



ST. WALBURG

Town of St. Walburg Regular Council Meeting Minutes

Location: Town of St. Walburg Council Chambers
Date: February 22, 2023
Time: 6:00 p.m.
Virtual: 821 0757 2699

Officials Present in Chambers: Deputy Mayor Dawn McKellar
Councillor Kim Gardner
Councillor Jean Steinacher

Officials Present Virtually: Mayor Nancy Schneider
Councillor Stuart Gammell
Councillor Virginia Mowery

Regrets of Officials: Councillor Clinton Parker

Personnel Present in Chambers: Chief Administrative Officer Shiloh Bronken

The February 22, 2023, Regular Scheduled Council Meeting called to order by Deputy Mayor Dawn McKellar at 6:00 p.m. Quorum is present.

'As we meet as Council, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of our lands.'

Section 141 of *The Municipalities Act* - Conflict of Interest of Members of Council

AGENDA FOR FEBRUARY 22, 2023

2023 - 035 **STEINACHER
MOWERY** The Mayor and Council approve the agenda of February 22, 2023 as presented.

CARRIED

JANUARY 25, 2023 REGULAR SCHEDULED COUNCIL MEETING MINUTES

2023 - 036 **GAMMELL
GARDNER** The Mayor and Council approve the January 25, 2023 Regular Schedule Council Meeting Minutes.

CARRIED

IN-CAMERA CLOSED SESSION PURSUANT TO LAFOIP SECTION 17(1)(d)

2023 - 037 **SCHNEIDER
MOWERY** The February 22, 2023 Regular Scheduled Council Meeting goes to "In-Camera" Closed Session at 6:03 p.m.

CARRIED

RESUME OPEN SESSION

2023 - 038 **SCHNEIDER** The February 22, 2023 Regular Scheduled Council Meeting resumes Open Session at 6:20 p.m.

CARRIED

TOWN OF ST. WALBURG ACCOUNTS FOR PAYMENT - FEBRUARY 22, 2023

2023 - 039 **STEINACHER
GARDNER** The Mayor and Council approve the Town of St. Walburg Accounts for Payment as of February 22, 2023, being cheques #10994 to #11032 and Other payments #20230201-Man to #20230216-Man, totaling \$79,930.69, as attached.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES AS OF JANUARY 31, 2023

2023 - 040 **STEINACHER
SCHNEIDER** The Mayor and Council acknowledge the Town of St. Walburg Statement of Financial Activities as of January 31, 2023, as attached.

CARRIED

JANUARY 2023 WATER TREATMENT PLANT DAILY LOG

2023 - 041 **GAMMELL
STEINACHER** The Mayor and Council acknowledge and accept the January 2023 Water Treatment Plant Daily Log as presented by Infrastructure Team Lead Lyle Knight with thanks.

CARRIED

SW 33-53-22 W3 - OFFER TO PURCHASE

2023 - 042 **GAMMELL
STEINACHER** The Mayor and Council support Councillor Clinton Parker and Chief Administrative Officer Shiloh Bronken to sign the Offer to Purchase for the lands identified as SW 33-53-22 W3, for a purchase price of \$320,000.00 with a \$50,000.00 deposit to be held in trust with Gregory Law.

CARRIED

OFFER TO PURCHASE FUNDS TRANSFER

2023 - 043 **SCHNEIDER
STEINACHER** The Mayor and Council approve the transfer of \$50,000.00 from the ISave 404 Account to the General Chequing Account for the offer to purchase.

CARRIED



GRANT OPPORTUNITY - GREY CUP FESTIVAL 2022 LEGACY GRANT PROGRAM

2023 - 044

**SCHNEIDER
MOWERY**

The Mayor and Council support the St. Walburg School in the application of the Grey Cup Festival 2022 Legacy Grant Program to target projects in our Community that align with Youth, Healthy Lifestyles, and Mental Health initiatives.

CARRIED

MENTAL HEALTH 1ST AID

2023 - 045

**GARDNER
STEINACHER**

The Mayor and Council approve Mental Health 1st Aid on April 11 and 12, 2023 facilitated by S. Roots for \$1,500.00; furthermore, that participants to be charged a nominal fee to cover facility, materials, and refreshments.

CARRIED

E-NOTICE INCENTIVES

2023 - 046

**GARDNER
MOWERY**

The Mayor and Council support green initiatives and promote the enrollment of Utility Account Holders to complete applications for E-Notice correspondence by the Town of St. Walburg; furthermore, that any Utility Account Holder who enrolls or updates existing information in the month of March 2023, will receive a package of garbage bags.

CARRIED

CASUAL OFFICE CLERK

2023 - 047

**SCHNEIDER
STEINACHER**

The Mayor and Council hire Stephanie Lundy for Permanent Casual Office Clerk position at a rate of \$15.00 per hour, for a minimum of thirty [30] hours over four [4] days per month, with a three [3] month probation period and a review by Human Resources Committee.

CARRIED

REGIONAL ASSET MANAGEMENT AND CLIMATE RESILIENCE COMMITTEE

2023 - 048

**GAMMELL
SCHNEIDER**

The Mayor and Council support the establishment of a Regional Asset Management and Climate Resilience Committee; furthermore, that invitations be extended to local municipalities for participation.

CARRIED

LIST OF RECORDS FOR DESTRUCTION

2023 - 049

**STEINACHER
GAMMELL**

The Mayor and Council approve the List of Records for Destruction as presented by Administration and attached to the minutes of February 22, 2023.

CARRIED

BYLAW 2023-01 TOURISM AND HERITAGE SOCIETY – 2nd READING

2023 – 050 **GARDNER
STEINACHER** The Mayor and Council complete second reading of
Bylaw 2023-01 Tourism and Heritage Society at the
February 22, 2023 Regular Scheduled Council Meeting.
CARRIED

BYLAW 2023-01 TOURISM AND HERITAGE SOCIETY – 3rd READING WITH ADOPTION

2023 – 051 **MOWERY
GARDNER** The Mayor and Council complete third reading with
adoption of Bylaw 2023-01 Tourism and Heritage
Society at the February 22, 2023 Regular Scheduled
Council Meeting.
CARRIED

STANDING COMMITTEE[S] AGENDAS AND MINUTES FOR FEBRUARY 2023

2023 – 052 **SCHNEIDER
GAMMELL** The Mayor and Council acknowledge for note and file the
following Standing Committee Agendas and Minutes of
February 2023 with thanks:
- Human Resources – February 9
- Governance and Priorities – February 8
- Bylaw, Policy, and Procedures – February 9
- Asset Management and Climate Resilience – February 9
CARRIED

CORRESPONDENCE AS OF FEBRUARY 22, 2023

2023 – 053 **STEINACHER
MOWERY** The Mayor and Council acknowledge and accept the
correspondence as of February 22, 2023 as presented by
Chief Administrative Officer Shiloh Bronken.
CARRIED

NEXT REGULAR SCHEDULED MEETING AND ADJOURNMENT

2023 – 054 **STEINACHER** The next Regular Scheduled Council Meeting is on March 22,
2023 at 6:00 p.m. in the Town of St. Walburg Council
Chambers.
The February 22, 2023 Regular Scheduled Council Meeting
adjourned at 7:50 p.m.
CARRIED



Minutes approved on March 22, 2023


Deputy Mayor Dawn McKellar


Chief Administrative Officer Shiloh Bronken