

MEMBERS PRESENT:

MAYOR NANCY SCHNEIDER
COUNCILLORS STUART GAMMELL, KIM GARDNER, VIRGINIA MOWERY, CLINTON PARKER,
AND JEAN STEINACHER

MEMBERS ABSENT:

COUNCILLOR DAWN MCKELLAR

STAFF PRESENT:

CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN

3:00 p.m. Call to Order by Mayor Nancy Schneider,
Quorum present.

		MOMENT OF PERSONAL REFLECTION	All members of Council are obligated to declare a conflict of interest or a pecuniary interest (as per Section 141.1(1) of <i>The Municipalities Act</i>) regarding any item on the agenda.	
2021 - 059	V. MOWERY S. GAMMELL	APPROVAL OF AGENDA FOR MARCH 31, 2021	That the agenda as presented be accepted as a guide and attached to the minutes of March 31, 2021.	CARRIED
2021 - 060	C. PARKER V. MOWERY	APPROVAL OF FEBRUARY 23, 2021 REGULAR SCHEDULED COUNCIL MEETING	That the minutes dated February 23, 2021 be approved as presented	CARRIED
			Welcome Corporal C. Bezaire to the March 31, 2021 Regular Scheduled Council meeting at 3:15 p.m. Thanked Corporal C. Bezaire for attending the March 31, 2021 Regular Scheduled Council meeting	
			Welcomed G. Trotsuk to the March 31, 2021 Regular Scheduled Council meeting at 4:30 p.m. Thanked G. Trotsuk for attending the March 31, 2021 Regular Scheduled Council meeting to bring updates on the Veteran Banner Program	
2021 - 061	C. PARKER J. STEINACHER	DEVELOPMENT AND BUILDING PERMIT APPLICATION	That the requirement for a Development and Building Permit Application be extended until 2023 for the following properties: <ul style="list-style-type: none"> • Lots 12/13, Block 2, Plan No. X2346 and • PCL A, Plan No. 89B07438 	CARRIED
2021 - 062	V. MOWERY K. GARDNER	INFRASTRUCTURE CAPITAL WORKS PLAN 2021-2024	That the Infrastructure Capital Works Plan 2021-2024 be accepted as a living document and attached to the minutes of March 31, 2021	CARRIED
2021 - 063	C. PARKER J. STEINACHER	NORTH CENTRAL TRANSPORTATION PLANNING COMMITTEE - URBAN 5 DIRECTOR	That the Town of St. Walburg nominates Councillor Stuart Gammell for Urban 5 Director of the North Central Transportation Planning Committee	CARRIED
2021 - 064	S. GAMMELL J. STEINACHER	ST. WALBURG EMERGENCY OPERATIONS CENTRE	That the Town of St. Walburg, with consent and support of the St. Walburg and District Fire and Rescue Association, move the Emergency Operations Centre to the St. Walburg Fire Hall	CARRIED
2021 - 065	C. PARKER S. GAMMELL	HUMAN RESOURCES TERMS OF REFERENCE	That the Terms of Reference as presented for the Human Resources Standing Committee be accepted as a living document and attached to the minutes of March 31, 2021	CARRIED
2021 - 066	J. STEINACHER K. GARDNER	WATER TREATMENT PLANT UPGRADES PROJECT CHARTER	That the Water Treatment Plant Upgrades Project Charter be accepted as revised to add Councillor Stuart Gammell to the Project Team; furthermore,	CARRIED

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that Mayor Nancy Schneider be identified as the
Project Sponsor and endorse the document

