



ST. WALBURG

Town of St. Walburg Regular Council Meeting Minutes

Location: Town of St. Walburg Council Chambers
Date: March 30, 2022
Time: 6:00 p.m.
Meeting ID: 869 8672 3533

Officials Present in Chambers: Mayor Nancy Schneider
Deputy Mayor Clinton Parker
Councillor Stuart Gammell
Councillor Kim Gardner
Councillor Dawn McKellar
Councillor Jean Steinacher

Officials by Electronic Means: Councillor Virginia Mowery [Joined at 6:25 p.m.]

Personnel Present in Chambers: Chief Administrative Officer Shiloh Bronken
Infrastructure Team Lead Lyle Knight

The March 30, 2022, Regular Scheduled Council Meeting called to order by Mayor Nancy Schneider at 6:05 p.m. Quorum is present.

'As we meet as Council, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of our lands.'

Section 141 of *The Municipalities Act* - Conflict of Interest of Members of Council

AGENDA FOR MARCH 30, 2022

2022 - 062	STEINACHER GAMMELL	The Mayor and Council approve the agenda of March 30, 2022.
		CARRIED

FEBRUARY 23, 2022 REGULAR SCHEDULED COUNCIL MEETING MINUTES

2022 - 063	PARKER GAMMELL	The Mayor and Council approve the February 23, 2022 Regular Scheduled Meeting Minutes.
		CARRIED

 Mayor Nancy Schneider

 Chief Administrative Officer Shiloh Bronken

MARCH 9, 2022 SPECIAL COUNCIL MEETING MINUTES

2022 - 064 **GARDNER
STEINACHER** The Mayor and Council approve the March 9, 2022 Special Meeting Minutes.

CARRIED

MARCH 23, 2022 SPECIAL COUNCIL MEETING MINUTES

2022 - 065 **PARKER
MCKELLAR** The Mayor and Council approve the March 23, 2022 Special Meeting Minutes.

CARRIED

GOVERNANCE AND PRIORTIES STANDING COMMITTEE TERMS OF REFERENCE

2022 - 066 **PARKER
STEINACHER** The Mayor and Council accept the Governance and Priorities Standing Committee Terms of Reference as revised.

CARRIED

ST. WALBURG AND AREA SENIORS CARE INITIATIVE APPOINTMENT

2022 - 067 **PARKER
GARDNER** The Mayor and Council appoint Councillor Steinacher to the St. Walburg and Area Seniors Care Initiative.

CARRIED

2022 COUNCIL APPOINTMENTS - BOARDS, COMMITTEES, AND PROFESSIONAL SERVICES

2022 - 068 **PARKER
GAMMELL** The Mayor and Council accept the 2022 Council Appointments as revised.

CARRIED

GOVERNANCE AND PRIORTIES MEMO - MARCH 9 AND 10, 2022

2022 - 069 **GARDNER
MCKELLAR** The Mayor and Council accept the Governance and Priorities Memo dated March 9 and 10, 2022 as presented by Mayor Nancy Schneider.

CARRIED

COUNCILLOR VIRGINIA MOWERY JOINED THE MARCH 30, 2022 REGULAR SCHEDULED COUNCIL MEETING BY ELECTRONIC MEANS AT 6:25 P.M.

LOCAL EMERGENCY MEASURES ORGANIZATION - COUNCILLOR GAMMELL

2022 - 070 **MCKELLAR
PARKER** The Mayor and Council wish to withdraw from the North West Mutual Aid Association Membership, effective immediately.

CARRIED

2022 - 071 **GAMMELL
PARKER** The Mayor and Council recommend that the funds of the North West Mutual Aid Association be divided between the current Membership participants.

