

MEMBERS PRESENT IN CHAMBERS:

MAYOR NANCY SCHNEIDER
COUNCILLORS KIM GARDNER, STUART GAMMELL, DAWN MCKELLAR, AND JEAN STEINACHER

MEMBERS PRESENT VIRTUALLY VIA ZOOM:

COUNCILLOR VIRGINIA MOWERY

MEMBERS WITH REGRETS:

DEPUTY MAYOR CLINTON PARKER

STAFF PRESENT:

CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN

			6:05 p.m. Call to Order by Mayor Nancy Schneider, Quorum present.	
			MOMENT OF PERSONAL REFLECTION	All members of Council are obligated to declare a conflict of interest or a pecuniary interest (as per Section 141.1(1) of <i>The Municipalities Act</i>) regarding any item on the agenda.
2021 - 306	GARDNER STEINACHER	APPROVAL OF AGENDA FOR DECEMBER 22, 2021	That the Mayor and Council accept the agenda as presented to be used as a guide and attached to the minutes of December 22, 2021.	CARRIED
2021 - 307	STEINACHER MOWERY	APPROVAL OF NOVEMBER 29, 2021, REGULAR SCHEDULED COUNCIL MEETING MINUTES	That the Mayor and Council of the Town of St. Walburg approve the Regular Council Minutes dated November 29, 2021.	CARRIED
2021 - 308	STEINACHER GAMMELL	APPROVAL OF DECEMBER 8, 2021, SPECIAL COUNCIL MEETING MINUTES	That the Mayor and Council of the Town of St. Walburg approve the Special Council Minutes, dated December 8, 2021.	CARRIED
2021 - 309	GAMMELL GARDNER	COMMUNIPLEX SHARED COSTS - INSURANCE AND TOWN UTILITY BILLINGS	That the Mayor and Council of the Town of St. Walburg wish to support the St. Walburg and District Recreation Board in 2022; furthermore, that the shared costs for 2022 be as follows, with an annual review in December: <ul style="list-style-type: none"> • 60% of Insurance - St. Walburg and District Recreation Board; • 40% of Insurance - Town of St. Walburg; • 50% of Town Utility Billing - St. Walburg and District Recreation board; and • 50% of Town Utility Billing - Town of St. Walburg. 	CARRIED
2021 - 310	GARDNER STEINACHER	IMPROVEMENT REBATE PROGRAM APPLICATION	That the Mayor and Council of the Town of St. Walburg accept the Improvement Rebate Application as submitted for property known as 431 Third Avenue East; furthermore, that Administration forward payment of \$1,410.92 for Year One.	CARRIED
			Councillor Dawn McKellar joined the December 22, 2021, Regular Scheduled Meeting at 6:13 p.m.	CARRIED
2021 - 311	MCKELLAR MOWERY	2022 COUNCIL STANDING COMMITTEES	That the Mayor and Council of the Town of St. Walburg accept the 2022 Council Standing Committees to be attached to and forming part of said minutes.	CARRIED

