

**A BYLAW OF THE TOWN OF ST. WALBURG IN THE PROVINCE OF SASKATCHEWAN
TO ENTER INTO A PARTNERSHIP AGREEMENT TO ESTABLISH A JOINT AERATED LAGOON
PROJECT MANAGEMENT COMMITTEE WITH THE R.M. OF FRENCHMAN BUTTE NO. 501
AND THE VILLAGE OF PARADISE HILL**

The Council of the Town of St. Walburg, in the Province of Saskatchewan, enacts as follows:

PURPOSE

1. The purpose of this Policy is to establish a Project Management Committee for the Joint Aerated Lagoon Project (2017-CAP-001).

DEFINITIONS

2. For the purpose of this policy, the following terms and words shall have the following meanings:
 - a. "Council" shall mean the Council of the Town of St. Walburg;
 - b. "Administrator" means the CAO of the Town of St. Walburg appointed pursuant to Section 110 of *The Municipalities Act*; and
 - c. "CAO" shall mean the person appointed as *Chief Administrative Officer* pursuant to Section 110 of *The Municipalities Act*.

PARTNERSHIP AGREEMENT

3. The Town of St. Walburg is hereby authorized to enter into a Partnership Agreement to Establish a Joint Aerated Lagoon Project Management Committee with the R.M. of Frenchman Butte No. 501 and the Village of Paradise Hill.
4. The Partnership Agreement is attached hereto and forms part of this bylaw, identified as "Exhibit A".
5. The Mayor and the CAO of the Town of St. Walburg are hereby authorized to sign and execute the attached Partnership Agreement identified as "Exhibit A".





Mayor



Chief Administrative Officer

This Bylaw given three readings and adoption at the April 25, 2017 Regular meeting of Council.



Chief Administrative Officer

Certified a True Copy



Chief Administrative Officer
Town of St. Walburg, Saskatchewan

R.M. OF FRENCHMAN BUTTE NO. 501

BYLAW NO 2017-09

**A BYLAW TO PROVIDE FOR ENTERING INTO A PARTNERSHIP
AGREEMENT TO ESTABLISH A JOINT AERATED LAGOON PROJECT
MANAGEMENT COMMITTEE WITH THE VILLAGE OF PARADISE HILL
AND THE TOWN OF ST. WALBURG**

The Council of the Rural Municipality of Frenchman Butte No. 501 in the Province of Saskatchewan enacts as follows:

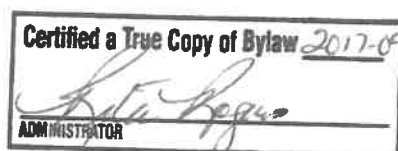
1. The R.M. of Frenchman Butte No. 501 is hereby authorized to enter into a Partnership Agreement to Establish a Joint Aerated Lagoon Project Management Committee with the Village of Paradise Hill and the Town of St. Walburg.
2. The Partnership Agreement is attached and forms a part of this bylaw, identified as "Exhibit A".
3. The Reeve and the Chief Administrative Officer of the R.M. of Frenchman Butte are hereby authorized to sign and execute the attached Partnership Agreement identified as "Exhibit A".

Read a third time and adopted
this 13th day of April, 2017




Reeve


Chief Administrative Officer



Partnership Agreement

Joint Aerated Lagoon Project Management Committee

A Partnership agreement made this 13 day of April, 2017

BETWEEN

The Village of Paradise Hill, a body corporate under the laws of the Province of Saskatchewan
hereinafter called the "Village"

And

The Town of St. Walburg, a body corporate under the laws of the Province of Saskatchewan hereinafter
called the "Town"

And

Rural Municipality of Frenchman Butte No. 501, a body corporate under the laws of the Province of
Saskatchewan hereinafter called the "RM"

WHEREAS the Village, Town and the RM wish to construct a Regional Aerated Lagoon jointly,
The Village, Town and the RM, hereinafter called the "partners", hereby agrees to the following:

1. A committee shall be established as follows:
 - a) Village of Paradise Hill – 2 representatives
 - b) Town of St. Walburg – 2 representatives
 - c) RM of Frenchman Butte No. 501 – 2 representativesHereinafter called the "committee"
2. Representatives are appointed by resolution passed by their respective councils.
3. One representative from each partner must be in attendance to hold a meeting.
4. Each partner shall have one vote on the committee.
5. The committee shall appoint a chairperson and vice chairperson at their first meeting.
6. A recording secretary shall be supplied by the Town of St. Walburg. The secretary will be responsible for arranging meetings, preparing an agenda in consultation with RM administrator and taking minutes of committee meetings.
7. The committee shall meet monthly or when requested to do so by the Project Engineer or any partner.

[Handwritten signatures]

Certified a True Copy

Chief Administrative Officer
Town of St. Walburg, Saskatchewan

8. The committee shall have the authority to review tenders, contracts, billings, progress payments and out of scope work orders and approve recommendations to the RM of Frenchman Butte No. 501 to proceed with awarding of tenders, signing of contracts, and issuing of payments, etc.
9. The committee has the authority to approve out of scope work orders to a maximum of \$25,000 and for work orders exceeding \$25,000 a resolution from respective councils is required.
10. The committee will research and make recommendations to the partners on establishing a Utility Commission to operate the Joint Aerated Lagoon once construction has been completed.
11. The RM shall assume all the responsibility for the administration of project expenses, capital grant payment requests, easements, land acquisition, and any other duties arising from the construction of the project. Cost of project administration will be borne by the RM.
12. The RM shall include all revenue and expenses within their operating budget and financial records and it shall be audited as part of the RM of Frenchman Butte No. 501 yearend financial statements.
13. The partners hereby agree that all costs associated with project after March 1, 2017 that are NOT reimbursed by capital grants shall be invoiced to the partners at the following percentages:

a) Village of Paradise Hill –	31.582%
b) Town of St. Walburg –	35.085%
c) RM of Frenchman Butte No. 501 –	33.333%
14. The RM shall invoice partners at the pro-rated rates shown in number 13 after each grant payment request has been submitted for expenses which qualify under the Building Canada Fund Grant.
15. The RM shall invoice partners at the pro-rated rates shown in number 13 monthly for costs that do not qualify for reimbursement under the Building Canada Fund Grant such as lease fees, land improvements, easements, etc.
16. The Town and Village shall pay all RM invoices within 30 days of receipt.
17. The RM shall supply the committee with a monthly financial statement of project costs to date on or before the 15th of the following month. It should be noted that monthly financial statement for December may be presented later as all invoices for yearend may not have been yet received.


Jm
RR
AB

In witness whereof, the Village of Paradise Hill has affixed its seal attested to by the signatures of its property officers this 11 day of April, 2017.

Bernard Ecker
Bernard Ecker, Mayor



Cynthia Villeneuve
Cynthia Villeneuve, Chief Administrative Officer

In witness whereof, the Town of St. Walburg has affixed its seal attested to by the signatures of its property officers this 16 day of April, 2017.

George Prudat
George Prudat, Mayor



Shiloh Bronken
Shiloh Bronken, Chief Administrative Officer

In witness whereof, the Rural Municipality of Frenchman No. 501 has affixed its seal attested to by the signatures of its property officers this 13 day of April, 2017.

B. Bonnie Mills Midgley
B. Bonnie Mills Midgley, Reeve

Rita Rogers
Rita Rogers, Chief Administrative Officer

