



# ST. WALBURG

## Town of St. Walburg Regular Council Meeting Minutes

Location: Town of St. Walburg Council Chambers  
Date: June 22, 2022  
Time: 6:00 p.m.  
Meeting ID: N/A

Officials Present in Chambers: Mayor Nancy Schneider  
Deputy Mayor Clinton Parker  
Councillor Stuart Gammell  
Councillor Kim Gardner  
Councillor Dawn McKellar  
Councillor Virginia Mowery  
Councillor Jean Steinacher

Personnel Present in Chambers: Chief Administrative Officer Shiloh Bronken

The June 22, 2022, Regular Scheduled Council Meeting called to order by Mayor Nancy Schneider at 6:00 p.m. Quorum is present.

'As we meet as Council, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of our lands.'

Section 141 of *The Municipalities Act* - Conflict of Interest of Members of Council

### AGENDA FOR JUNE 22, 2022

2022 - 139 STEINACHER  
GAMMELL The Mayor and Council approve the agenda of June 22, 2022.  
**CARRIED**

### PUBLIC PROCLAMATION

2022 - 140 GAMMELL  
PARKER The Mayor and Council support the Mayoral signing on June 9, 2022, of the designation of the month of June as *June is Recreation and Parks Month*.  
**CARRIED**

## MAY 25, 2022 REGULAR SCHEDULED COUNCIL MEETING MINUTES

2022 - 141      **MOWERY  
GARDNER**      The Mayor and Council approve the May 25, 2022 Regular Scheduled Council Meeting Minutes.

CARRIED

### IN CAMERA CLOSED SESSION

2022 - 142      **MOWERY  
STEINACHER**      That the June 22, 2022 Regular Scheduled Council Meeting go to "In-Camera" Closed Session at 6:10 p.m. pursuant to *The Local Authority Freedom of Information of Privacy*, Section 16(1)(c) and 21(a).

CARRIED

Chief Administrative Officer requested to leave the meeting at 7:00 p.m. by Mayor and Council  
Councillor Dawn McKellar left the June 22, 2022 Regular Scheduled Council Meeting at 7:39 p.m.

### RESUME OPEN SESSION

2022 - 143      **PARKER**      The Mayor and Council resume Open Session of the June 22, 2022 Regular Scheduled Council Meeting at 7:45 p.m.

CARRIED

Chief Administrative Officer requested to return to the meeting at 7:45 p.m. by Mayor and Council

Mayor Nancy Schneider called a recess at 7:45 p.m.

Reconvene the June 22, 2022 Regular Scheduled Meeting at 7:55 p.m.

### PUBLIC WORKS AND UTILITIES CONSULTANT CONTRACT

2022 - 144      **STEINACHER  
MOWERY**      The Mayor and Council support Mayoral and Deputy Mayoral signing of the Public Works and Utilities Consultant Contract with Lyle's Contracting Ltd. for a one-year term effective July 1, 2022.

CARRIED

### TOWN OF ST. WALBURG FEASIBILITY STUDY: WATER WELL OPTIONS 2018, JAMIE HALLETT

2022 - 145      **MOWERY  
STEINACHER**      The Mayor and Council, on the expert legal recommendation of Brownlee LLP Barristers and Solicitors, acknowledge the Town of St. Walburg Feasibility Study: Water Well Options 2018, as completed by Jamie Hallett, will be permanently filed, and on advice of Marc Gauthier, President of Municipal Utilities, to not be used as a reliable source document.


CARRIED

### TOWN OF ST. WALBURG ACCOUNTS FOR PAYMENT - JUNE 2022

2022 - 146      **GARDNER  
GAMMELL**      The Mayor and Council approve the Town of St. Walburg Accounts for Payment on June 22, 2022, being cheques #10644 to #10693 and Other payments #20220601-Man to #20220629-Man, totalling \$145,061.86 as attached.

CARRIED

 Mayor Nancy Schneider

 Chief Administrative Officer Shiloh Bronken

**ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION ACCOUNTS FOR PAYMENT – JUNE 2022**

**2022 – 147**      **GAMMELL  
GARDNER**      The Mayor and Council approve the St. Walburg and District Fire and Rescue Association Accounts for Payment on June 22, 2022, being cheques #369 to #371 and Other payments #20220601 to #20220623, totalling \$9,529.34 as attached.

**CARRIED**

**17 MAIN STREET – DISCRETIONARY USE, CANNABIS RETAIL OUTLET**

**2022 – 148**      **PARKER  
MOWERY**      The Mayor and Council approve the Discretionary Use Permit as submitted by Cardinal Yardworks Inc. for the use of a Cannabis Retail Outlet at 17 Main Street.

**CARRIED**

**OCCUPATIONAL HEALTH AND SAFETY REPORT – APRIL 20, 2022**

**2022 – 149**      **PARKER  
GAMMELL**      The Mayor and Council acknowledge the Occupational Health and Safety Report dated April 20, 2022 and request the Chief Administrative Officer to sign.

