

TOWN OF ST. WALBURG

BYLAW NO. 2-94

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A BYLAW TO ESTABLISH A ST. WALBURG COMMUNITY HEALTH ADVISORY COMMITTEE TO OVERSEE AND ADVISE ON HEALTH RELATED CONCERNS OF THE FORMER ST. WALBURG UNION HOSPITAL DISTRICT.

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The Council of the Town of St. Walburg, in the Province of Saskatchewan, enacts as follows:

DEFINITIONS:

1. In this Bylaw

- (a) "Committee" means the St. Walburg Community Health Advisory Committee appointed pursuant to this bylaw;
- (b) "Council" means the Town of St. Walburg;
- (c) "Agreement" shall mean Statement by the Rural Health Coalition and the Saskatchewan Department of Health, ratified February 16, 1994.
- (d) "Community" means the geographic area of the St. Walburg Union Hospital district as at April 1, 1993, and so defined in the Agreement.

COMPOSITION OF THE BOARD:

- 2. The Council by resolution shall appoint members to form the St. Walburg Community Health Advisory Committee.
- 3. The Committee shall consist of nine to eleven members, to be appointed by Council as follows:
  - (a) six to eight members from the community who are interested and concerned with health care delivery and services within the community;


**Certified a True Copy**

*Shelagh Bronken*  
Chief Administrative Officer  
Town of St. Walburg, Saskatchewan

*[Handwritten initials]*

- (b) two members appointed by the Rural Municipality of Frenchman Butte #501;
  - (c) one member appointed by the Rural Municipality of Mervin #499.
4. The Committee shall elect from its membership a member to sit as the:
- (a) Chairman
  - (b) Vice-Chairman
  - (c) Other executive members as deemed appropriate to needs.
5. Appointed Committee members shall serve a three-year term from January 1 to December 31. Participating Councils may make recommendations of appointments prior to the the end of December in any year.
6. There is no restriction to the number of term appointments each member may serve. Service to be at the discretion and willingness of each committee member to continue, subject to continuing approval of the appointing municipal Council.
7. A quorum shall be one-half the appointed membership plus one.
8. All members of the Committee present shall vote on each question.

POWER AND DUTIES:

9. The function of the Committee shall be:
- (a) to overview and assess the health care needs within the community;
  - (b) to overview and assess the facility utilization in fulfilling the expressed health needs within the community;
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- (c) provide a central group within the community for residents to bring their concerns, problems, and ideas, with respect to any aspect of health care service and delivery to the community by the Twin Rivers Health District;
- (d) to provide recommendations of needs and capital expenditures to the Twin Rivers Health District Board and local municipal governments involved;
- (e) to advise on and recommend expenditures of trust fund monies accrued to the St. Walburg Community from amalgamation of the St. Walburg Union Hospital District and the Lakeland Lodge Inc. with Twin Rivers Health District;
- (f) to give direction, guidance, and express the views of the St. Walburg Community to the Twin Rivers Health District Board;
- (g) to participate in and encourage an open two-way communication with the Twin Rivers Health District Board;
- (h) the overall function of the Committee will be that of effective use and discussion of health needs and service delivery with the community; problem solving and consensus building within the community and with Twin Rivers Health District Board; and provide the focal point of community discussion with the Twin Rivers Health District Board.

MEETINGS:

- 10. The Committee shall hold meetings as often as required, but no less than six times a year. The Committee may hold special meetings at the call of the Chairman.
- 11. Committee meetings shall be open to the public.

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*Dick*

12. All actions of the Committee shall be entered in the minute book to be kept for that purpose and signed by the Chairman and Secretary after approval by Committee members at the meeting following.
13. All monies to be expended and or receipted by the Committee shall be done through the Town of St. Walburg's cash receipts and expenditures.
14. The Chairman shall report in person to the Council, and provide written report on the activities of the Committee, prior to the end of January of each year. The report shall be based on the calendar year and include any recommendations required for improvements or extensions to the health care facilities and services within the community.  
The Chairman may report to the Council at any other time the Committee or the Chairman desires such a meeting, the report may be written or presented in person.

GENERAL:

15. All volunteers who work for the Committee shall be considered as agents of the municipality.

Dennis W. Barnett

Mayor

(SEAL)

Theriel E. Rosen-Swift

Administrator

Given third reading and  
adoption this 22nd day of  
March, 1994.

Theriel E. Rosen-Swift

Administrator.