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2021 - 312	MOWERY STEINACHER	DEPUTY MAYOR DESIGNATION	That the Mayor and Council of the Town of St. Walburg extends the appointment of Councillor Clinton Parker as Deputy Mayor up to June 30, 2022.	CARRIED
2021 - 313	GAMMELL STEINACHER	GOVERNANCE AND PRIORITIES MEMO - DECEMBER 8 AND 9, 2021	That the Mayor and Council of the Town of St. Walburg accept the Governance and Priorities Memo dated December 8 and 9, 2021 as presented by Mayor Nancy Schneider with thanks; furthermore, to be attached to the minutes of December 22, 2021, Regular Scheduled Council Meeting.	CARRIED
2021 - 314	GAMMELL GARDNER	TETRA TECH ENVIRONMENTAL REPORT	That the Mayor and Council of the Town of St. Walburg accept the report as presented by Tetra Tech, dated December 9, 2021; furthermore, that Administration complete the submission process to the Ministry of Environment.	CARRIED
2021 - 315	GAMMELL STEINACHER	BYLAW 2021-09 TO AMEND BYLAW 2018-05 OPERATION OF VEHICLES	That Bylaw 2021-09 being a bylaw to amend Bylaw 2018-05 be given second reading at the December 22, 2021, Regular Scheduled Council Meeting.	CARRIED
2021 - 316	GARDNER STEINACHER	BYLAW 2021-09 TO AMEND BYLAW 2018-05 OPERATION OF VEHICLES	That Bylaw 2021-09 being a bylaw to amend Bylaw 2018-05 be given third reading with adoption at the December 22, 2021, Regular Scheduled Council Meeting.	CARRIED
2021 - 317	MCKELLAR GARDNER	BYLAW 2021-10 TOURISM AND HERITAGE SOCIETY	That Bylaw 2021-10 being a bylaw to establish a Tourism and Heritage Society be given third reading with adoption at the December 22, 2021, Regular Scheduled Council meeting.	CARRIED
2021 - 318	STEINACHER MCKELLAR	BYLAW 2021-11 ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION	That Bylaw 2021-11 being a bylaw to enter into an agreement with the Rural Municipality of Mervin No. 499 and the Rural Municipality of Frenchman Butte No. 501 to provide joint fire and rescue services be given third reading with adoption at the December 22, 2021, Regular Scheduled Council Meeting.	CARRIED
2021 - 319	GAMMELL MOWERY	BYLAW 2021-12 RECREATION BOARD	That Bylaw 2021-12 being a bylaw to establish a Recreation Board be given second reading at the December 22, 2021, Regular Scheduled Council Meeting.	CARRIED
2021 - 320	STEINACHER GAMMELL	BYLAW 2021-12 RECREATION BOARD	That Bylaw 2021-12 being a bylaw to establish a Recreation Board be third reading with adoption at the December 22, 2021, Regular Scheduled Council Meeting.	CARRIED

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2021 - 321	GAMMELL GARDNER	TOWN OF ST. WALBURG FINANCIAL REPORTS AS OF NOVEMBER 30, 2021	That the Mayor and Council of the Town of St. Walburg accepts the following Financial reports as presented by the CAO dated November 30, 2021, to be duly noted and then filed: - Balance Sheet, Bank Reconciliations, Bank Statements, Budget Control, and Income Statement.	CARRIED
2021 - 322	GAMMELL GARDNER	TOWN OF ST. WALBURG STATEMENT OF FINANCIAL POSITION	That the Mayor and Council of the Town of St. Walburg accepts the Statement of Financial Position for the Town of St. Walburg as of November 30, 2021; furthermore, that the document to be attached to the minutes of December 22, 2021.	CARRIED
2021 - 323	GAMMELL GARDNER	ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION FINANCIAL REPORTS AS OF NOVEMBER 30, 2021	That the Mayor and Council of the Town of St. Walburg accepts the following financial reports as presented by the CAO dated November 30, 2021, to be noted and then filed: - Bank Reconciliations, Bank Statements, Budget Control, and Income Statement for the St. Walburg and District Fire and Rescue Association.	CARRIED
2021 - 324	GARDNER GAMMELL	TOWN OF ST. WALBURG ACCOUNTS FOR PAYMENT FOR DECEMBER 2021	That the Mayor and Council of the Town of St. Walburg accepts the Town of St. Walburg Accounts for Payment on December 22, 2021, being cheques #10387 to #10434 and other payments #20211201-Man. to #20211225-Man. totalling \$385,879.37 as presented; furthermore, to be attached to the minutes of December 22, 2021.	CARRIED
2021 - 325	GARDNER GAMMELL	ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION ACCOUNTS FOR PAYMENT FOR DECEMBER 2021	That the Mayor and Council of the Town of St. Walburg accepts the St. Walburg and District Fire and Rescue Association Accounts for Payment on December 22, 2021, being other payments #20211201 to #20211207 totalling \$1,214.66 as presented; furthermore, to be attached to the minutes of December 22, 2021.	CARRIED
2021 - 326	GAMMELL GARDNER	FINANCE COMMITTEE MEMO - DECEMBER 9, 2021	That the Mayor and Council of the Town of St. Walburg accept the Finance Memo dated December 9, 2021, as presented by Councillor Jean Steinacher with thanks; furthermore, to be attached to the minutes of December 22, 2021, Regular Scheduled Council Meeting.	CARRIED
2021 - 327	STEINACHER MOWERY	NOVEMBER 2021 WATER TREATMENT PLANT DAILY LOG	That the Mayor and Council of the Town of St. Walburg accept the November 2021 Water Treatment Plant Daily Log, as presented by Utilities Supervisor, D. Panko.	CARRIED

