



# ST. WALBURG

## Town of St. Walburg Regular Council Meeting Minutes

Location: Town of St. Walburg Council Chambers  
Date: April 26, 2023  
Time: 6:30 p.m.

### Officials Present in Chambers:

Mayor Nancy Schneider  
Deputy Mayor Dawn McKellar  
Councillor Kim Gardner  
Councillor Jean Steinacher  
Councillor Stuart Gammell  
Councillor Clinton Parker [Joined at 7:20 p.m.]

### Regrets of Officials:

Councillor Virginia Mowery

### Personnel Present in Chambers:

Chief Administrative Officer Shiloh Bronken

The April 26, 2023, Regular Scheduled Council Meeting called to order  
by Mayor Nancy Schneider at 6:28 p.m. Quorum is present.

'As we meet as Council, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of our lands.'

### Section 141 of *The Municipalities Act* - Conflict of Interest of Members of Council

#### AGENDA FOR APRIL 26, 2023

2023 - 089      **STEINACHER  
GAMMELL**      The Mayor and Council approve the agenda of April 26, 2023  
as presented.

CARRIED

#### MARCH 22, 2023 REGULAR SCHEDULED COUNCIL MEETING MINUTES

2023 - 090      **GARDNER  
GAMMELL**      The Mayor and Council approve the March 22, 2023 Regular  
Schedule Council Meeting Minutes as revised.

CARRIED

#### TOWN OF ST. WALBURG ACCOUNTS FOR PAYMENT

2023 - 091	STEINACHER MCKELLAR	The Mayor and Council approve the Town of St. Walburg Accounts for Payments as of April 26, 2023, being cheques #11076 to #11127, Other payments #20230208-Man. to #20230229-Man., #20230322-Man. to #20230330-Man. and #20230401-Man. to #20230427-Man. totaling \$168,469.73.	CARRIED
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#### STATEMENT OF FINANCIAL ACTIVITIES AS OF MARCH 31, 2023

2023 - 092	STEINACHER MCKELLAR	The Mayor and Council receive the Statement of Financial Activities as of March 31, 2023.	CARRIED
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#### NORTHWEST SCHOOL DIVISION - MARCH 20, 2023 CORRESPONDENCE

2023 - 093	GARDNER MCKELLAR	The Mayor and Council advise Administration to forward correspondence as presented to Trevor Whelan of Northwest School Division; furthermore, to schedule a meeting with Mayor and Council to discuss environmentally friendly options.	CARRIED
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#### SUNCORP VALUATIONS - APPRAISAL UPDATE REPORT 2023

2023 - 094	MCKELLAR GAMMELL	The Mayor and Council postpone the Suncorp Valuation - Appraisal Update Report 2023 to the May 11, 2023 Governance and Priorities Committee for further review and analysis.	CARRIED
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#### BYLAW 2023-03 SET BASE TAXES FOR LAND AND IMPROVEMENTS ON ALL TAXABLE ASSESSMENTS

2023 - 095	GARDNER STEINACHER	The Mayor and Council complete third reading with adoption of Bylaw 2023-03 to Set Base Taxes for Land and Improvements on all Taxable Assessments at the April 26, 2023 Regular Scheduled Council Meeting.	CARRIED
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#### BYLAW 2023-04 PROVISION OF EXEMPTION FROM TAXATION FOR THE CURRENT YEAR

2023 - 096	MCKELLAR GAMMELL	The Mayor and Council complete third reading with adoption of Bylaw 2023-04 to provide for Exemption from Taxation for the Current Year at the March 22, 2023 Regular Scheduled Council Meeting.	CARRIED
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#### BYLAW 2023-05 PROVISION OF INCENTIVES AND PENALTIES RESPECTING CURRENT MUNICIPAL TAXES AND ARREARS OF TAXES

2023 - 097	STEINACHER GARDNER	The Mayor and Council complete third reading and adoption of Bylaw 2023-05 to Provide Incentives and Penalties Respecting Current Municipal Taxes and Arrears of Taxes at the April 26, 2023 Regular Scheduled Council Meeting.	CARRIED
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**BYLAW 2023-06 ESTABLISH MILL RATE FACTORS**

**2023 - 098**      **GARDNER  
GAMMELL**      The Mayor and Council complete third reading of Bylaw 2023-06 to Establish Mill Rate Factors at the April 26, 2023 Regular Scheduled Council Meeting.

