



ST. WALBURG

Town of St. Walburg Regular Council Meeting Minutes

Location: Town of St. Walburg Council Chambers
Date: November 23, 2022
Time: 6:00 p.m.

Officials Present in Chambers: Mayor Nancy Schneider
Deputy Mayor Jean Steinacher
Councillor Stuart Gammell
Councillor Kim Gardner
Councillor Virginia Mowery

Regrets of Officials: Councillor Dawn McKellar
Councillor Clinton Parker

Personnel Present in Chambers: Chief Administrative Officer Shiloh Bronken

The November 23, 2022, Regular Scheduled Council Meeting called to order
by Mayor Nancy Schneider at 6:15 p.m. Quorum is present.

'As we meet as Council, we acknowledge we are on Treaty 6 Territory and the Homeland of the
Métis. We pay our respect to the First Nations and Métis ancestors of our lands.'

Section 141 of *The Municipalities Act* - Conflict of Interest of Members of Council

AGENDA FOR NOVEMBER 23, 2022

2022 - 321	STEINACHER MOWERY	The Mayor and Council approve the agenda of November 23, 2022 as presented.	CARRIED
------------	----------------------	--	---------

OCTOBER 26, 2022 REGULAR SCHEDULED COUNCIL MEETING MINUTES

2022 - 322	GAMMELL STEINACHER	The Mayor and Council approve the October 26, 2022 Regular Scheduled Council Meeting Minutes.	CARRIED
------------	-----------------------	--	---------

NOVEMBER 3, 2022 SPECIAL COUNCIL MEETING MINUTES

2022 - 323 **MOWERY
GARDNER** The Mayor and Council approve the November 3, 2022
Special Council Meeting Minutes.

CARRIED

TOWN OF ST. WALBURG ACCOUNTS FOR PAYMENT - NOVEMBER 2022

2022 - 324 **STEINACHER
MOWERY** The Mayor and Council approve the Town of St. Walburg
Accounts for Payment on November 23, 2022, being cheques
#10858 to #10906 and Other payments #20221019-Man to
#202201025-Man. and #20221101-Man. to #20221119-Man.
totalling \$153,235.51 as attached.

CARRIED

DEMOLITION DEPOSIT - ELEVATOR

2022 - 325 **MOWERY
STEINACHER** The Mayor and Council request a \$1,000.00 deposit to be
held by the Town Office for the demolition of the Elevator
located on Railway Avenue, by the improvement owner;
furthermore, that current copies of liability insurance be
forwarded to the Town Office prior to the start of work.

CARRIED

PUBLIC WORKS COMPENSATION - E. MACNAB

2022 - 326 **GAMMELL
GARDNER** The Mayor and Council offer compensation increase to Evan
Macnab to a salary of \$51,160.00 per annum, effective
December 1, 2022; furthermore, that Evan Macnab be
compensated from August 1, 2022 to November 30, 2022 at a
retro-active rate of \$27.00 per hour.

CARRIED

TOWN OF ST. WALBURG STATEMENT OF FINANCIAL ACTIVITIES AS OF OCTOBER 31, 2022

2022 - 327 **MOWERY
GAMMELL** The Mayor and Council acknowledge and accept the Town of
St. Walburg Statement of Financial Activities as of October
31, 2022 as presented by the Chief Administrative Officer
Shiloh Bronken.

CARRIED

WATER TREATMENT PLANT DAILY LOG - OCTOBER 2022

2022 - 328 **GAMMELL
STEINACHER** The Mayor and Council acknowledge and accept with thanks,
the Water Treatment Plant Daily Log for October 2022 as
submitted by Infrastructure Team Lead Lyle Knight.

CARRIED

BYLAW 2022-10 TO REPEAL PREVIOUS BYLAWS

2022 - 329 **MOWERY
GAMMELL** The Mayor and Council complete first reading of Bylaw 2022-
10 to Repeal Previous Bylaws at the November 23, 2022
Regular Scheduled Council Meeting.

CARRIED

BYLAW 2022-11 TO AMEND BYLAW 2019-03 BEING A BYLAW TO IMPLEMENT A PLANNING AND DEVELOPMENT FEE SCHEDULE

2022 – 330

**MOWERY
GARDNER**

The Mayor and Council complete first reading of Bylaw 2022-11 to Amend Bylaw 2019-03 being a bylaw to Implement a Planning and Development Fee Schedule at the November 23, 2022 Regular Scheduled Council Meeting.