CARRIED

R.C.M.P. LOCAL PRIORITIES - MAYOR SCHNEIDER

2022 - 072 MCKELLAR
STEINACHER

The Mayor and Council identify the St. Walburg R.C.M.P. Local Priorities for 2022 are:

- Visibility in Community
- Community Engagement - In addition, specifically Youth and Indigenous Engagement

CARRIED

2021 DRAFT FINANCIAL STATEMENT, PINNACLE BUSINESS SOLUTIONS - COUNCILLOR STEINACHER

2022 - 073 PARKER
GAMMELL

The Mayor and Council have reviewed and approve the 2021 Financial Statement as presented by Pinnacle Business Solutions, dated December 31, 2021

CARRIED

TOWN OF ST. WALBURG ACCOUNTS FOR PAYMENT - MARCH 2022

2022 - 074 GAMMELL
GARDNER

The Mayor and Council of the Town of St. Walburg approve the Town of St. Walburg Accounts for Payment on March 30, 2022, being cheques #10508 to #10565 and Other payments #20220301-Man to #20220328-Man, totalling \$180,488.42 as attached.

CARRIED

INFRASTRUCTURE TEAM LEAD LYLE KNIGHT WELCOMED BY MAYOR AND COUNCIL TO THE MARCH 30, 2022 REGULAR SCHEDULED MEETING AT 6:45 P.M.

MAYOR AND COUNCIL THANKED INFRASTRUCTURE TEAM LEAD LYLE KNIGHT FOR ATTENDING THE MARCH 30, 2022 REGULAR SCHEDULED MEETING AT 7:03 P.M.

DEPUTY MAYOR CLINTON PARKER LEFT MEETING AT 7:04 P.M. AND RETURNED AT 7:05 P.M.

RECESS CALLED AT 7:25 P.M. BY MAYOR SCHNEIDER
RECONVENE AT 7:35 P.M. BY MAYOR SCHNEIDER

ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION ACCOUNTS FOR PAYMENT - MARCH 2022

2022 - 075 GARDNER
GAMMELL

The Mayor and Council of the Town of St. Walburg approve the St. Walburg and District Fire and Rescue Association Accounts for Payment on March 30, 2022, being cheques #348 to #356 and Other payments #20220301 to #20220310, totalling \$5,577.37 as attached.

CARRIED

BYLAW 2022-02 PROVISION OF INCENTIVES AND PENALTIES RESPECTING CURRENT MUNICIPAL TAXES AND ARREARS OF TAXES

2022 - 076 PARKER
MCKELLAR

The Mayor and Council complete first reading of Bylaw 2022-02 Provision of Incentives and Penalties Respecting Current Municipal Taxes and Arrears of Taxes at the March 30, 2022 Regular Scheduled Council Meeting.

CARRIED

BYLAW 2022-02 PROVISION OF INCENTIVES AND PENALTIES RESPECTING CURRENT MUNICIPAL TAXES AND ARREARS OF TAXES

2022 - 077

**STEINACHER
MOWERY**

The Mayor and Council complete second reading of Bylaw 2022-02 Provision of Incentives and Penalties Respecting Current Municipal Taxes and Arrears of Taxes at the March 30, 2022 Regular Scheduled Council Meeting.

CARRIED

BYLAW 2022-03 PROVISION OF EXEMPTION FROM TAXATION FOR THE CURRENT YEAR

2022 - 078

**PARKER
GARDNER**

The Mayor and Council complete first reading of Bylaw 2022-03 Provision of Exemption From Taxation for the Current Year.

CARRIED

BYLAW 2022-03 PROVISION OF EXEMPTION FROM TAXATION FOR THE CURRENT YEAR

2022 - 079

**MCKELLAR
MOWERY**

The Mayor and Council complete second reading of Bylaw 2022-03 Provision of Exemption From Taxation for the Current Year.

CARRIED

BYLAW 2022-04 SET BASE TAXES FOR LAND AND IMPROVEMENTS ON ALL TAXABLE ASSESSMENTS

2022 - 080

**PARKER
GAMMELL**

The Mayor and Council complete first reading of Bylaw 2022-04 Set Base Taxes for Land and Improvements on all Taxable Assessments.

