
BRIGHTSAND LAKE REGIONAL PARK AUTHORITY

FINANCIAL STATEMENTS

DECEMBER 31, 2022



Vantage
CHARTERED PROFESSIONAL ACCOUNTANTS

BRIGHTSAND LAKE REGIONAL PARK AUTHORITY

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MANAGEMENT REPORT

Brightsand Lake Regional Park Authority
Report of Management

Management has the responsibility for preparing the accompanying financial statements. This responsibility includes selecting appropriate accounting principles in making objective judgements and estimates in accordance with Canadian accounting standards for not-for-profit organizations.

In discharging its responsibilities for the integrity and fairness of the financial statements and for the accounting systems from which they are derived, management maintains the necessary system of internal controls designed to provide assurance that transactions are authorized, assets are safeguarded and proper records maintained.

Ultimate responsibility for the financial statements to members lies with the board of directors.

Vantage, an independent firm of Chartered Professional Accountants, is appointed by the board as external auditors to audit the financial statements. The external auditors report directly to the board and their report follows. The external auditors have full and free access to the board of directors to discuss their audit and their findings as to the integrity of the board's financial reporting and the adequacy of the system of internal controls.


R Gramlich (Jun 15, 2023 14:37 MDT)

Chairperson


Shiloh Bronken (Jun 15, 2023 14:34 MDT)

Secretary/Treasurer

June 17, 2023

INDEPENDENT AUDITORS' REPORT

The Board of Directors
Brightsand Lake Regional Park Authority
St. Walburg, Saskatchewan

Opinion

We have audited the accompanying financial statements of the Brightsand Lake Regional Park Authority, which comprise the statement of financial position as at December 31, 2022, the statements of operations and net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Brightsand Lake Regional Park Authority as at December 31, 2022, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Brightsand Lake Regional Park Authority in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Brightsand Lake Regional Park Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The logo for Vantage Chartered Professional Accountants, featuring the word "Vantage" in a stylized, cursive script font.

Chartered Professional Accountants

North Battleford, Saskatchewan
June 17, 2023

BRIGHTSAND LAKE REGIONAL PARK AUTHORITY

STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2022

ASSETS

	<u>2022</u>	<u>2021</u>
CURRENT ASSETS		
Cash	\$ 333,878	\$ 202,295
Accounts receivable	6,008	483
Government remittances receivable	<u>2,258</u>	<u>4,526</u>
	<u>342,144</u>	<u>207,304</u>
TANGIBLE CAPITAL ASSETS (Note 3)	1,795,682	1,790,272
Less accumulated amortization	<u>857,219</u>	<u>800,896</u>
	<u>938,463</u>	<u>989,376</u>
	<u>\$ 1,280,607</u>	<u>\$ 1,196,680</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 15,935	\$ 1,264
Government remittances payable	8,985	
Deferred revenue	<u>37,757</u>	<u>49,745</u>
	<u>62,677</u>	<u>51,009</u>
LONG TERM LIABILITIES (Note 4)		
Long term debt	<u>40,000</u>	<u>40,000</u>
TOTAL LIABILITIES	<u>102,677</u>	<u>91,009</u>
NET ASSETS - unrestricted	<u>1,177,930</u>	<u>1,105,671</u>
	<u>\$ 1,280,607</u>	<u>\$ 1,196,680</u>

APPROVED ON BEHALF OF THE BOARD


RGramlich (Jun 15, 2023 14:32 MDT)

Director

See accompanying notes

BRIGHTSAND LAKE REGIONAL PARK AUTHORITY

STATEMENT OF OPERATIONS AND NET ASSETS FOR THE YEAR ENDED DECEMBER 31, 2022

	<u>2022</u>	<u>2021</u>
REVENUE		
ATV registrations	\$ 2,448	\$ 3,760
Cabin rentals	13,614	18,119
Camping	196,458	175,165
Concession	5,059	5,723
Damage deposits	2,353	200
Donations	1,117	
Fees	11,817	16,446
Firewood	11,017	2,919
Gain on sale of tangible capital assets		2,806
Golf	7,085	9,107
Grants	39,202	44,997
Leases and transfer fees	45,593	39,900
Park entry fees	79,689	90,706
Power, water and sewer	2,362	3,295
Property taxes	11,407	3,508
Rentals - bikes and canoe	908	310
Shower and laundry	5,862	5,707
Swimming lessons	2,393	4,095
Other income	<u>37,444</u>	<u>1,785</u>
	475,828	428,548
EXPENSES per schedule	<u>403,569</u>	<u>396,278</u>
EXCESS OF REVENUE OVER EXPENSES	72,259	32,270
NET ASSETS - unrestricted at beginning of year	<u>1,105,671</u>	<u>1,073,401</u>
NET ASSETS - unrestricted at end of year	<u>\$ 1,177,930</u>	<u>\$ 1,105,671</u>

