

A BYLAW TO DESIGNATE AN AREA IN THE MAINSTREET/DOWNTOWN BUSINESS DISTRICT AS A BUSINESS IMPROVEMENT DISTRICT AND TO ESTABLISH A BOARD OF MANAGEMENT THEREFORE.

The council of the Town of St. Walburg in the Province of Saskatchewan, enacts as follows:

1. Designation of the Business Improvement District:
The area comprised of the land described in Schedule "A" and shown in Schedule "B" annexed hereto and made part of this bylaw is designated as a Business Improvement District within the meaning of Sections 198B to 198Q of the Urban Municipality Act, 1970, (hereinafter called "the district").
2. Establishment of the Board of Management:
There is established for the district in said Schedule "A" to this bylaw a Board of Management to be known as the "Board of Management for the St. Walburg Business Improvement District", (hereinafter called "the Board").
3. Powers, Responsibilities and Obligations of the Board:
The Board is entrusted with such powers, responsibilities and obligations as are set out in Sections 198B to 198Q of the Urban Municipality Act, subject to such limitations as this bylaw may provide.
4. Composition of the Board:
The Board is a body corporate and shall consist of five persons appointed by a resolution of the council. At least one person appointed shall be a member of the council, and the other persons appointed shall be persons who are eligible to be elected as members of the council and who are assessed for business assessment in the district or who are nominees of corporations so assessed.
5. Term of Office:
The term of office of a member of the Board shall coincide with the term of office of the council that appointed him, provided he continues to be eligible to be appointed as a member of the Board, as provided above, notwithstanding which a member of the Board shall hold office until his successor is appointed and he is eligible for reappointment on the expiration of his term of office. The council may, by resolution, remove any person appointed and appoint another person to replace him. Where a vacancy occurs in the membership of the Board, the council shall appoint a person who is eligible to be appointed as a member of the Board to fill the vacancy.
6. Election of Chairman, Appointment of Secretary-Treasurer:
The Board shall as soon as possible after its members are appointed elect a chairman and vice-chairman and appoint a Secretary-Treasurer, and such other officers as it may deem necessary to properly conduct its business.
7. Minutes and Records of the Board:
The Board shall keep proper minutes and records of every meeting of the Board, and shall make these available to all members of the Board and to the Town Clerk upon request. The minutes and records of the Board shall be open to inspection by any person assessed for business assessment in the district or nominee of a corporation so assessed.
8. Financial Records:
The Board shall adopt and maintain only banking arrangements and good accounting practises that are acceptable to the treasurer of the Council of the Town of St. Walburg and shall keep such books of account and submit such statements from time to time as the said treasurer may require.
9. Approval of Estimates by Council:
The Board shall submit to the council for its approval the estimates of the Board for the current year by the first day of September , and for each year thereafter by the first day of March in each year, in the form prescribed by the council. The Board may requisition the council for any sums of money required to carry out its powers and duties and, where money is so provided by the council, the treasurer shall pay that money to the Board.