2021 - 067	V. MOWERY S. GAMMELL	TETRA TECH REPORT	That the Tetra Tech Report dated January 21, 2021 be accepted as presented; furthermore, that the CAO is to continue the process for closing the site	CARRIED
2021 - 068	C. PARKER K.. GARDNER	GOVERNANCE AND PRIORITIES COMMITTEE MEMO - FEBRUARY 17, 2021	That the March 17, 2021 Memo as presented by Mayor Nancy Schneider be accepted and attached to the minutes of March 31, 2021; furthermore, that the agenda and minutes from March 17, 2021 be accepted and filed	CARRIED
2021 - 069	J. STEINACHER V. MOWERY	BYLAW 2021-02 TO AMEND BYLAW 2019-14 RESPECTING THE SIGNING CORRIDOR	That Bylaw 2021-02 being a bylaw to amend Bylaw 2019-14 Respecting the Signing Corridor be given second reading at the March 31, 2021 Regular Scheduled Meeting of Council.	CARRIED
2021 - 070	S. GAMMELL C. PARKER	BYLAW 2021-02 TO AMEND BYLAW 2019-14 RESPECTING THE SIGNING CORRIDOR	That Bylaw 2021-02 being a bylaw to amend Bylaw 2019-14 Respecting the Signing Corridor be given third reading with adoption at the March 31, 2021 Regular Scheduled Meeting of Council.	CARRIED
2021 - 071	V. MOWERY C. PARKER	BYLAW 2021-03 TO ESTABLISH A LOCAL EMERGENCY MANAGEMENT ORGANIZATION	That Bylaw 2021-03 being a bylaw to establish a Local Emergency Management Organization be given first reading at the March 31, 2021 Regular Scheduled Meeting of Council	CARRIED
2021 - 072	C. PARKER J. STEINACHER	COMMUNITY ENGAGEMENT COMMITTEE MEMO - MARCH 3, 2021	That the March 3, 2021 Memo as presented by Deputy Mayor Kim Gardner be accepted and attached to the minutes of March 31, 2021; furthermore, that the agenda and minutes from March 3, 2021 be accepted and filed.	CARRIED
2021 - 073	S. GAMMELL V. MOWERY	TOWN OF ST. WALBURG FINANCIAL REPORTS AS OF FEBRUARY 28, 2021	That the Balance Sheet, Bank Reconciliations, Bank Statement, Budget Control, and Income Statement for the Town of St. Walburg as of February 28, 2021 be approved as presented and filed.	CARRIED

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COUNCILLOR DAWN MCKELLAR

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2021 - 074	K. GARDNER V. MOWERY	TOWN OF ST. WALBURG STATEMENT OF FINANCIAL POSITION	That the Statement of Financial Position for the Town of St. Walburg as of February 28, 2021 be accepted as presented; furthermore, that the document be attached to the minutes of March 31, 2021	CARRIED
2021 - 075	C. PARKER S. GAMMELL	ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION FINANCIAL REPORTS AS OF FEBRUARY 28, 2021	That the Bank Reconciliations, Bank Statement, Budget Control, and Income Statement for the St. Walburg and District Fire and Rescue Association as of February 28, 2021 be approved as presented and filed.	CARRIED
2021 - 076	C. PARKER S. GAMMELL	WATER TREATMENT PLANT LOAN - AMENDMENT	That the Mayor and CAO be authorized to sign an amended agreement for the Water Treatment Plant Loan with a reduced interest rate of 4%, keeping the payments the same amount of \$3,338.37 for 69 months	CARRIED
2021 - 077	C. PARKER K. GARDNER	TOWN OF ST. WALBURG LINE OF CREDIT	That the Mayor and CAO be authorized to renew the current line of credit with Synergy Credit Union in the amount of \$640,000.00	CARRIED
2021 - 078	V. MOWERY S. GAMMELL	FINANCE COMMITTEE - MEMBER INVITATION	That the Town of St. Walburg invites Don Nicholson to become a member of the Finance Standing Committee	CARRIED
2021 - 079	K. GARDNER S. GAMMELL	TOWN OF ST. WALBURG ACCOUNTS FOR PAYMENT MARCH 2021	That the Town of St. Walburg Accounts for Payment on March 31, 2021 being cheques #9974 to #10013 and other payments #20210228-Man and #20210301-Man to #20210328-Man and totalling \$155,099.44 be approved as presented and attached to the minutes of March 31, 2021.	CARRIED
2021 - 080	S. GAMMELL K. GARDNER	ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION ACCOUNTS FOR PAYMENT MARCH 2021	That the St. Walburg and District Fire and Rescue Association Accounts for Payment on March 31, 2021 being cheque #290 to #291 and other payments #20210301 to #20210310 totalling \$7,633.24 be approved as presented and attached to the minutes of March 31, 2021.	CARRIED
2021 - 081	V. MOWERY C. PARKER	FINANCE COMMITTEE MEMO - FEBRUARY 12, 2021	That the March 12, 2021 Memo as presented by Councillor Jean Steinacher be accepted and attached to the minutes of March 31, 2021 Regular Scheduled Council Meeting; furthermore, that the	CARRIED

