



ST. WALBURG

Town of St. Walburg Regular Council Meeting Minutes

Location: Town of St. Walburg Council Chambers

Date: September 22, 2022

Time: 5:30 p.m.

Meeting ID: 883 7230 7101

Officials Present in Chambers: Mayor Nancy Schneider
Deputy Mayor Jean Steinacher
Councillor Kim Gardner
Councillor Dawn McKellar [Joined at 7:25 p.m.]
Councillor Clinton Parker [Joined at 6:25 p.m.]

Officials by Electronic Means: Councillor Virginia Mowery

Regrets of Officials: Councillor Stuart Gammell

Personnel Present in Chambers: Chief Administrative Officer Shiloh Bronken

The September 22, 2022, Regular Scheduled Council Meeting called to order by Mayor Nancy Schneider at 6:05 p.m. Quorum is present.


'As we meet as Council, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of our lands.'


Section 141 of *The Municipalities Act* - Conflict of Interest of Members of Council

AGENDA FOR SEPTEMBER 22, 2022

2022 - 232 **STEINACHER** The Mayor and Council approve the agenda of September 22,
 GARDNER 2022 with additions

CARRIED

 Mayor Nancy Schneider

 Chief Administrative Officer Shiloh Bronken

MULTICULTURAL PROCLAMATION

2022 - 233 **STEINACHER
GARDNER** The Mayor and Council acknowledge the Mayoral signing of the Saskatchewan Multicultural Week - November 19-27, 2022.

CARRIED

JULY 14, 2022 REGULAR SCHEDULED COUNCIL MEETING MINUTES

2022 - 234 **MOWERY
STEINACHER** The Mayor and Council approve the July 14, 2022 Regular Scheduled Council Meeting Minutes as revised.

CARRIED

AUGUST 8, 2022 SPECIAL COUNCIL MEETING MINUTES

2022 - 235 **STEINACHER
MOWERY** The Mayor and Council approve the August 8, 2022 Special Council Meeting Minutes.

CARRIED

AUGUST 12, 2022 SPECIAL COUNCIL MEETING MINUTES

2022 - 236 **GARDNER
STEINACHER** The Mayor and Council approve the August 12, 2022 Special Council Meeting Minutes.

CARRIED

TOWN OF ST. WALBURG ACCOUNTS FOR PAYMENT - SEPTEMBER 2022

2022 - 237 **STEINACHER
GARDNER** The Mayor and Council approve the Town of St. Walburg Accounts for Payment on September 22, 2022, being cheques #10734 to #10821 and Other payments #20220713-Man to #20220730-Man, 20220801-Man to 20220830-Man, and #20220901-Man to #20220925-Man, totalling \$300,489.31 as attached.

CARRIED

Councillor Clinton Parker joined the September 22, 2022 Regular Scheduled Council at 6:25 p.m.

ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION ACCOUNTS FOR PAYMENT - SEPTEMBER 2022


2022 - 238 **GARDNER
STEINACHER** The Mayor and Council approve the St. Walburg and District Fire and Rescue Association Accounts for Payment on September 22, 2022, being cheques #374 to #387 and Other payments #20220801 to #20220825, and #20220901 to #20220906, totalling \$31,138.28 as attached.


CARRIED

STORM SEWER INSTALLATION - 3RD STREET WEST FROM 1ST AVENUE TO RAILWAY AVENUE

2022 - 239 **GARDNER
MOWERY** The Mayor and Council approve the storm sewer installation on 3rd Street West from 1st Avenue to Railway Avenue, with an approximate cost of \$28,000.00 plus taxes.

CARRIED

 Mayor Nancy Schneider

 Chief Administrative Officer Shiloh Bronken

WELL #4 AND #5 TIE IN

2022 - 240 **PARKER
STEINACHER** The Mayor and Council approve the Water Treatment Plant Well #4 and #5 tie ins, with an approximate cost of \$12,000.00 plus taxes.

CARRIED

SASKATCHEWAN EMERGENCY PLANNERS' ASSOCIATION 2022 ANNUAL CONFERENCE

2022 - 241 **PARKER
GARDNER** The Mayor and Council approve Emergency Coordinator Christine Seguin to attend the 2022 Conference in Saskatoon from November 7-10, 2022.

CARRIED

HEALTH TRUST FUNDS

2022 - 242 **PARKER
MOWERY** The Mayor and Council support the release of health funds held in trust by the Town of St. Walburg for the purpose of transportation costs.

CARRIED

WATER SECURITY AGENCY - LAGOON COMPLIANCE INSPECTION

2022 - 243 **PARKER
STEINACHER** The Mayor and Council accept the Lagoon Compliance Inspection completed by M. Gutek of Water Security Agency on August 10, 2022.

CARRIED

SNOW STORAGE AGREEMENT - SASKTEL

2022 - 244 **STEINACHER
GARDNER** The Mayor and Council approve the Snow Storage Agreement with Sasktel.

DEFEATED

SASKATCHEWAN MINISTRY OF JUSTICE - FINE OPTION AGENT AGREEMENT

2022 - 245 **STEINACHER
PARKER** The Mayor and Council approve the Fine Option Program [FOP] Agent Agreement for a three [3] year term, effective August 1, 2022.

CARRIED

Mayor Nancy Schneider called a recess at 6:40 p.m.
Reconvene September 22, 2022 Regular Scheduled Meeting at 6:50 p.m.

TOWN OF ST. WALBURG LAND LEASE - SW 03-54-22 W3

2022 - 246 **PARKER
STEINACHER** The Mayor and Council offer a two [2] year lease for SW 03-54-22 W3 to the current Leasee at a rate of Sixty [60] Dollars per acre, plus GST; furthermore, should the current Leasee decline, Administration to put the Land Lease for Tender with a closing date of November 9, 2022.

