

TOWN OF ST. WALBURG

BYLAW NO. 9-2015

A BYLAW TO PROVIDE FOR DISPOSAL OF MUNICIPAL RECORDS

The Council of the Town of St. Walburg, in the Province of Saskatchewan, in open meeting, enacts to destroy items recorded on Exhibit "A" attached to and forming a part of this bylaw.

This bylaw shall come into force on the date of final reading.



_____, Mayor, Town of St. Walburg



_____, Administrator, Town of St. Walburg



Read a third time and adopted
this 14th day of July, 2015.



_____, Administrator, Town of St. Walburg

Certified a True Copy



Chief Administrative Officer
Town of St. Walburg, Saskatchewan

2007 Financial Information:

- Tax Notices
- Utility Bill
- Receipt Summary
- A/P Invoice Journal Cheque Register
- Tax Journal Jan. to Dec. 2007
- Utility Journal
- Paid Invoices: January to December: 9798 to 9921 and 1 to 717
- Miscellaneous Correspondence
- Handi -Van Summaries
- Handi -Van Grant Information
- Handi- Van General Information 2006-2008
- Tax, General & Utility Receipts; Bank Book, duplicate cheques, Meter deposit reconciliation
- Assessments; Tax Rec; Internal Financial Information; Financial Statements; General Journal; Penalties
- Budget Information
- Audit and Audit information
- Bank Statements Account - 5025291
- Utility General Ledger/Utility Billing Charges Journal 2007 & 2008
- Meter Deposit Rec.
- Health Trust Account -5001409

Insurance Files:

- T 12359570-5 Commercial Auto Pak
- Z 85001156-8 General Commercial Policy

Correspondence Files:

- Zoning Appeal Boards info 2007 & 08
- Rezoning Kim's – 2006/07
- Zoning Bylaw 1976 to 1991.
- Zoning Amendments 2008
- UV Light Options – Water Plant 2005/2006
- Info & correspondence – Reduction in EI share 2008
- Student Grant Apps 2007 & 2008
- REDA info 2007
- Property damage – 2006 – issue settled.
- PST 2007
- Plumbing permits 2007
- Enhanced Housing File – offer for sale 2007
- Connect Energy 2008
- Miscellaneous Auditor's correspondence & 2001 to 2008
- Miscellaneous Correspondence File 2008

2008 Financial Information:

- Handi- Van Summary 2008
- Handi- Van Grant Information
- Utility General Ledger/Utility Billing Charges Journal 2007 & 2008
- Water & Sewer Bills
- Paid Invoices 718-1496
- Levy Tax notices
- Tax Journal & tax roll history
- A/P Cheque Register & A/P Invoice journal
- Counter receipts
- Financial Statements & Bank Statements Acct #5025291 & 101205025291
- Receipts - general, utility and Tax
- Cheque stubs
- SAMA, Audit, Receiver General, Budget, ISC Account Balance, 2008 Tax Reconciliation, Adjusted Entries
- Accounts Pay/Rec and Adjustments

Certified a True Copy

Chief Administrative Officer
Town of St. Walburg, Saskatchewan

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