

INFRASTRUCTURE COMMITTEE

TERMS OF REFERENCE



ST. WALBURG

2020—2024

Review: January 6, 2021



INFRASTRUCTURE COMMITTEE OBJECTIVES

- Master Plans: Roadways, Underground Infrastructure, Facilities, Equipment, Transfer Site, Cemetery
- Levels of Service and Standards: Develop a framework of levels of service to measure performance
- Recycling, Waste Transfer and Landfill Standards
- Occupational Health and Safety Compliance
- Storm Water Management
- Strategic Asset Management Plans: Review and implementation
- Future Growth Planning
- Develop and enhance partnerships to improve stewardship of the Town assets

COMMITTEE MEMBERSHIP

- Council Members—3 maximum
- Mayor—Non-voting
- Local Experts, as required
- Chief Administrative Officer
- Staff—Administrative, Public Works, Utilities

LOCAL EXPERTS MAY INCLUDE:

- Municipalities
- Journeyman Tradespeople
- Industry Specialists
- Regulatory Bodies
- Service Professionals

The Infrastructure Committee (INFR) is a group of individuals that provide “wise counsel” on issues raised by the Town Council and Administration of St. Walburg. This advisory committee is not a decision-making committee and approaches this advisory role by identifying certain issues, investigating and discussing them, and proposing solutions and recommendations. The INFR is a committee that provides non-binding strategic advice to the Council of St. Walburg.

To be effective, this advisory committee consists of qualified, knowledgeable members who are intrinsically motivated. They provide expert advice and assistance to the Town of St. Walburg. They will meet regularly and uphold clear, well communicated expectations and outcomes.

The advisory committee serves an ongoing partnership between the Town of St. Walburg and the Community of St. Walburg.

Advisory committees are an important resource in helping St. Walburg make wise decisions, resulting in the best service provision for the residents of St. Walburg.

Purpose

To ensure the Town’s asset management practices and investment into physical infrastructure supports the strategic planning objectives and is consistent with industry best practices and standards.

Effective asset management planning provides prediction and insight to make informed decisions. Effective asset management provides the rigor needed to improve approaches to managing infrastructure and services.

To consider the engagement implications of existing and proposed policies, programs and services and subsequent actions, to assess the overall impact to the community.

To review the measures of support and services required to make the best use of the Town’s comprehensive infrastructure and resources.

To ensure that ongoing engagement is consistent and in place to achieve the best possible levels of services and standards.

Scope

The INFR meets to discuss areas of interest with regard to infrastructure assets owned by the Town of St. Walburg.

Key areas of Accountability:

- Transportation Services
- Environmental Health Services
- Utility Services

The INFR is responsible for participating actively in planning and implementation strategies.