CARRIED

POUND KEEPER SERVICES – BORDER PAWS ANIMAL SHELTER

2022 – 247 **GARDNER
STEINACHER** The Mayor and Council enter into a Pound Keeper Services Agreement with Border Paws Animal Shelter, commencing September 22, 2022.

CARRIED

PARTNERS FOR THE SASKATCHEWAN RIVER BASIN – MEMBERSHIP

2022 – 248 **PARKER
STEINACHER** The Mayor and Council enter into membership participation for Partners for the Saskatchewan River Basin annually, commencing September 22, 2022.

CARRIED

ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION ADMINISTRATION TRANSITION

2022 – 249 **PARKER
MOWERY** The Mayor and Council approve the transition of administrative role and duties of St. Walburg and District Fire and Rescue Association from the Town of St. Walburg Chief Administrative Officer position to a contract position commencing October 15, 2022; furthermore, to be supervised by the St. Walburg and District Fire and Rescue Working Committee and to be reviewed in one year's time.

CARRIED

GOVERNANCE AND PRIORITIES MEMO – SEPTEMBER 2022

2022 – 250 **STEINACHER
GARDNER** The Mayor and Council acknowledge the September 15, 2022 Governance and Priorities Memo as presented by Mayor Nancy Schneider.

CARRIED

WATER TREATMENT PLANT DAILY LOGS – MAY, JUNE, JULY, AND AUGUST 2022

2022 – 251 **MOWERY
PARKER** The Mayor and Council acknowledge the May, June, July, and August 2022 Water Treatment Plant Daily Log as submitted by Lyle Knight, Infrastructure Team Lead.

CARRIED

Councillor Dawn McKellar joined the September 22, 2022 Regular Scheduled Meeting at 7:25 p.m.
Mayor Nancy Schneider called a recess at 7:25 p.m.
Reconvene the September 22, 2022 Regular Scheduled Council Meeting at 7:30 p.m.

TOWN OF ST. WALBURG STATEMENT OF FINANCIAL ACTIVITIES AS OF AUGUST 31, 2022

2022 – 252 **PARKER
MCKELLAR** The Mayor and Council approve the Town of St. Walburg Statement of Financial Activities as of July 31 and August 31, 2022 as attached.

CARRIED



ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION STATEMENT OF FINANCIAL ACTIVITIES AS OF AUGUST 31, 2022

2022 - 253 **PARKER
MOWERY** The Mayor and Council approve the St. Walburg and District Fire and Rescue Association Statement of Financial Activities as of July 31 and August 31, 2022 as attached.

CARRIED

ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION - CAPITAL PURCHASE

2022 - 254 **PARKER
MCKELLAR** The Mayor and Council support the St. Walburg and District Fire and Rescue Association capital purchase of a fire engine up to \$65,000.00 plus taxes.

CARRIED

FINANCE COMMITTEE MEMO

2022 - 255 **MCKELLAR
MOWERY** The Mayor and Council acknowledge the Finance Committee Memo dated September 20, 2022 as presented by Chair Councillor Jean Steinacher.

CARRIED

STANDING COMMITTEE AGENDA AND MINUTES FOR SEPTEMBER 2022

2022 - 256 **PARKER
MCKELLAR** The Mayor and Council acknowledge and accept the agendas and minutes of the Standing Committees as follows:

- Finance Committee - September 20, 2022 and
- Governance and Priorities - September 15, 2022.

CARRIED

AREA COMMITTEE, DIRECTOR BOARDS, AND TOWN COMMITTEE REPORTS

2022 - 257 **MCKELLAR
PARKER** The Mayor and Council acknowledge the Committee reports as follows:

- Heart of Treaty Six;
- Brightsand Lake Regional Park Authority
- St. Walburg and District Fire and Rescue Association;
- Northwest Municipalities Association;
- North Sask River Municipal Health Holdings;
- Tourism and Heritage Society;
- St. Walburg and District Recreation Board; and
- St. Walburg Chamber of Commerce.

CARRIED

LIST OF LANDS IN ARREARS AS OF SEPTEMBER 22, 2022

2022 - 258 **MCKELLAR
STEINACHER** The Mayor and Council of the Town of St. Walburg acknowledge the List of Lands in Arrears as of September 22, 2022, as presented to Mayor Nancy Schneider.

CARRIED

TAX ENFORCEMENT FOR LANDS IN ARREARS

2022 - 259

**PARKER
STEINACHER**

The Mayor and Council of the Town of St. Walburg request Administration to begin tax enforcement proceedings for the lands in arrears, for any amount more than half of 2020 annual tax levy in the municipality of St. Walburg.

CARRIED

CORRESPONDENCE AS OF SEPTEMBER 22, 2022

2022 - 260

**MCKELLAR
PARKER**

The Mayor and Council of the Town of St. Walburg acknowledge the correspondence as circulated at the September 22, 2022 Regular Scheduled Council Meeting.

CARRIED

NEXT REGULAR SCHEDULED MEETING AND ADJOURNMENT

2022 - 261

STEINACHER

The next Regular Scheduled Council Meeting is on October 26, 2022 at 6:00 p.m. in the Town of St. Walburg Council Chambers.

The September 22, 2022, Regular Scheduled Council Meeting adjourned at 9:10 p.m.

CARRIED



Minutes approved on October 26, 2022

Mayor Nancy Schneider

Chief Administrative Officer Shiloh Bronken

Mayor Nancy Schneider

____ Chief Administrative Officer Shiloh Bronken