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Certified a True Copy

Shirley Bronken
Chief Administrative Officer
Town of St. Walburg, Saskatchewan

10/1/79

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10. Limit of the Board's Expenditure and Indebtedness:
The Board shall expend only those monies included in the estimates approved by the council and any member of the Board who authorizes the expenditure of funds not previously approved by the council is guilty of an offence and liable on summary conviction to a fine of not more than \$ 100.00 . No indebtedness extending beyond the current fiscal year shall be incurred by the Board.
11. Levy on Business Assessments:
The council shall authorize the levy upon all business assessments within the Business Improvement District, of a uniform rate that the council considers sufficient to raise the amount required for the estimates of the Board. Any funds:
a) contributed to the Board by the council from monies collected from the municipality at large;
b) from grants received by the Board from the province; or
c) received by the Board from the disposal or conveyance of real property for commercial redevelopment;
shall form a part of the estimates that are approved by the council to be expended, but no such funds shall be used for the promotion of the area as a business or shopping area or for studies.
12. Auditor:
The municipal auditor shall be the auditor of the Board and all books, documents, records of transactions, minutes and accounts of the Board shall, at all times, be open to his inspection.
13. Fiscal Year and Annual Report of the Board:
The fiscal year of the Board shall be the calendar year and, on or before the first day of March in each year, the Board shall submit its annual report for the preceding year to the council, and that report shall include a complete audited and certified financial statement of its affairs, with balance sheet and revenue and expenditure statement.
14. Insurance:
The Corporation of the Town of St. Walburg shall assume responsibility for maintaining insurance policies against public liability and property damage in respect of the activities of the Board
15. Carry-over of Funds:
Monies from the approved estimates remaining unexpended at the end of the Board's fiscal year shall be carried over by the municipality in trust and applied to the Board's approved estimates for the next fiscal year.



.. Charles Lane
Mayor

.. H. Moore
Clerk

Adopted by resolution of the council
on the 13th day of March , 1979.

.. Charles Lane
Mayor
.. H. Moore
Clerk

6.24.

