



# ST. WALBURG

## Town of St. Walburg Regular Council Meeting Minutes

Location: Town of St. Walburg Council Chambers

Date: May 25, 2022

Time: 6:00 p.m.

Meeting ID: N/A

Officials Present in Chambers: Mayor Nancy Schneider  
Councillor Stuart Gammell  
Councillor Kim Gardner  
Councillor Virginia Mowery  
Councillor Jean Steinacher

Regrets by Officials: Deputy Mayor Clinton Parker  
Councillor Dawn McKellar

Personnel Present in Chambers: Administrative Assistant Christine Seguin

The May 25, 2022, Regular Scheduled Council Meeting called to order  
by Mayor Nancy Schneider at 6:00 p.m. Quorum is present.

'As we meet as Council, we acknowledge we are on Treaty 6 Territory and the Homeland of the  
Métis. We pay our respect to the First Nations and Métis ancestors of our lands.'

Section 141 of *The Municipalities Act* - Conflict of Interest of Members of Council

### AGENDA FOR MAY 25, 2022

2022 - 112 STEINACHER MOWERY The Mayor and Council approve the agenda of May 25, 2022.  
CARRIED

### APRIL 27, 2022 REGULAR SCHEDULED COUNCIL MEETING MINUTES

2022 - 113 GAMMELL MOWERY The Mayor and Council approve the April 27, 2022 Regular  
Scheduled Meeting Minutes.  
CARRIED

## IN-CAMERA CLOSED SESSION

**2022 - 114**      MOWERY  
GARDNER      The Mayor and Council go into In-Camera Closed Session, pursuant to Section 16(1)(c) of *The Local Authority Freedom of Information and Protection of Privacy* at 6:05 p.m. at the May 25, 2022 Regular Scheduled Council Meeting.

**CARRIED**

**ADMINISTRATIVE ASSISTANT CHRISTINE SEGUIN ASKED TO LEAVE THE IN-CAMERA CLOSED SESSION AT 6:06 P.M.**

## RESUME OPEN SESSION

**2022 - 115**      GAMMELL  
STEINACHER      The Mayor and Council resume Open Session of the May 25, 2022 Regular Scheduled Council Meeting at 6:35 p.m.

**CARRIED**

**ADMINISTRATIVE ASSISTANT CHRISTINE SEGUIN ASKED TO RETURN TO THE MAY 25, 2022 REGULAR SCHEDULED COUNCIL MEETING AT 6:37 P.M.**

**MAYOR NANCY SCHNEIDER CALLED A RECESS AT 6:37 P.M.  
RECONVENED AT 6:40 P.M.**

## 104 - 1<sup>ST</sup> STREET WEST - FENCE APPROVAL

**2022 - 116**      GAMMELL  
STEINACHER      The Mayor and Council approves the installation of a fence at 104 - 1<sup>st</sup> Street West with the following caveats:

- 3' inside of property line on the westerly side up to a maximum height of 6' and
- Maximum height of 6' on the sidelines on the northern, southern, and easterly boundaries

**CARRIED**

## PARTY IN THE PASTURE, 2022 PARADE APPROVAL

**2022 - 117**      MOWERY  
GAMMELL      The Mayor and Council approve the application for a parade by Brandi Sankey of Party in the Pasture for Saturday, June 25, 2022.

**CARRIED**

## ST. WALBURG COMMUNIPLEX FUNDRAISING GROUP, PARTY IN THE PASTURE 2022 EVENT LIQUOR LICENCE

**2022 - 118**      MOWERY  
GAMMELL      The Mayor and Council approve the request of THE St. Walburg Communiplex Fundraising Group to operate a beer garden for 'Party in the Pasture 2022' at the Agricultural Society Grounds - 444 4<sup>th</sup> Street East on the following days:

- Friday, June 24, 2022: 2:30 p.m. to 2:30 a.m.
- Saturday, June 25, 2022: 2:30 p.m. to 2:30 a.m.
- Sunday, June 26, 2022: 9:30 a.m. to 9:30 p.m.

**CARRIED**

## 2022 WASTE TRANSFER SITE OPERATOR

2022 - 119      GAMMELL  
MOWERY      The Mayor and Council complete a Contract for Services with David Dahlen for the Waste Transfer Site Operator for the 2022 Season at an hourly rate of \$22.50 for fifteen [15] hours of service per week.

**CARRIED**

## TOONIE APPLIANCES FOR JUNE 2022

2022 - 120      GARDNER  
MOWERY      The Mayor and Council approve 'Toonie Appliances' for the month of June 2022 that are taken to the Waste Transfer Site

**CARRIED**

## FREE DUMP DAY 2022

2022 - 121      STEINACHER  
GARDNER      The Mayor and Council approve a 'Free Dump Day' to St. Walburg residents on June 18, 2022 during the hours of 9:00 a.m. to 7:00 p.m.

**CARRIED**

## 2022 STANDING COMMITTEES

2022 - 122      STEINACHER  
VIRGINIA      The Mayor and Council approve the 2022 Standing Committees with the following revisions:

- Asset Management and Climate Strategy Committee: Initiated
- Community Engagement Committee: Suspended

**CARRIED**

## TOWN OF ST. WALBURG ACCOUNTS FOR PAYMENT - MAY 2022

2022 - 123      GAMMELL  
GARDNER      The Mayor and Council of the Town of St. Walburg approve the Town of St. Walburg Accounts for Payment on May 25, 2022, being cheques #10605 to #10643 and Other payments #20220501-Man to #202200528-Man, totalling \$96,524.65 as attached.