CARRIED

CREDIT CARD POLICY, CARDHOLDER AGREEMENT, AND CREDIT CARD PURCHASE REQUEST

2022 – 331

**MOWERY
STEINACHER**

The Mayor and Council approve the Credit Card Policy 1000-06, with reference documents of Cardholder Agreement 1000-06.01 and Credit Card Purchase Request 1000-06.02, at the November 23, 2022 Regular Scheduled Council Meeting; furthermore, that Administration update the documentation for Municipal Records.

CARRIED

STANDING COMMITTEE[S] AGENDAS AND MINUTES FOR OCTOBER 2022

2022 – 332

**STEINACHER
GAMMELL**

The Mayor and Council acknowledge and accept the agendas and minutes of the following Standing Committees for November 2022:

- Asset Management and Climate Strategy: November 21
- Bylaw, Policy, and Procedures: November 7 and 21, 2022
- Finance: November 17
- Governance and Priorities: November 10
- Human Resources: November 15

CARRIED

AREA, DIRECTOR, AND TOWN COMMITTEES

2022 – 333

**GAMMELL
MOWERY**

The Mayor and Council acknowledge and accept the verbal reports of the Area, District, and Town Committees as of November 23, 2022 with thanks, as follows:

- Brightsand Lake Regional Park Authority: Councillor Clinton Parker
- North Central Transportation Planning Committee: Mayor Nancy Schneider
- North Saskatchewan River Municipal Health Holdings: Councillor Kim Gardner
- Tourism and Heritage Society: Councillors Stuart Gammell and Kim Gardner
- St. Walburg and District Recreation Board: Councillor Stuart Gammell

CARRIED

**MAYOR NANCY SCHNEIDER CALLED A RECESS AT 7:45 P.M.
RECONVENED THE NOVEMBER 23, 2022 REGULAR SCHEDULED MEETING AT 7:55 P.M.**

CORRESPONDENCE AS OF NOVEMBER 23, 2022

2022 – 334

**GAMMELL
GARDNER**

The Mayor and Council acknowledge and accept the correspondence as of November 23, 2022 as presented by Chief Administrative Officer Shiloh Bronken.

CARRIED

IN-CAMERA CLOSED SESSION PURSUANT TO LAFOIP SECTION 16(1)(a)

2022 - 335 MOWERY That the November 23, 2022 Regular Council Meeting goes
GARDNER "In-Camera" Closed Session at 8:30 p.m.

CARRIED

**CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN REQUESTED TO LEAVE THE
NOVEMBER 23, 2022 REGULAR SCHEDULED COUNCIL MEETING AT 8:35 P.M.**

RESUME OPEN SESSION

2022 - 336 STEINACHER That the October 26, 2022 Regular Council Meeting resumes
open Session at 9:30 p.m.

CARRIED

**CHIEF ADMINISTRATIVE OFFICER SHILOH BRONKEN REQUESTED TO REJOIN THE
NOVEMBER 23, 2022 REGULAR SCHEDULED COUNCIL MEETING AT 9:30 P.M.**

IN-CAMERA CLOSED SESSION PURSUANT TO LAFOIP SECTION 16(1)(a)

2022 - 335 MOWERY That the November 23, 2022 Regular Council Meeting goes
GARDNER "In-Camera" Closed Session at 8:30 p.m.

CARRIED

**RONALD GORY JOINED THE GALLERY OF THE NOVEMBER 23, 2022 REGULAR SCHEDULED
MEETING AT 9:30 P.M.**

NEXT REGULAR SCHEDULED MEETING AND ADJOURNMENT


2022 - 336 STEINACHER The next Regular Scheduled Council Meeting is on December
15, 2022 at 6:00 p.m. in the Town of St. Walburg Council
Chambers.

 The November 23, 2022, Regular Scheduled Council Meeting
adjourned at 9:35 p.m.

CARRIED



Minutes approved on December 15, 2022


Mayor Nancy Schneider


Chief Administrative Officer Shiloh Bronken