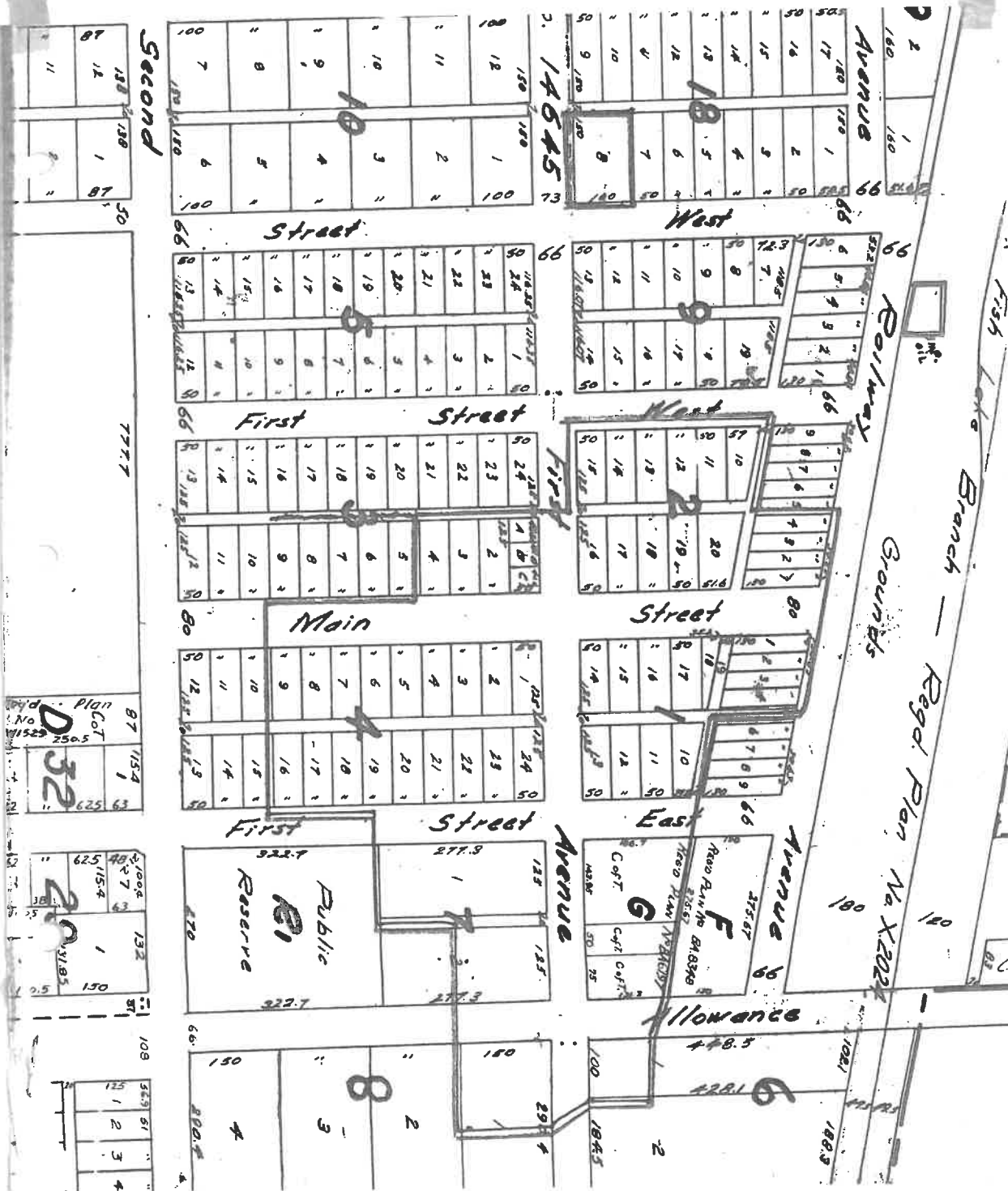
TOWN OF ST. WALBURG

Schedule A to Bylaw No. 2 - 79

Description of the boundaries of the Business Improvement District

Plan X.2346 - Block 1: Lots 1 to 4 and 10 to 19 all inclusive
 - Block 2: Lots 1 to 4 and 10 to 20 all inclusive
 - Block 3: Lots 2, 3 & 4
 Plan B.O.4026 - Parcels A, B & C (Block 3)
 Plan X.2346 - Block 4: Lots 1 to 9 and 16 to 24 all inclusive
 Plan A.P.335- Block 7: Lot 1 and North half of Lot 2
 Plan A.R.893- Block 8: West half of Lot 1
 Plan A.K.3239- Block 6: South 100 feet of Lot 1
 Plan B.A.6197- Parcel G (all)
 Plan B.M.4676- Block 18: Lot 8
 C.N.R. Lease - Imperial Oil Limited

Schedule B to Bylaw No. 2 - 79



Notice of Intent to Designate a Business Improvement District

THE CORPORATION OF THE TOWN OF ST. WALBURG, SASKATCHEWAN
IN THE MATTER of the Urban Municipality Act, 1970, Sections 198B to 198Q
AND IN THE MATTER of bylaw number _____ being a bylaw to designate a
certain area as a Business Improvement District and to establish a Board
of Management therefore.

TAKE NOTICE THAT:

1. The Council of the Corporation of the Town of St. Walburg, pursuant to Sections 198B to 198Q of the Urban Municipality Act, 1970 intends to pass municipal bylaw number _____, a copy of which is attached hereto which bylaw designates a certain area as a Business Improvement District and establishes a Board of Management therefore.
2. The Urban Municipality Act provides that unless a petition of objection to the passing of the bylaw, signed by one-third of the persons entitled to notice representing at least one-third of the business assessment in the district, or by persons entitled to notice representing at least one-half of the business assessment in the district, is received by the municipal clerk within two months next following the latest day of the mailing of this notice, the council may pass the bylaw.
3. The last day for receipt of a petition of objection is: **MAR - 1 1979**
4. The purpose of bylaw number _____ attached hereto is to enable business people within the Business Improvement District which will be designated to undertake improvements to revitalize the district. The bylaw outlines the general types of improvements which could be undertaken. A Board of Management will be appointed by council from among the business people to carry out these responsibilities and set an annual budget for the district. The direction the Board takes, the improvements which it proposes, and its performance will be your responsibility. The municipality will be empowered to collect a special levy on business assessment on a year to year basis to pay for improvements proposed by the Board and approved by council. The amount of this levy will depend upon the improvements proposed by the Board.

DATED at St. Walburg, Saskatchewan

DEC 28 1978

W. Floyd Moore,
Town Clerk,
St. Walburg, Sask. SOM 2TO

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(No petition(s) of objection filed)

H.F.M.