payments #20210119-Man to #20210227-Man totalling \$193,854.17 be approved as presented and attached to the minutes of February 23, 2021.	<b>CARRIED</b>

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**CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN**

2021 - 047	S. GAMMELL J. STEINACHER	<b>ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION ACCOUNTS FOR PAYMENT FEBRUARY 2021</b>	That the St. Walburg and District Fire and Rescue Association Accounts for Payment on February 23, 2021 being cheque #283 to #289 and other payments #20210201 to #20210218 totalling \$6,172.66 be approved as presented and attached to the minutes of February 23, 2021.	<b>CARRIED</b>
2021 - 048	V. MOWERY D. MCKELLAR	<b>FINANCE COMMITTEE MEMO - FEBRUARY 12, 2021</b>	That the February 12, 2021 Memo as presented by Councillor Jean Steinacher be accepted and attached to the minutes of February 23, 2021 Regular Scheduled Council Meeting; furthermore, that the agenda and minutes from February 12, 2021 be accepted and filed.	<b>CARRIED</b>
2021 - 049	K. GARDNER C. PARKER	<b>WATER TREATMENT PLANT DAILY LOG - JANUARY 2021</b>	That the Town of St. Walburg accepts the January 2021 Water Treatment Plant Daily Logs as presented by Utilities Supervisor, Devlin Panko	<b>CARRIED</b>
2021 - 050	V. MOWERY S. GAMMELL	<b>CARBON FILTER SYSTEMS</b>	That the Town of St. Walburg demos two (2) carbon filter systems from Anderson Pumphouse.	<b>CARRIED</b>
2021 - 051	V. MOWERY S. GAMMELL	<b>ROAD ALLOWANCE WIDENING WITH THE RM OF FRENCHMAN BUTTE NO. 501</b>	That the Town of St. Walburg authorizes the Mayor and Chief Administrative Officer to sign all required documentation as provided by the Rural Municipality of Frenchman Butte No. 501 for the widening of the road allowance adjacent to municipal lands SW 03-54-22 W3;	<b>CARRIED</b>
2021 - 052	K. GARDNER V. MOWERY	<b>INFRASTRUCTURE COMMITTEE MEMO - FEBRUARY 3, 2021</b>	That the February 3, 2021 Memo as presented by Councillor Clinton Parker be accepted and attached to the minutes of February 23, 2021 Regular Scheduled Council Meeting; furthermore, that the agenda and minutes from February 3, 2021 be accepted and filed.	<b>CARRIED</b>
2021 - 053	D. MCKELLAR C. PARKER	<b>COMMUNITY ENGAGEMENT COMMITTEE MEMO - FEBRUARY 3, 2021</b>	That the February 3, 2021 Memo as presented by Deputy Mayor Kim Gardner be accepted and attached to the minutes of February 23, 2021; furthermore, that the agenda and minutes from February 23, 2021 be accepted and filed.	<b>CARRIED</b>
2021 - 054	C. PARKER J. STEINACHER	<b>AREA COMMITTEE REPORTS</b>	The Town of St. Walburg acknowledges following reports to be filed, as presented at the February	<b>CARRIED</b>

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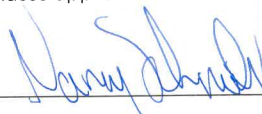
23, 2021 Regular Scheduled Council meeting with thanks:


- Regional Planning Advisory Committee Memo
- North West Municipalities Association
- North Saskatchewan River Municipal Health Holdings
- North Central Transportation Planning Committee

2021 - 055	C. PARKER J. STEINACHER	<b>IN-CAMERA SESSION</b>	That the February 23, 2021 Regular Council Meeting go into a closed session at 6:00 p.m. pursuant to Section 16(1)(c) of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i>	<b>CARRIED</b>
2021 - 056	J. STEINACHER V. MOWERY	<b>RESUME OPEN SESSION</b>	That the February 23, 2021 Regular Council Meeting Resume open session at 6:28 p.m.	<b>CARRIED</b>
2021 - 057	D. MCKELLAR C. PARKER	<b>SUMASSURE ANNUAL GENERAL MEETING</b>	That the Town of St. Walburg appoints Chief Administrative Officer as Voting Delegate for the AGM on March 3, 2021.	<b>CARRIED</b>
2021 - 058	J. STEINACHER	<b>NEXT MEETING AND ADJOURNMENT</b>	That the next Regular Scheduled Council meeting by at 3:00 p.m. on March 31, 2021 in the St. Walburg Council Chambers, pending COVID-19 regulations; furthermore, that the February 23, 2021 meeting of Council be adjourned at 6:30 p.m.	<b>CARRIED</b>

Minutes approved on March 31, 2021



  
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Mayor

  
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Chief Administrative Officer