CARRIED

BYLAW 2022-04 SET BASE TAXES FOR LAND AND IMPROVEMENTS ON ALL TAXABLE ASSESSMENTS

2022 - 081

**STEINACHER
GAMMELL**

The Mayor and Council complete second reading of Bylaw 2022-04 Set Base Taxes for Land and Improvements on all Taxable Assessments.

CARRIED

TOWN OF ST. WALBURG STATEMENT OF FINANCIAL ACTIVITIES AS OF FEBRUARY 28, 2022

2022 - 082

**STEINACHER
MCKELLAR**

The Mayor and Council approve the Town of St. Walburg Statement of Financial Activities as of February 28, 2022 as attached.

CARRIED


ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION STATEMENT OF FINANCIAL ACTIVITIES AS OF FEBRUARY 28, 2022


2022 - 083

**STEINACHER
GAMMELL**

The Mayor and Council approve the St. Walburg and District Fire and Rescue Association Statement of Financial Activities as of February 28, 2022 as attached.

CARRIED

 Mayor Nancy Schneider

 Chief Administrative Officer Shiloh Bronken

TRANSIT CONTRACT FOR SERVICES - BASE RATE

2022 - 084

**STEINACHER
PARKER**

The Mayor and Council approve a base rate for the Transit Contract for Services of \$450.00 up to thirty [30] hours per month, after thirty [30] hours the rate per hour of \$15.00, effective April 1, 2022.

CARRIED

WATER METER UPDATE CONTRACT FOR SERVICES

2022 - 085

**STEINACHER
MCKELLAR**

The Mayor and Council approve the compensation for the Water Meter Update Contract up to \$10,900.00 for complete of the computer endpoint firmware update.

CARRIED

WORKSHOP HOSTING - RIVERS WEST DISTRICT FOR SPORT, CULTURE, AND RECREATION

2022 - 086

**STEINACHER
PARKER**

The Mayor and Council support hosting workshops in person through Rivers West District for Sport, Culture, and Recreation within the Community Relations budget up to \$500.00.

CARRIED

VOLUNTEER APPRECIATION - APRIL 30, 2022

2022 - 087

**STEINACHER
PARKER**

The Mayor and Council support a Volunteer Appreciation event on April 30, 2022 for the St. Walburg Community with special recognition to the Veteran Banner Program and Imhoff Museum within the Community Relations budget up to \$5,000.00.

CARRIED

STANDING COMMITTEE AGENDA AND MINUTES FOR MARCH 2022

2022 - 088

**MCKELLAR
MOWERY**

The Mayor and Council acknowledge and accept the agendas and minutes of the Standing Committees as follows:

- Governance and Priorities - March 9 and 10, 2022
- Community Engagement - March 16, 2022
- Finance - March 22, 2022

CARRIED

AREA COMMITTEE(S)

2022 - 089

**PARKER
GARDNER**

The Mayor and Council acknowledge the Area Committee updates as follows:

- North Saskatchewan River Municipal Health Holdings
- St. Walburg and District Recreation Board
- St. Walburg Tourism and Heritage Society
- Lloydminster and District Health Advisory Committee
- North West Mutual Aid Area
- 501 Utility Authority Inc.
- St. Walburg and District Fire and Rescue Association Working Committee

CARRIED

NEXT REGULAR SCHEDULED MEETING AND ADJOURNMENT

The next Regular Scheduled Council Meeting is on April 27, 2022 at 6:00 p.m. in the Town of St. Walburg Council Chambers.

2022 - 090

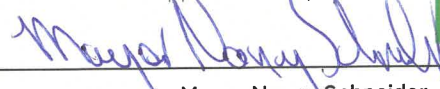
STEINACHER

The March 30, 2022, Regular Scheduled Council Meeting adjourned at 9:50 p.m.

CARRIED



Minutes approved on April 27, 2022




Mayor Nancy Schneider



Chief Administrative Officer Shiloh Bronken

 Mayor Nancy Schneider

 Chief Administrative Officer Shiloh Bronken