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agenda and minutes from March 12, 2021 be
accepted and filed.

Deputy Mayor Kim Gardner left the March 31, 2021 Regular Scheduled Meeting at 5: 21 p.m.
Quorum retained.

2021 - 082	J. STEINACHER C. PARKER	HUMAN RESOURCES CONSULTANT	That the Town of St. Walburg engage the services of a Human Resources Consultant for an organizational review and to draft job descriptions for the Chief Administrative Officer and Infrastructure Team Lead	CARRIED
2021 - 083	S. GAMMELL C. PARKER	HUMAN RESOURCES COMMITTEE MEMO - MARCH 14, 2021	That the Human Resources Committee March 14, 2021 Memo as presented by Chair Councillor Virginia Mowery be accepted and attached to the minutes of March 31, 2021	CARRIED
2021 - 084	J. STEINACHER V. MOWERY	FEBRUARY 2021 WATER TREATMENT PLANT DAILY LOG	That the Town of St. Walburg accepts the February 2021 Water Treatment Plant Daily Logs as presented by Utilities Supervisor, Devlin Panko	CARRIED
2021 - 085	J. STEINACHER V. MOWERY	TOWN OFFICE STORAGE	That the Town of St. Walburg purchase a 40' C- Can for storage behind the Town Office at a cost of \$4,000.00 plus delivery and taxes	CARRIED
2021 - 086	S. GAMMELL J. STEINACHER	INFRASTRUCTURE COMMITTEE MEMO - MARCH 3, 2021	That the March 3, 2021 Memo as presented by Councillor Clinton Parker be accepted and attached to the minutes of March 31, 2021 Regular Scheduled Council Meeting; furthermore, that the agenda and minutes from March 3, 2021 be accepted and filed.	CARRIED
2021 - 087	C. PARKER S. GAMMELL	NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS INCORPORATION	That the Town of St. Walburg has reviewed the articles of incorporation for the North Saskatchewan River Municipal Health Holdings; furthermore, that the Town of St. Walburg appoints Deputy Mayor Kim Gardner as a Director and authorizes the signing of documents for North Saskatchewan River Municipal Health Holdings	CARRIED
2021 - 088	V. MOWERY C. PARKER	AREA COMMITTEE REPORTS	The Town of St. Walburg acknowledges following reports to be filed, as presented at the March 31, 2021 Regular Scheduled Council meeting with thanks: <ul style="list-style-type: none"> • Fire Working Committee • St. Walburg & District Recreation Board 	CARRIED

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- Heart of Treaty 6
- North Central Transportation Planning Committee

2021 - 089

J. STEINACHER

**NEXT MEETING AND
ADJOURNMENT**

That the next Regular Scheduled Council meeting
by at 3:00 p.m. on April 28, 2021 in the St. Walburg
Council Chambers, pending COVID-19 regulations;
furthermore, that the March 31, 2021 meeting of
Council be adjourned at 5:30 p.m.

CARRIED

Minutes approved on April 28, 2021



[Signature]

Mayor

[Signature]

Chief Administrative Officer