**CARRIED**

**BYLAW 2023-07 RESPECTING THE ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION**

**2023 - 099**      **GAMMELL  
STEINACHER**      The Mayor and Council complete first reading of Bylaw 2023-07 Respecting the St. Walburg and District Fire and Rescue Association comprised of Exhibit A, Schedule A, and Schedule B, at the April 26, 2023 Regular Scheduled Council Meeting.

**CARRIED**

Councillor Clinton Parker joined the April 26, 2023 Regular Scheduled Council Meeting at 7:20 p.m.

**IN-CAMERA CLOSED SESSION PURSUANT TO LAFOIP SECTION 16(b and c)**

**2023 - 100**      **MCKELLAR  
GAMMELL**      The April 26, 2023 Regular Scheduled Council Meeting goes to "In-Camera" Closed Session at 7:21 p.m.

**CARRIED**

Chief Administrative Officer Shiloh Bronken requested by Mayor and Council to leave the April 26, 2023 Regular Scheduled Meeting at 7:23 p.m.

Chief Administrative Officer Shiloh Bronken requested to rejoin the April 26, 2023 Regular Scheduled Council Meeting at 8:18 p.m.

**RESUME OPEN SESSION**

**2023 - 101**      **STEINACHER**      The April 26, 2023 Regular Scheduled Council Meeting resumes Open Session at 8:20 p.m.

**CARRIED**

**CONFIDENTIAL PERSONNEL MATTER**

**2023 - 102**      **PARKER  
STEINACHER**      The Mayor and Council support the Mayor with proceeding with handling the Confidential Personnel matter in accordance with Council's "In-Camera" discussion at the April 26, 2023 Regular Scheduled Council Meeting.

**CARRIED**

**INFRASTRUCTURE TEAM LEAD CONTRACT**

**2023 - 103**      **MCKELLAR  
GARDNER**      The Mayor and Council request Mayor and Deputy Mayor to proceed with negotiation of Infrastructure Team Lead Contract in accordance with Council's "In-Camera" discussion at the April 26, 2023 Regular Scheduled Council Meeting.

**CARRIED**



#### EMPLOYEE CONTRACTS – LEGAL REVIEW

**2023 – 104**      **GAMMELL  
STEINACHER**      The Mayor and Council will engage with Brownlee LLP and Associates for a review of Employee Contracts.

**CARRIED**

#### MAYOR, COUNCIL, AND EMPLOYEE TRAINING – R. MCCULLOUGH MANAGEMENT CONSULTING

**2023 – 105**      **STEINACHER  
MCKELLAR**      The Mayor and Council request Mayor Schneider to engage with R. McCullough Management Consulting for a 1-day workshop with Council and Staff.

**CARRIED**

#### OCCUPATIONAL HEALTH AND SAFETY POLICY AND PROCEDURES

**2023 – 106**      **GAMMELL  
PARKER**      The Mayor and Council approve Infrastructure Team Lead Lyle Knight to complete the Seasonal Employee Powered Mobile Equipment Certification.

**CARRIED**

#### STANDING COMMITTEE[S] AGENDAS AND MINUTES FOR APRIL 2023

**2023 – 107**      **PARKER  
GARDNER**      The Mayor and Council acknowledge for note and file the following Standing Committee Agendas and Minutes of April 2023 with thanks:

- Finance Committee – April 25
- Governance and Priorities Committee – April 12

**CARRIED**

#### CORRESPONDENCE AS OF APRIL 26, 2023

**2023 – 108**      **PARKER  
GAMMELL**      The Mayor and Council receive and file the correspondence as of April 26, 2023 as presented by Chief Administrative Officer Shiloh Bronken.

**CARRIED**



**NEXT REGULAR SCHEDULED MEETING AND ADJOURNMENT**

2023 - 109

**STEINACHER  
MCKELLAR**

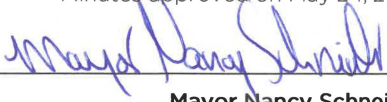
The next Regular Scheduled Council Meeting is on May 24, 2023 at 6:30 p.m. in the Town of St. Walburg Council Chambers.

The April 26, 2023 Regular Scheduled Council Meeting adjourned at 8:50 p.m.

**CARRIED**



Minutes approved on May 24, 2023

  
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Mayor Nancy Schneider

  
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Chief Administrative Officer Shiloh Bronken