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2021 - 328	MCKELLAR STEINACHER	DECEMBER 1, 2021, WATERWORKS COMPLIANCE INSPECTION	That the Mayor and Council of the Town of St. Walburg accept the Waterworks Compliance Inspection, dated December 1, 2021, as presented by Morgan Gutek of Water Security Agency.	CARRIED
2021 - 329	STEINACHER GAMMELL	EQUIPMENT TENDER ACCEPTANCE - ZD21 KUBOTA	That the Mayor and Council of the Town of St. Walburg accept the tender for the ZD21 Kubota Mower from J. Seguin in the amount of \$500.00.	CARRIED
2021 - 330	GARDNER STEINACHER	INFRASTRUCTURE COMMITTEE MEMO - DECEMBER 6, 2021	That the Mayor and Council of the Town of St. Walburg accept the Infrastructure Memo dated December 6, 2021, as presented by Deputy Mayor Clinton Parker with thanks; furthermore, to be attached to the minutes of December 22, 2021, Regular Scheduled Council Meeting.	CARRIED
2021 - 331	STEINACHER MOWERY	STANDING COMMITTEE MEETING AGENDA(S) AND MINUTES	That the Mayor and Council of the Town of St. Walburg accepts the following Standing Committee Meeting Agenda(s) and Minutes for the month of December 2021: <ul style="list-style-type: none"> - Infrastructure - December 6, 2021 - Finance - December 9, 2021 	CARRIED
2021 - 332	MCKELLAR GAMMELL	AREA COMMITTEE REPORTS	That the Mayor and Council of the Town of St. Walburg acknowledges the following reports to be filed, as presented at the December 22, 2021, Regular Scheduled Council meeting with thanks: <ul style="list-style-type: none"> - North Saskatchewan River Municipal Health Holdings - North Central Transportation Planning Committee - Heart of Treaty 6 - Brightsand Lake Regional Park Authority - St. Walburg Library - St. Walburg Recreation Board - Correspondence 	CARRIED
2021 - 333	GAMMELL STEINACHER	MAYOR AND COUNCIL FORM	That the Mayor and Council of the Town of St. Walburg acknowledge the following discussions as presented at the December 22, 2021, Regular Scheduled Council Meeting: <ul style="list-style-type: none"> - Elevator Update: Improvement (building) Owner has indicated the intent to remove the structure from the Town owned property in 2022; furthermore, that Administration to complete correspondence and exercise discretion for the deposit for demolition 	CARRIED

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2021 - 334 STEINACHER

**NEXT MEETING AND
ADJOURNMENT**

That the next Regular Scheduled Council meeting be at 6:00 p.m. on January 26, 2022, in the St. Walburg Council Chambers, pending COVID-19 regulations; furthermore, that the December 22, 2021, Regular Scheduled Meeting of Council be adjourned at 8:15 p.m.

CARRIED



Minutes approved on January 26, 2022

Nancy Schneider

Mayor

Shiloh Bronken

Chief Administrative Officer