**CARRIED**

**GASP BICYCLE TOUR – CAMP SPACE**

**2022 – 150**      **GAMMELL  
GARDNER**      The Mayor and Council approve the use of the green space adjacent to the Greek Orthodox Cemetery for the GASP Bicycle Tour on July 18, 19, and 20, 2022.

**CARRIED**

**DEPUTY MAYOR APPOINTMENT – JULY 1 TO DECEMBER 31, 2022**

**2022 – 151**      **MOWERY  
GARDNER**      The Mayor and Council appoint Councillor Jean Steinacher as Deputy Mayor effective July 1 to December 31, 2022.

**CARRIED**

**TOWN OF ST. WALBURG AND ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION SIGNING AUTHORITY**

**2022 – 152**      **PARKER  
GARDNER**      The Mayor and Council authorize the signing authority for the Town of St. Walburg and St. Walburg and District Fire and Rescue Association as follows:


- Nancy Schneider, Mayor;
- Clinton Parker, Councillor; and
- Jean Steinacher, Councillor; and
- Shiloh Bronken, Chief Administrative Officer


**CARRIED**

**2023 VOLUNTEER APPRECIATION**

**2022 – 153**      **MOWERY  
STEINACHER**      The Mayor and Council will support National Volunteer Week in 2023, on April 22, 2023 with a guest speaker to promote volunteerism.

**CARRIED**

 Mayor Nancy Schneider

 Chief Administrative Officer Shiloh Bronken

Recorded vote requested by Councillor Gammell

**BUILDING INSPECTION BY JWS INSPECTION SERVICES**

The Mayor and Council request a building inspection be completed by JWS Inspection Services for the CN Station to determine if the building is repairable for public use with potential cost estimates.

**IN FAVOUR**

2022 - 154

**PARKER  
GARDNER**

Mayor Nancy Schneider  
Deputy Mayor Clinton Parker  
Councillor Kim Gardner  
Councillor Virginia Mowery  
Councillor Jean Steinacher

**AGAINST**

Councillor Stuart Gammell

**CARRIED**

**GOVERNANCE AND PRIORITIES MEMO - JUNE 8 & 9, 2022**

2022 - 155

**PARKER  
MOWERY**

The Mayor and Council acknowledge the Governance and Priorities Memo as presented by Mayor Nancy Schneider.

**CARRIED**

**LAND APPRAISAL - MIT AGENCIES**

2022 - 156

**MOWERY  
STEINACHER**

The Mayor and Council accept the appraisal report as submitted by M.I.T. Appraisals Ltd. completed in May 2022.

**CARRIED**

**TRANSFER SITE GROUNDWATER MONITORING - CLIFTON AND ASSOCIATES**

2022 - 157

**PARKER  
GAMMELL**

The Mayor and Council approve Clifton and Associates to complete the 2022 Groundwater Monitoring Program as per the Permit to Operate a Transfer Station.

**CARRIED**

**100 YEAR ANNIVERSARY - BLUEBERRY FESTIVAL**

2022 - 158


**GAMMELL  
PARKER**

The Mayor and Council will provide 500 cupcakes supplied by Amy Leer at a cost of \$500.00 for the St. Walburg Blueberry Festival to celebrate the 100 Year Anniversary.

**CARRIED**

Mayor Nancy Schneider called a recess at 8:45 p.m.

Reconvene the June 22, 2022 Regular Scheduled Meeting at 8:55 p.m.

 Mayor Nancy Schneider

 Chief Administrative Officer Shiloh Bronken

**BYLAW 2022-05 TO CONTROL REFUSE AND WASTE CONTROL**

**2022 - 159**      **STEINACHER  
GAMMELL**      The Mayor and Council give first reading to Bylaw 2022-05 To Amend Bylaw No. 6-2012 being a bylaw to amend Bylaw 6-2012 to control refuse and waste control at the June 22, 2022 Regular Scheduled Council Meeting.

**CARRIED**

**BYLAW 2022-06 MAINTENANCE OF PROPERTY AND NUISANCE ABATEMENT**

**2022 - 160**      **MOWERY  
PARKER**      The Mayor and Council give first reading to Bylaw 2022-06 Maintenance of Property and Nuisance Abatement being a bylaw to regulate the appropriate maintenance of property and the abatement of nuisances at the June 22, 2022 Regular Scheduled Council Meeting.

**CARRIED**

**BYLAW 2022-07 RESPONSIBLE PET OWNERS**

**2022 - 161**      **STEINACHER  
PARKER**      The Mayor and Council give first reading to Bylaw 2022-07 For Responsible Pet Owners being a bylaw to regulate registration, care, and control of pets at the June 22, 2022 Regular Scheduled Council Meeting.

**CARRIED**

**BYLAW 2022-08 REPEAL PREVIOUS BYLAWS**

**2022 - 162**      **MOWERY  
GAMMELL**      The Mayor and Council give first reading to Bylaw 2022-08 To Repeal Previous Bylaws being a bylaw to repeal previous bylaws at the June 22, 2022 Regular Scheduled Council Meeting.