BRIGHTSAND LAKE REGIONAL PARK AUTHORITY

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2022

	<u>2022</u>	<u>2021</u>
CASH PROVIDED BY OPERATING ACTIVITIES		
Excess of revenue over expenses	\$ 72,259	\$ 32,270
Items not requiring cash		
Amortization	56,322	49,641
Gain on sale of tangible capital assets		(2,806)
Debt forgiveness		<u>(20,000)</u>
	<u>128,581</u>	<u>59,105</u>
Net change in non-cash working capital		
Decrease (increase) in receivables	(5,354)	1,168
Increase (decrease) in payables	25,754	(1,217)
Increase (decrease) in deferred revenue	<u>(11,988)</u>	<u>32,260</u>
	<u>8,412</u>	<u>32,211</u>
	<u>136,993</u>	<u>91,316</u>
CASH PROVIDED BY FINANCING ACTIVITIES		
Proceeds of long term debt		<u>60,000</u>
CASH USED BY INVESTING ACTIVITIES		
Purchase of tangible capital assets	(5,410)	(19,510)
Proceeds from sale of tangible capital assets		<u>11,878</u>
	<u>(5,410)</u>	<u>(7,632)</u>
INCREASE IN CASH AND CASH EQUIVALENTS	131,583	143,684
CASH AND CASH EQUIVALENTS		
at beginning of year	<u>202,295</u>	<u>58,611</u>
CASH AND CASH EQUIVALENTS		
at end of year (Note 6)	<u>\$ 333,878</u>	<u>\$ 202,295</u>

See accompanying notes

BRIGHTSAND LAKE REGIONAL PARK AUTHORITY

SCHEDULE OF EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2022

	<u>2022</u>	<u>2021</u>
Advertising	\$ 365	\$ 326
Amortization	56,322	49,641
Bank fees	264	190
Building and ground maintenance	29,587	20,964
Repairs and maintenance	958	
Conferences		299
Contracted services	32,539	29,428
Employee benefits	2,665	2,734
Equipment rental	43	
Fuel	9,219	7,835
Insurance	22,226	20,271
Licenses and memberships	1,125	1,337
Office	27,364	24,380
Other	4,281	228
Professional fees	10,110	13,784
Supplies and small tools	10,600	16,132
Utilities	39,367	33,404
Wages	<u>156,534</u>	<u>175,325</u>
	<u>\$ 403,569</u>	<u>\$ 396,278</u>

See accompanying notes

BRIGHTSAND LAKE REGIONAL PARK AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

1. STATUTES OF INCORPORATION AND NATURE OF ACTIVITIES

Brightsand Lake Regional Park Authority is incorporated under the Saskatchewan Regional Parks Act and is exempt from income tax. Its purpose is to provide camping and recreational facilities.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. Significant accounting policies are described below.

(a) Revenue Recognition

The organization follows the deferral method of recognizing contributions. Unrestricted contributions are recognized when received. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred.

All revenue is recognized when collection is reasonably assured and the amount is determinable in addition to:

- Camping fees are recognized when the funds are collected.
- Gate entrance fees are recognized when the fees are paid at the gate.
- Golfing sales, rentals and fees are recognized when the fees are paid.
- Lease fees and rentals are recognized at the time the related service is provided and an invoice is generated.
- Confectionary revenue is recognized when the goods are sold and payment is received.
- Donations are recognized when received.
- Municipal administration fees are recognized when the invoice is generated.
- Municipal tax recoveries are recognized when the invoice is generated.
- Facility rentals are recognized when the event occurs.
- Mooring fees are recognized when the fees are paid and the services has been provided.
- Interest income is recognized when accrued.

(b) Tangible Capital Assets

Tangible capital assets are carried at cost.

(c) Amortization

Amortization is provided on a straight line basis over the estimated useful life of the related asset as follows:

Buildings	40 years
Equipment	5 to 50 years
Land improvements	50 and 75 years

BRIGHTSAND LAKE REGIONAL PARK AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(d) Contributed Services

Volunteers contribute a number of hours per year to Brightsand Lake Regional Park Authority to ensure service delivery. Because of the difficulty of determining the fair value of contributed services, they are not recognized in the financial statements.

(e) Income Taxes

The organization is exempt from income taxes under section 149 of the Income Tax Act.

(f) Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically and adjustments are made to income as appropriate in the period they become known. Significant estimates include the useful life of tangible capital assets.

3. TANGIBLE CAPITAL ASSETS

	<u>Cost</u>	<u>2022 Accumulated amortization</u>	<u>Net</u>	<u>2021 Net</u>
Buildings	\$ 694,413	\$ 273,491	\$ 420,922	\$ 438,822
Equipment	599,789	293,255	306,534	329,984
Land improvements	<u>501,480</u>	<u>290,473</u>	<u>211,007</u>	<u>220,570</u>
	<u>\$ 1,795,682</u>	<u>\$ 857,219</u>	<u>\$ 938,463</u>	<u>\$ 989,376</u>

BRIGHTSAND LAKE REGIONAL PARK AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

4. LONG TERM LIABILITIES

	<u>2022</u>	<u>2021</u>
Related party debt		
CEBA loan	\$ <u>40,000</u>	\$ <u>40,000</u>

- (a) Government of Canada CEBA revolving line of credit for \$60,000 is non interest bearing until December 31, 2023 and shown net of forgivable amount. \$20,000 in loan forgiveness if paid in full by December 31, 2023 has been recorded into revenue.

5. FINANCIAL INSTRUMENTS

- (a) Fair Value of Financial Instruments

The carrying value of cash, accounts receivable and accounts payable and accrued liabilities approximates their fair values because of the short-term maturities of these items.

- (b) Credit Risk Management

The company is exposed to credit risk on the accounts receivable from its customers. In order to reduce its credit risk, the company has adopted credit policies which include the analysis of the financial position of its customers and the regular review of their credit limits. The allowance for doubtful accounts is \$NIL (2021 - \$NIL).

6. CASH FLOW INFORMATION

Cash and cash equivalents consist of cash on hand, balances on deposit and investments in money market instruments less short term indebtedness. Cash and cash equivalents included in the cash flow statement comprise the following balance sheet amounts:

	<u>2022</u>	<u>2021</u>
Cash	\$ <u>333,878</u>	\$ <u>202,295</u>