**CARRIED**

## ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION ACCOUNTS FOR PAYMENT - MAY 2022

2022 - 124      GARDNER  
GAMMELL      The Mayor and Council of the Town of St. Walburg approve the St. Walburg and District Fire and Rescue Association Accounts for Payment on May 25, 2022, being cheques #364 to #368 and Other payments #20220501 to #20220506, totalling \$76,918.57 as attached.

**CARRIED**

## GOVERNANCE AND PRIORITIES MEMO

2022 - 125      MOWERY  
STEINACHER      The Mayor and Council acknowledge the Governance and Priorities Memo dated May 12, 2022 as presented by Mayor Nancy Schneider

**CARRIED**

#### SUMA 2023 GOLF TOURNAMENT

2022 – 126      **STEINACHER  
MOWERY**      The Mayor and Council support hosting the 2023 SUMA Golf Tournament with a proposed date of July 2023.

**CARRIED**

#### 2022 STUDENT LEADERSHIP AWARD

2022 – 127      **MOWERY  
STEINACHER**      The Mayor and Council award the 2022 Student Leadership Award to Madison Beland in the amount of \$1,500.00.

**CARRIED**

#### ST. WALBURG GRANT APPLICATION – ST. WALBURG SENIORS CENTRE

2022 – 128      **GARDNER  
MOWERY**      The Mayor and Council approve the grant applications submitted by the St. Walburg Seniors as follows:  
- Crib Tournaments: \$500.00  
- Mother's Day Tea: \$500.00

**CARRIED**

#### COMMUNITY ENGAGEMENT COMMITTEE MEMO

2022 – 129      **GAMMELL  
STEINACHER**      The Mayor and Council acknowledge the Community Engagement Committee Memo dated May 12, 2022 as presented by Chair Councillor Kim Gardner

**CARRIED**

#### 2022 MILL RATE AND MILL RATE FACTOR FOR AGRICULTURAL AND COMMERCIAL PROPERTIES

2022 – 130      **STEINACHER  
MOWERY**      The Mayor and Council approve the 2022 Mill Rate as 8.0 with a 1.8 Mill Rate Factor for Commercial Properties and a 2.0 Mill Rate Factor for Agricultural Properties.

**CARRIED**

#### TOWN OF ST. WALBURG STATEMENT OF FINANCIAL ACTIVITIES AS OF APRIL 30, 2022

2022 – 131      **STEINACHER  
MOWERY**      The Mayor and Council approve the Town of St. Walburg Statement of Financial Activities as of April 30, 2022 as attached.

**CARRIED**

#### ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION STATEMENT OF FINANCIAL ACTIVITIES AS OF APRIL 30, 2022

2022 – 132      **STEINACHER  
GAMMELL**      The Mayor and Council approve the St. Walburg and District Fire and Rescue Association Statement of Financial Activities as of April 30, 2022 as attached.

**CARRIED**

#### FINANCE COMMITTEE MEMO

2022 – 133      **MOWERY  
GARDNER**      The Mayor and Council acknowledge the Finance Committee Memo dated May 10, 2022 as presented by Chair Councillor Jean Steinacher.

CARRIED

#### APRIL 2022 WATER TREATMENT PLANT DAILY LOGS

2022 - 134

STEINACHER  
GAMMELL

The Mayor and Council acknowledges the April 2022 Water Treatment Plant Daily Log as presented by the Infrastructure Team.

CARRIED

#### OCCUPATIONAL HEALTH AND SAFETY INSPECTION REPORT

The Mayor and Council reviewed the Occupational Health and Safety Inspection Report dated April 20, 2022 as submitted by Occupational Health and Safety Officer Chad Parenteau; further information will be obtained by Mayor Nancy Schneider

#### RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501 UTILITY DECLARATION

2022 - 135

STEINACHER  
MOWERY

The Mayor and Council approve the Utility Declaration as presented by the Rural Municipality of Frenchman Butte No. 501.

CARRIED

#### STANDING COMMITTEE AGENDA AND MINUTES FOR MAY 2022

2022 - 136

MOWERY  
STEINACHER

The Mayor and Council acknowledge and accept the agendas and minutes of the Standing Committees as follows:

- Community Engagement Committee - May 12, 2022
- Finance Committee - May 10, 2022
- Governance and Priorities - May 11 and 12, 2022

CARRIED

#### AREA COMMITTEE(S)

2022 - 137

STEINACHER  
MOWERY

The Mayor and Council acknowledge the Area Committee updates as follows:

- St. Walburg Tourism and Heritage Society
- Brightsand Lake Regional Park Authority
- North Saskatchewan River Municipal Health Holdings
- Lloydminster and District Health Advisory Committee

CARRIED



## NEXT REGULAR SCHEDULED MEETING AND ADJOURNMENT

The next Regular Scheduled Council Meeting is on June 9, 2022 at 6:00 p.m. in the Town of St. Walburg Council Chambers.

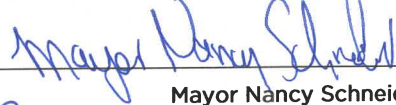
2022 - 138

The May 25, 2022, Regular Scheduled Council Meeting adjourned at 10:07 p.m.

CARRIED



Minutes approved on June 9, 2022

  
\_\_\_\_\_  
Mayor Nancy Schneider

  
\_\_\_\_\_  
Administrative Assistant Christine Seguin