

Brightsand Lake Regional Park Authority



March 20, 2023
7:30 p.m.
Town of St. Walburg
Council Chambers

Meeting called by: Chairman Ron Gramlich

Type of meeting: Regular Monthly Meeting

Facilitator: Chairman Ron Gramlich

Note taker: Recording Secretary Tara Nedelec

Attendees: Board Members Present: Ron Gramlich, Clinton Parker, Tara Nedelec, Paul Schiller, John Florizone, Darcy Wildeman

Regret[s]: Victor Hamm

Guest[s]: Shiloh Bronken

Call to Order by Chairman Ron Gramlich at 7:30 p.m.

Welcome to Board Members and Guests.

MINUTES

AGENDA

MOTION

03-2023-001

D. Wildeman

The Brightsand Lake Regional Park Authority adopts the March 20, 2023 Agenda, as presented.

Carried

FEBRUARY 13, 2023 MINUTES

MOTION

03-2023-002

C. Parker

The Brightsand Lake Regional Park Authority approves the February 13, 2023 Regular Scheduled Board Meeting Minutes as presented.

Carried

BUSINESS ARISING FROM PAST MINUTES

- Start up / Shut Down Procedures – To be reviewed upon successful hire with new manager
- SaskPower – application to be resubmitted, diversion of budget funds from old shop to new power for the 30-Amp sites
- Lease Document Requests – Attempting access to Park Computer to obtain documentation
- Power for Pavilion – trenched
- 2023 Price List Changes

TROUT POND UPDATE

St. Walburg and District Wildlife Federation wishes to donate funds towards the project; request that a Brightsand Lake Regional Park Authority Representative head the project in collaboration with B. Ewanchuk

Requires a steam to thaw culvert out

PAVILION UPDATE

Trees have been hauled out and the ground levelled; going to complete gravel packing and landscaping right away; will pile logs aside and split to be ready to use in two years

R. Gramlich has discussed with Home Building Centre, St. Walburg the Pavilion plans and blueprints are ready for tenders

MOTION

FUNDS FOR 30-AMP SITES

03-2023-003

P. Schiller

The Brightsand Lake Regional Park Authority approves the reallocation of funds from the Old Shop Repairs to the capital costs of installation of 30-Amp power at the new group sites.

Carried

MOTION

CHANGES TO THE PRICE LIST FOR 2023

03-2023-004

P. Schiller

The Brightsand Lake Regional Park Authority approves the changes to the Price List for 2023 as follows:

- Cabin Rentals
 - Weekly from \$600.00 to \$700.00
 - Monthly from \$1500.00 to \$2400.00
- Pavilion Rentals
 - Minimum 2-days
 - Maximum 4-days

Carried

DELEGATION

Welcomed M. Rye to the March 20, 2023 Regular Scheduled Brightsand Lake Regional Park Authority Meeting at 7:30 p.m., with seven [7] guests regarding correspondence with questions regarding the New Pavilion.

Thanked M. Rye for attending the March 20, 2023 Regular Scheduled Brightsand Lake Regional Park Authority Meeting at 7:45 p.m.

APPEAL BOARD

The Brightsand Lake Regional Park Authority tables the appointments to the Appeal Board until the April 2023 Regular Scheduled Meeting

MOTION

MANAGER'S REPORT – R. GRAMLICH

03-2023-005

C. Parker

- Booking dates – Open April 1st at 12 Noon through Let's Camp
- 2023 Prices have been updated on Let's Camp
- Pavilion trees have been moved
- Request for building permit
- Reviewed water system and will replace smaller lines to increase pressure
- Will test water problem at the Pavilion by installing a holding tank that will fill when not in use
- Options to improve water quality at the Concession are being researched – RO
- Brush pile – to be burnt before snow is gone
- Have replaced the SIM card in 1-639-844-7250 until the original is obtained

The Brightsand Lake Regional Park Authority acknowledges and accepts the Manager's Report as presented by Ron Gramlich with thanks.

Carried

MOTION

FINANCIAL REPORT – S. BRONKEN

03-2023-006

P. Schiller

- Cheques for recyclables deposited
- 2022 Information has been forwarded to the Auditor
- Laptops have arrived – 2x

The Brightsand Lake Regional Park Authority acknowledges the unaudited Financial Report as of March 20, 2023 as presented by S. Bronken.

Carried

MOTION

CREDIT CARD AUTHORIZATION

03-2023-007

J. Florizone

The Brightsand Lake Regional Park Authority authorizes a credit card in the name of Shiloh Bronken for the Brightsand Lake Regional Park Authority, with a credit limit of \$1,000.00 for park expenses.

Carried

MOTION

FUNDS TRANSFER

03-2023-008

D. Wildeman

The Brightsand Lake Regional Park Authority approves the transfer of \$25,000.00 from Savings into the Chequing Account for general operating expenses.

Carried



Correspondence

YOGA CLASSES IN THE PARK – R. GRIFFITHS

MOTION

03-2023-009 D. Wildeman

The Brightsand Lake Regional Park Authority approves the request of R. Griffiths to host Yoga Classes in the Brightsand Lake Regional Park by donation.

Carried

- E-Bikes in Brightsand Lake Regional Park – 500W Pedal assistance on trails

The Brightsand Lake Regional Park Authority tables E-bikes to the April 24, 2023 Regular Scheduled Meeting

- Brightsand Lake Regional Park Authority Information

T. Nedelec will respond to the information request with the referral to “The Bulletin Board”, Sask Regional Park Association, Town of St. Walburg, and RM of Mervin websites

- Seasonal Group Sites – Larger Firepits

Request to allow Seasonal Groups Sites the ability to have larger firepits; C. Parker will prepare standards/guidelines for the next meeting

MOTION

03-2023-010 C. Parker

The Brightsand Lake Regional Park Authority acknowledges the correspondence as presented at the March 20, 2023 Regular Scheduled Meeting, with thanks.

Carried

MOTION

03-2023-011 P. Schiller

SWIMMING LESSONS

The Brightsand Lake Regional Park Authority will hold swimming lessons on July 31-August 4 and August 7-11, 2023, pending engagement with Instructor H. Sinclair.

Carried

MOTION

03-2023-012 C. Parker

Adjournment

The Brightsand Lake Regional Park Authority adjourns the January 23, 2023 Meeting at 10:06 p.m.

Carried



| Action items | Person responsible | Deadline |
|--|---------------------------|-----------------|
| ✓ Manager Interviews | Authority Board Members | April 24, 2023 |
| ✓ Bylaw – E-Bikes | Administration | April 24, 2023 |
| ✓ Grant Opportunities | C. Parker / R. Gramlich | April 24, 2023 |
| ✓ Larger Fire Pit Standards & Guidelines | C. Parker | April 24, 2023 |
| ✓ Swimming Lesson Instructor | T. Nedelec | April 24, 2023 |
| ✓ | | |

Other Information

Special Notes:

Next Meeting –April 24, 2023 due to SUMA Convention

Third Monday of each Month at 7:30 p.m.