**CARRIED**

**TOWN OF ST. WALBURG STATEMENT OF FINANCIAL ACTIVITIES AS OF MAY 31, 2022**

**2022 - 163**      **MOWERY  
PARKER**      The Mayor and Council approve the Town of St. Walburg Statement of Financial Activities as of May 31, 2022 as attached.

**CARRIED**

**ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION STATEMENT OF FINANCIAL ACTIVITIES AS OF MAY 31, 2022**

**2022 - 164**      **PARKER  
GARDNER**      The Mayor and Council approve the St. Walburg and District Fire and Rescue Association Statement of Financial Activities as of May 31, 2022 as attached.

**CARRIED**

**CLASS 1 WATER TREATMENT AND WATER DISTRIBUTION OPERATOR TRAINING**

**2022 - 165**      **PARKER  
GAMMELL**      The Mayor and Council approve the training request for Class 1 Water Treatment and Water Distribution Operator Training for Evan Macnab at an approximate cost of \$2,500.00.

**CARRIED**



#### SASKTEL IBC CONTRACT

2022 - 166      PARKER  
GAMMELL

The Mayor and Council approve the Chief Administrative Officer to sign a 5-Year IBC Contract with Sasktel, with the reduction to 4 lines.

CARRIED

#### FINANCE COMMITTEE MEMO

2022 - 167      GAMMELL  
MOWERY

The Mayor and Council acknowledge the Finance Committee Memo dated June 14, 2022 as presented by Chair Councillor Jean Steinacher.

CARRIED

#### RECYCLE WORKING GROUP - UPDATE

2022 - 168      MOWERY  
PARKER

The Mayor and Council postpone the Recycle Working Group to the July 12, 2022 Governance and Priorities Standing Committee Meeting.

CARRIED

#### ASSET MANAGEMENT AND CLIMATE STRATEGY STANDING COMMITTEE

2022 - 169      GAMMELL  
GARDNER

The Mayor and Council support the inclusion of two [2] Community Members on the Asset Management and Climate Strategy Standing Committee.

CARRIED

#### STANDING COMMITTEE AGENDA AND MINUTES FOR MAY 2022

2022 - 170      PARKER  
GARDNER

The Mayor and Council acknowledge and accept the agendas and minutes of the Standing Committees as follows:

- Finance Committee - June 14, 2022; and
- Governance and Priorities - June 8 & 9, 2022.

CARRIED

#### AREA COMMITTEE(S)

2022 - 171      PARKER  
STEINACHER

The Mayor and Council acknowledge the Area Committee updates as follows:

- Brightsand Lake Regional Park Authority;
- Heart of Treaty Six; and
- Regional Planning Advisory Committee.

CARRIED

#### IN CAMERA CLOSED SESSION

2022 - 172      MOWERY  
STEINACHER

That the June 22, 2022 Regular Scheduled Council Meeting go to "In-Camera" Closed Session at 9:30 p.m. pursuant to *The Local Authority Freedom of Information of Privacy*, Section 16(1)(c).

CARRIED



## RESUME OPEN SESSION

2022 - 173 PARKER

The Mayor and Council resume Open Session of the June 22, 2022 Regular Scheduled Council Meeting at 9:45 p.m.

CARRIED

## DIRECTOR BOARD[S]

2022 - 174 MOWERY  
PARKER

The Mayor and Council acknowledge the Director Board updates as follows:

- North Saskatchewan River Municipal Health Holdings - May 2022 No Show to Appointments at Clinics.

CARRIED

## RAILWAY PLAYGROUND COMMITTEE

2022 - 175 MOWERY  
GAMMELL

The Mayor and Council support the establishment of the Railway Playground Committee that will be formalized by bylaw and annual appointments with consideration of all actions to be brought forward for Mayor and Council support prior to completion.

CARRIED

## TOWN COMMITTEE[S]

2022 - 176 STEINACHER  
GAMMELL

The Mayor and Council acknowledge the Town Committee updates as follows:

- St. Walburg Library;
- St. Walburg Tourism and Heritage; and
- St. Walburg and District Recreation Board.

CARRIED

## NEXT REGULAR SCHEDULED MEETING AND ADJOURNMENT

2022 - 177 STEINACHER

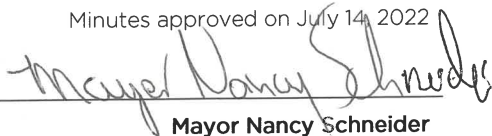
The next Regular Scheduled Council Meeting is on July 14, 2022 at 6:00 p.m. in the Town of St. Walburg Council Chambers.

The June 22, 2022, Regular Scheduled Council Meeting adjourned at 10:30 p.m.

CARRIED



Minutes approved on July 14, 2022

  
Mayor Nancy Schneider

  
Chief Administrative Officer Shiloh Bronken

 Mayor Nancy Schneider

\_\_\_\_ Chief Administrative Officer Shiloh Bronken